VIA CERTIFIED MAIL

[DATE]

[NAME OF TRIBE]

[NAME OF CONTACT]

[STREET ADDRESS]

[CITY, STATE, ZIP]

Re: [PROJECT NAME, PROJECT ADDRESS, AGENCY FILE NUMBER]

Dear [NAME OF RECIPIENT]:

The subject project is being referred to the [NAME OF TRIBE] to provide written notification in compliance with Assembly Bill 52 (Native Americans: California Environmental Quality Act). As such, and pursuant to Section 21080.3.1 (d) of the Public Resources Code, please submit your written request for consultation with the [NAME OF LEAD AGENCY] regarding this project and its potential impacts to tribal cultural resources within 30 days of the date of this letter. A map of the project location is attached for reference. The project scope includes:

[BRIEF PERTINENT INFORMATION REGARDING THE PROJECT]

If [NAME OF TRIBE] wishes to consult on this project, within 30 days of receiving the written request for consultation, the [COUNTY/CITY/DISTRICT] will begin the consultation process.

We understand that the information you provide may be sensitive, protected or confidential. Any information provided in response to the above questions, or any exchange of information regarding tribal cultural resources as a result of consultation with the City, will be recorded and managed in accordance with state law (Cal. Code Regs. 15120(d), Public Resources Code 5097.9, 5097.993, 21082.3).

Please respond in writing no later than 30 days from the date of this letter to [LEAD AGENCY STAFF EMAIL AND PHONE NUMBER] or by mail to:

[NAME OF AGENCY]

[NAME OF DEPARTMENT]

Attention: [STAFF NAME]

[STREET ADDRESS]

[CITY, STATE, ZIP]

If you have any questions, please contact me at [LEAD AGENCY STAFF EMAIL] or [PHONE NUMBER].

Sincerely,

[STAFF NAME]

[STAFF TITLE]

Attachment: Location Map