



POLICIES AND PROCEDURES HANDBOOK

2021



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i. BACKGROUND: NORTH COAST RESOURCE PARTNERSHIP HANDBOOK

First developed in 2011, the North Coast Resource Partnership (NCRP) Policies and Procedures Handbook documents the history and approved institutional processes and protocols of the NCRP, including the governance structure, decision making process, technical review process, staff and consultant roles, NCRP mission, guiding principles, goals and objectives, project prioritization criteria, and all Leadership Council (LC) decisions and policies approved during NCRP quarterly meetings. The Handbook also lists projects identified and funded by the NCRP. The NCRP Handbook is a “living document” and is reviewed, updated and approved by the LC on an annual or as-needed basis.

ii. NORTH COAST RESOURCE PARTNERSHIP STRUCTURE AND ROLES

Started in 2005, the NCRP is an innovative, stakeholder-driven collaboration among Tribes, local government, watershed groups, and interested partners focused on healthy watersheds, safe and healthy communities, and economic vitality for the North Coast Region. The NCRP Region includes all or part of seven North Coast counties (Del Norte, Siskiyou, Modoc, Humboldt, Trinity, Mendocino, and Sonoma) and the homelands of North Coast Tribes. The NCRP is governed by a Leadership Council comprised of Tribal and county representatives from the North Coast region. The LC makes all decisions for the NCRP and is supported by the Technical Peer Review Committee (TPRC), an advisory body to the LC that provides scientific and technical expertise. Both committees are described in more detail below. Appendix A lists the NCRP Leadership Council decisions and other policy direction to date. The NCRP structure and the following roles are subject to revision based on the regular review and decision-making process of the Leadership Council. Updates to structures and roles will be reflected in the Handbook as changes are made.

Leadership Council

The NCRP Leadership Council (known as the Policy Review Panel in the NCRP MoMU, which will be updated in the future) consists of two Board of Supervisors' appointees and alternates from each of the seven counties and three Tribal representatives and alternates selected by the North Coast Tribes according to the “Tribal Selection & Representation Process” as posted on the NCRP website with related Tribal nomination and voting documents. The NCRP LC nominates and elects two Co-Chairs (one Tribal and one county) and two Vice-Chairs (one Tribal and one county) on an as-needed basis and each position is brought before the LC for reconsideration and appointment every two years. This group of Tribal and county appointees provides direction and ultimate oversight to the NCRP planning process. Decision-making is usually by consensus, with each member having one vote. When decisions cannot be reached by consensus, the majority opinion prevails. The

NCRP LC is committed to transparency and inclusion, supporting input from stakeholders from throughout the region, as well as information sharing via the website and workshops. All meetings are noticed in advance, open to the public, and all meeting summaries and information are posted on the NCRP website. NCRP meetings and activities are in compliance with the Brown Act as well as the standards of the California Fair Political Practices Commission.

All NCRP LC and their member agencies are required to be signatories to the Memorandum of Mutual Understandings (MoMU) and in accordance with the IRWM Program, are required to formally adopt the NCRP Plan by resolution. A listing of current LC members can be found at <https://northcoastresourcepartnership.org/partnership/>.

Executive Committee

The NCRP Executive Committee is a standing committee and is comprised of the LC Co-Chairs (one Tribal & one county), Co-Vice-Chairs (one Tribal & one county), and two additional members (one Tribal & one county). The LC reconsiders the members' appointment every two years or on an as-needed basis. The Executive Committee provides day-to-day leadership for the NCRP, providing guidance to staff, reviewing and signing letters of support, representing the NCRP with legislators and key agency partners and making time-sensitive decisions on behalf of the NCRP. Any time sensitive decisions made by the Executive Committee reflect previous LC direction and are consistent with LC approved goals and objectives. Decisions are made by unanimous or majority vote. When majority vote cannot be reached, the decision is brought before the full Leadership Council for consideration. Executive Committee decisions are reported via email or provided as an update to the full LC at their next quarterly NCRP meeting. A listing of current LC Executive Committee members can be found at <https://northcoastresourcepartnership.org/partnership/>.

Technical Peer Review Committee

The Technical Peer Review Committee (TPRC) is comprised of two technical & scientific staff (and alternates) appointed by LC members or the Board of Supervisors from each county, as well as Tribal representatives (and alternates) selected by the North Coast Tribes according to the "Tribal Selection & Representation Process" as posted on the NCRP website with related Tribal nomination and voting documents. The TPRC nominates and submits prospective Co-Chair nominees for LC selection and approval on an as-needed or biennial basis. The TPRC provides support to the LC via the evaluation of projects and plan development. Expertise on the TPRC includes – but is not limited to - fisheries, traditional ecological knowledge, ecology, engineering, geology, agriculture, climate change, forest health, watershed planning and management, water infrastructure and energy. A listing of current TPRC members can be found at <https://northcoastresourcepartnership.org/partnership/>.

Ad Hoc Committees

The NCRP Leadership Council forms Ad Hoc Committees on an as-needed basis to address a short duration issue or topic. These committees are not subject to the Brown Act and are disbanded once the topic has been addressed and outcomes have been reported to the Leadership Council. NCRP Ad Hoc Committees must comprise less than a quorum of the LC and may include members of the LC and TPRC, as well as NCRP core staff and consultants.

Matching Funds – Sonoma Water

Since the inception of the NCRP, substantial matching funds and allocation of staff resources have been provided by the Sonoma County Water Agency (Sonoma Water). Sonoma Water supports the planning, outreach, legislative and funding application elements on behalf of the NCRP, and has contracted with West Coast Watershed to lead these efforts. Sonoma Water assigns staff as part of the core staff and consultant team to advise and coordinate on plan development, funding applications, meeting planning and outreach.

NCRP Staff and Title: Susan Haydon, NCRP Director of Legislation and Policy Development

Regional Contract Management - Humboldt County

In 2005, the LC unanimously approved the County of Humboldt to act as the regional applicant and Regional Manager of grant funds for the NCRP. To date the County of Humboldt has successfully managed over \$85 million in grant funding for over 250 NCRP planning and implementation projects. The Regional Contract Management Team provides QA/QC on all invoices and progress reports submitted by sub-grantees prior to compiling regular grant progress reports and invoices to submit to the granting agency. The County of Humboldt NCRP team maintains auditable files and acts as the liaison between the project sponsors (sub-grantees, sub-contractors) and the granting agency to streamline communications. The County of Humboldt assigns staff to act as part of the core staff and consultant team to advise and coordinate on plan development, funding applications, meeting planning and outreach.

NCRP Staff and Title: Cybelle Immitt, NCRP Director of Administration and Contracting

Consultants

The NCRP relies on an array of consultants to support its planning and implementation efforts - some are long term consultants that play a foundational role in the ongoing functions and processes of the NCRP, while others are short term technical consultants hired for a specific need. Following is a list of the current long-term consultants and a description of their roles and work on behalf of the NCRP.

NCRP Lead Consultant - West Coast Watershed (WCW): LC & TPRC Coordination, Strategic Planning, Funding Applications, Plan Development, Stakeholder Engagement and Outreach, Communications

West Coast Watershed (WCW) was hired by Sonoma Water in 2004 to support the formation and ongoing functioning of the NCRP. In close collaboration with assigned staff from Humboldt County, Sonoma Water and CIEA, WCW is tasked with planning and convening all NCRP meetings (LC, TPRC, Executive Committee, stakeholder workshops, conferences), maintaining the NCRP website (see Appendix B, NCRP Website Useful Links) and communication tools, creating and updating messaging documents, development of funding applications, development of NCRP data sets, research, assessments and plans, ensuring project identification, prioritization and evaluation, supporting the Executive Committee and LC in legislative and other outreach, supporting the TPRC in project evaluation and ranking. WCW hires and oversees technical consultants focused on spatial analysis and planning, water and wastewater infrastructure enhancement, forest and watershed health, research and technical writing, graphic design, etc.

NCRP Staff and Title: Karen Gaffney, Director of Strategic Planning and Communications

NCRP Tribal Engagement Coordinator - California Indian Environmental Alliance (CIEA): Tribal Outreach and Engagement

CIEA was recruited and approved by the NCRP Tribal LC members in 2014 to coordinate Tribal representation and engagement in the NCRP, ensuring that Tribal perspectives are included in all NCRP planning documents, messaging and communications, to advocate for state and federal resources for North Coast Tribes to perform outreach to North Coast Tribes to ensure that they are aware of and supported in applying for project funding, providing technical assistance to Tribes, and hiring, overseeing and working with Tribal technical consultants on various work products. CIEA coordinates and facilitates the nomination and voting process for Tribal selection of the LC and TPRC Tribal Representatives and the coordination meetings of selected NCRP Tribal Representatives and regional Tribes. As requested by the NCRP Tribes, CIEA staff represent the NCRP at conferences and meetings at the local, state and federal level. In close collaboration with assigned staff from Humboldt County, Sonoma Water and WCW, CIEA works to ensure effective communication with the NCRP Tribal representatives on meeting agendas, strategic plans and policy decisions of the NCRP.

NCRP Staff and Title: Sherri Norris, Director of Tribal Engagement

Memorandum of Mutual Understandings

The NCRP adheres to the Memorandum of Mutual Understandings (MoMU), signed by over 140 agencies, special districts, Tribes, non-governmental organizations, watershed groups and other stakeholders signifying their support for and participation in the NCRP planning process. A list of MoMU signatories can be found in Appendix E and a copy of the MoMU can be found in Appendix F.

iii. NORTH COAST RESOURCE PARTNERSHIP MISSION, GUIDING PRINCIPLES, GOALS & OBJECTIVES

NCRP Mission

Enhance the watersheds and communities of the North Coast region through collaborative, multi-objective planning and project implementation led by Tribes and counties.

NCRP Guiding Principles

All NCRP actions and processes are guided by the following principles:

- Local leadership and governance - Tribal and county direction and decision making
- Transparency in all actions – meetings, decisions, planning and project selection
- Local knowledge and local autonomy – one size does not fit all
- Focus on common ground for the enhancement of all communities and watersheds
- Equity and fairness in all decisions and actions
- Focus on increasing investments and quality of life in economically disadvantaged communities
- Use the best available information, science and data to prioritize investments
- Align with and synchronize local, state, federal, Tribal priorities
- Integrate multiple goals and objectives into all activities
- All planning and capacity building focused on outcomes on the ground
- Attract and leverage funding for the region
- Communicate and amplify the importance of the North Coast Region and the need for investment

NCRP Goals and Objectives

(as approved April 2019)

Goal 1: Intraregional Cooperation & Adaptive Management

- Objective 1 – Respect local autonomy and local knowledge in Plan and project development and implementation
- Objective 2 – Provide an ongoing framework for inclusive, efficient intraregional cooperation and effective, accountable NCRP project implementation
- Objective 3 – Integrate Traditional Ecological Knowledge in collaboration with Tribes to incorporate these practices into North Coast Projects and Plans

Goal 2: Economic Vitality

- Objective 4 – Ensure that economically disadvantaged communities are supported and that project implementation enhances the economic vitality of disadvantaged communities by improving built and natural infrastructure systems and promoting adequate housing
- Objective 5 – Conserve and improve the economic benefits of North Coast Region working landscapes and natural areas

Goal 3: Ecosystem Conservation and Enhancement

- Objective 6 – Conserve, enhance, and restore watersheds and aquatic ecosystems, including functions, habitats, and elements that support biological diversity
- Objective 7 – Enhance salmonid populations by conserving, enhancing, and restoring required habitats and watershed processes

Goal 4: Beneficial Uses of Water

- Objective 8 – Ensure water supply reliability and quality for municipal, domestic, agricultural, Tribal, and recreational uses while minimizing impacts to sensitive resources
- Objective 9 – Improve drinking water quality and water related infrastructure to protect public health, with a focus on economically disadvantaged communities
- Objective 10 – Protect groundwater resources from over-drafting and contamination

Goal 5: Climate Adaptation & Energy Independence

- Objective 11 – Address climate change effects, impacts, and vulnerabilities, including droughts, fires, floods, and sea level rise. Develop adaptation strategies for local and regional sectors to improve air and water quality and promote public health and safety
- Objective 12 – Promote local energy independence, water/ energy use efficiency, GHG emission reduction, carbon sequestration, and jobs creation

Goal 6: Public Safety

- Objective 13 – Improve flood protection, forest and community resiliency to reduce the public safety impacts associated with floods and wildfires

iv. NCRP FUNDING AWARDS

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|---|------|---------------------|
| Proposition 50, NCIRWM Planning Grant | 2005 | \$500,000 |
| Proposition 50, Implementation Grant, Round 1 | 2006 | \$25,000,000 |
| Proposition 50, Implementation Grant, Round 2 | 2007 | \$2,079,000 |
| Proposition 50 Implementation Supplemental Funding | 2010 | \$2,176,860 |
| CEC Energy Efficiency and Conservation Block Grant | 2010 | \$959,117 |
| Proposition 50, DWR directed funding for Water & Wastewater Service Provider Outreach & Support Program | 2011 | \$500,000 |
| Proposition 84, NCIRWMP Planning Grant | 2011 | \$1,000,000 |
| Proposition 84, NCIRWMP Implementation Grant, Round 1 | 2011 | \$8,222,000 |
| Proposition 84, NCIRWMP Implementation Grant, Round 2 | 2013 | \$5,386,000 |
| Strategic Growth Council, Sustainable Communities Grant | 2014 | \$1,000,000 |
| NCRP 2014 Proposition 84, IRWM Drought Project Grant | 2014 | \$8,700,000 |
| NCRP 2015 Proposition 84, IRWM Project Grant | 2015 | \$11,047,939 |
| NCRP Proposition 1, Disadvantaged Community Involvement funding | 2017 | \$2,650,000 |
| California Natural Resource Agency, NCRP Regional Forest and Fire Capacity Program | 2019 | \$4,037,500 |
| Proposition 1, Round 1 IRWM Implementation Project Grant | 2020 | \$12,720,000 |
| | | \$85,978,416 |

Appendix A

NCRP Leadership
Council Motions and
Direction

2021

NCRP Leadership Council Motions and Direction

| Motion | Made by | Seconded | Vote | Date |
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| Each participating North Coast County Board of Supervisors appoint two Supervisors, or their designees, to the North Coast IRWMP Policy Review Panel. | Jake Mackenzie | Not Recorded | Unanimous | 3.3.05 |
| The North Coast IRWMP Policy Review Panel be consistent in its movement toward adoption of an IRWM Plan for the North Coast Region and move to develop an implementation proposal that recognizes hydrological sub-regions nested within the North Coast hydrologic region. | Jake Mackenzie | Not Recorded | Unanimous | 3.3.05 |
| Jimmy Smith was nominated to continue serving as Chair of the Policy Review Panel. | Not Recorded | Not Recorded | Unanimous | 3.3.05 |
| Jake Mackenzie was nominated to continue serving as the Vice Chair of the Policy Review Panel. | Not Recorded | Not Recorded | Unanimous | 3.3.05 |
| Adopt three themes for the region: a) salmonid recovery, b) beneficial uses, c) regional autonomy | Hal Wagenet | Jill Geist and Mike Maxwell | Unanimous | 4.28.05 |
| TPRC will review projects, meet to define a process, and come back for guidance from the Policy Review Panel. A Policy Review Panel meeting will be set at the end of the TPRC review process. | Mike Maxwell | Mark Lancaster | Unanimous | 4.28.05 |
| Authorized Humboldt County to take the lead as the planning grant applicant on behalf of the North Coast Region. | Tom Stokely | Michael Delbar | Unanimous | 4.28.05 |
| Accept the top twenty projects listed in the TPRC submittal, with the ability of the PRP to re-prioritize and add \$3 million to bring the total to the \$50 million target. | Jake Mackenzie | David Bradshaw | Unanimous | 6.8.05 |
| Fund Siskiyou projects as recommended by the TPRC, representing a total of \$6,882,768, pending determination by DWR and SWRCB if the Scott Water Trust project is eligible for funding under this grant program. | Tom Stokely | Hal Wagenet | Unanimous | 6.8.05 |
| Fund: Project 55 - Crescent City, Del Norte at \$1,392,435, Project 153 - Water Supply Reliability, Mendocino at \$553,500 and the balance \$839,435 be allocated to fund Project 89 - Covelo. | Sarah Sampels | Jake Mackenzie | Unanimous | 6.8.05 |
| Approve minor plan modifications, including recalculation of the Disadvantaged Communities data, the incorporation of language about county resolutions of adoption, and minor typographic and aesthetic changes to the Phase I NCIRWM Plan. | Jake Mackenzie | Hal Wagenet | Unanimous | 4.13.06 |

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| Adopt the memo to project proponents regarding the application process for the Step 2 NCIRWMP (attached to meeting summary). | Jake Mackenzie | Randy Poole | Unanimous | 4.13.06 |
| Should <u>not</u> consider the following two scenarios (when developing the NCIRWMP's Step 2 application): a) 50% across the board cut, b) 50% reduction in project load. | Jake Mackenzie | Not Recorded | Unanimous | 4.13.06 |
| <p>Accept the Consensus Recommendations (listed below) for Step 2.</p> <p>A. Inclusiveness. Ensure geographic representation in the region, including all seven counties. Where possible (and consistent with B, below) retain all Step 1 high priority projects in the Step 2 regional application, and assist project proponents with readiness.</p> <p>B. Preparedness/Competitiveness Components</p> <p>1) Eligibility</p> <p>2) Step 2 criteria, including readiness, schedule, economic analysis, technical analysis, other expected benefits, cost/benefit, per step 2 PSP</p> <p>3) Responsiveness to state priorities: esp water conflicts/water rights TMDLs, 303(d), etc.</p> <p>4) voluntary budget reductions that retain project viability</p> <p>5) Responsiveness of project proponents</p> <p>6) Cease and desist</p> <p>(From my notes, not sure where this belongs though: ensuring regional consistency/integration with the IRWM Plan)</p> <p>C. Process</p> <p>a) Project Team compiles all information and puts forward a draft regional application approach that is consistent with the above components b) At its May 11 meeting, TPRC reviews the Project Team's draft application approach (including projects) for its adherence to the above listed components and makes recommended revisions to the project slate and draft application. Develop a contingency funding list.</p> <p>c) At its May 15 meeting, PRP reviews the project slate; approves a final slate, reviews draft application approach, provides direction</p> | Jake Mackenzie | David Bradshaw | Unanimous | 4.13.06 |
| Authorized the Chair and Vice Chair to re-allocate funds to bring the slate up to the authorized \$25 million, if certain projects are not able to move forward due to lack of responsiveness/technical merit, or are funded from other sources. | Mark Lancaster | Mike Maxwell | Unanimous | 5.15.06 |
| Submit the \$25 million slate of projects decided upon by the PRP for the NCIRWMP Step 2 application to the State. | Bill Hoy | Jake Mackenzie | Unanimous | 5.15.06 |
| Projects that were dropped or received significant budget reductions in this round will receive priority consideration for discussion by the PRP in the next round of funding, pending potential revisions to the State's criteria. | Bill Hoy | Hal Wagenet | Unanimous | 5.15.06 |
| Approve thank you letters to the Technical Peer Review Committee. | Barry Shiohita | David Bradshaw | Unanimous | 1.26.07 |

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| Re-appoint Chair Smith and Vice Chair Mackenzie to their current roles. | Michael Delbar | Barry Shioshita | Unanimous | 1.26.07 |
| Send a letter to DWR and SWRCB on behalf of the NCIRWMP effort to request that remaining Prop 50 funds be apportioned to proposals that were ranked above the line during round one (Step 2), in proportion to the order in which they were ranked. | Jake Mackenzie | Mark Lancaster | Unanimous | 1.26.07 |
| Form the sub-committee to review and make recommendations regarding potential funding allocation strategies for re-allocation of Step 2 funds for PRP consideration. | Jake Mackenzie | David Bradshaw | Unanimous | 1.26.07 |
| Pursue State and National awards programs for the NCIRWMP effort. | Michael Delbar | Jake Mackenzie | Unanimous | 1.26.07 |
| Re-allocate funds back to the county from which the project originated. | Michael Delbar | Jimmy Smith | 6 ayes, 4 noes, 1 abstain | 3.22.07 |
| Staff should work with ICWMP's in the region to evaluate an application for funding through the NCIRWMP framework and bring a draft proposed process and application to the TPRC and PRP for review. | Jake Mackenzie | Tom Stokely | Unanimous | 5.17.07 |
| In the case of an absence of a PRP member, the PRP member may provide a proxy to a representative of the same county. The representative will not be required to provide written proof indicating their proxy. | Paul Kelley | Jill Geist | Unanimous | 4.23.08 |
| Authorize the PRP Chair and Vice Chair to decide if they wish to send a letter to the SWRCB requesting that the NCIRWMP Prop 50 implementation contract be extended until 2012. | Paul Kelley | Marcia Armstrong | Unanimous | 4.23.08 |
| Recognize PRP and TPRC alumni with a letters acknowledging and appreciating their service. | Jill Duffy | Marcia Armstrong | Unanimous | 1.9.09 |
| Add an agenda item regarding energy independence federal funding opportunities [this request was placed under the Prop 84 update]. Add a discussion on the addition of Siskiyou's water and wastewater infrastructure needs into the NCIRWMP [this request was included under the Funding Strategies item]. | Randy Poole | Not Recorded | Unanimous | 1.9.09 |
| Directed staff to send a letter of support for the proposed regional acceptance process guidelines. | Jill Duffy | Jake Mackenzie | Unanimous | 1.9.09 |
| Adopt Option 1 under Expedited Round (planning/technical assistance for infrastructure for disadvantaged communities); Option 1 under Planning Grant (apply for general planning funds); implementation funding as soon as it becomes available; and include the exploration of concepts related to climate, water and energy within the NCIRWMP. | Jake Mackenzie | Kendall Smith | Unanimous | 1.9.09 |
| Outline a decision-making approach for review by the PRP (via email). | Marcia Armstrong | Jake Mackenzie | Unanimous | 1.9.09 |
| Allow the Chair and Vice Chair and staff to react as promptly as possible in conducting business in support of the NCIRWMP. | Jill Duffy | Marcia Armstrong | Unanimous | 1.9.09 |

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| Submit a letter of intent to develop a Regional Sediment Master Plan subject to review and unanimous support of the PRP. Staff will request a timeline extension and also route to the TPRC for review. | Mark Lancaster | Jake Mackenzie | Unanimous | 1.9.09 |
| Develop a website template for ongoing project identification and upload. | Jill Duffy | Jake Mackenzie | Unanimous | 1.9.09 |
| Draft a letter of support for the low threat discharge amendment. | Jake Mackenzie | Carre Brown | 6 ayes, 2 noes; Jake Mackenzie asked for the motion to be tabled while individual counties place this in front of their respective Boards for consideration. Unanimous. | 1.9.09 |
| Develop a draft proposal approach for technical assistance and capacity building to economically disadvantaged communities for small water/wastewater projects in the North Coast for review by the PRP and for potential submittal to DWR for Prop 84 regional funding. | Jake Mackenzie | Carre Brown | Unanimous | 6.25.09 |
| Authorize staff to pursue State and Federal energy independence funding opportunities using our NCIRWMP process. | Jake Mackenzie | Marcia Armstrong | Unanimous | 6.25.09 |
| Authorized staff to submit a comment letter (re: CEC's funding program) subject to PRP email review and approval. | Jake Mackenzie | Wendy Reiss | Unanimous | 6.25.09 |
| Authorized staff to send out an energy independence white paper for PRP review and finalize for adoption via email. [PRP agrees that the letter and white paper approval includes the setting up of meetings with funding agencies.] | Jake Mackenzie | Marcia Armstrong | Unanimous | 6.25.09 |
| Authorize staff to develop a process to scope out projects in alignment with our energy independence white paper and work with the Sonoma County Water Agency to conduct project assessments, analysis, and evaluate overall costs/benefits to determine the viability of a potential funding proposal for the North Coast Region. | Jake Mackenzie | Marcia Armstrong | Unanimous | 6.25.09 |
| Approve decision-making principles outlined by staff. [Timing: Legislative, funding or other decisions that need to be made within 48 hours may be made by Jimmy, Jake and/or staff - otherwise staff will send an email outlining the issue for the entire PRP to consider. Content: The content of the decision must be neutral/non-controversial and not conflict with any previous PRP decisions, direction, policies, goals and objectives. Reporting: All decisions made by Jimmy, Jake and staff on behalf of the PRP will be reported to the PRP within 24 hours. | Wendy Reiss | Carre Brown | Unanimous | 6.25.09 |
| Directed staff to develop draft agendas/budgets for a series of technical workshops throughout the region tailored to each geographic region and including information about the North Coast Energy Independence Program (Spring); and consider, to be followed by a 2-day policy workshop in the fall. | Jake Mackenzie | Kendall Smith | Unanimous | 2.11.10 |

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| Revised agenda as follows: the 1:30 pm item (Biomass) was moved to 11:00 am and the 11:00 am item (Regional Administrator Update) was moved to 1:30 pm. | Paul Kelley | Jill Duffy | Unanimous | 6.24.10 |
| Amend the NCIRWMP governance structure and related documents to include 2 Tribal representatives on the PRP and 2 Tribal representatives on the TPRC, with appointees selected by North Coast Tribes. Supervisor Kelley proposed an amendment to the motion to include 3 Tribal representatives on the PRP and 3 representatives on the TPRC, with appointees selected by North Coast Tribes and with the suggestion that the Tribes consider appointing representatives based on geographic coverage (e.g. North/Central/South). | Jake Mackenzie | Jill Duffy | Mackenzie and Duffy approved the amendment to the motion. 6 ayes, 2 noes | 6.24.10 |
| Seek planning funds to assist with outreach, project development and the inclusion of Tribal issues within the NCIRWMP and the NCIRWMP's Prop 84 planning grant application to DWR. | Jake Mackenzie | Kendall Smith | 6 ayes, 2 noes | 6.24.10 |
| Pursue additional Prop 84 funding that meets the objectives of the NCIRWMP and report back to the PRP with options. | Jake Mackenzie | Kendall Smith | Unanimous | 6.24.10 |
| Move forward with alternative two - the formation of a separate energy independence & climate advisory group that will advise the TPRC, PRP and staff as needed. | Jake Mackenzie | John McCowen | Unanimous | 6.24.10 |
| Adopt transmission of the Memorandum of Mutual Understandings to the various Boards of Supervisors (in the North Coast Region). | Jake Mackenzie | Judy Morris | Unanimous | 11.10.10 |
| Approve the recommended project slate and submit to DWR as an application. Further evaluate the Tule Lake project and determine if there are options for including it in the application if funding becomes available. Amended as follows: prior to contract being signed, each project proponent must have signed the MoMU. Bundle Hopland projects. | Paul Kelley | Jake Mackenzie | All amendments approved by Kelley and Mackenzie. Unanimous | 11.10.10 |
| Nominated Jake Mackenzie as Chair and Jimmy Smith as Vice Chair effective January 1. | Paul Kelley | John McCowen | Unanimous | 11.10.10 |
| Authorize the Chair/Vice Chair to take any necessary actions to carry out the policy direction of the PRP. | John McCowen | Paul Kelley | Unanimous | 11.10.10 |
| Policy Review Panel to form an Executive Committee comprised of the Chair, Vice Chair and Supervisor Judy Morris to make time-sensitive decisions and take action related to funding, legislative input and other IRWM program requirements that are consistent with past PRP direction and in the best interests of the North Coast Region. Such decisions would be relayed to the full PRP after completion. Email header to PRP will indicate time sensitive nature of correspondence. | John McCowen | Kendall Smith | Unanimous | 7.21.11 |
| Adopt meeting schedule and staff recommendation with the inclusion of teleconferencing options. [Staff recommends that regular NCIRWMP PRP/TPRC standing meetings be established on a quarterly basis (January, April, July, October), and that these meetings alternate between Humboldt, Mendocino, Trinity and Siskiyou counties. When there are not adequate agenda items to justify holding one of the standing meetings, the meeting may be cancelled by decision of the Chair and Vice Chair. When issues arise that must be addressed | Jimmy Smith | Kendall Smith | Unanimous | 7.21.11 |

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| prior to a standing meeting, the Chair and Vice Chair may authorize staff to determine a meeting and date that allows for attendance by the majority of the PRP and/or the TPRC. | | | | |
| Adopt staff recommendations to develop a Strategic Growth Council, Sustainable Communities Planning Grant application. | John McCowen | Judy Morris | Unanimous | 7.21.11 |
| Adopt staff recommendation to form an Ad Hoc Committee comprised of staff and PRP/TPRC members who will evaluate the existing approach to project evaluation and ranking and develop a draft approach for consideration at the next PRP meeting. Poll for Ad Hoc Committee by July 31. | John McCowen | Jimmy Smith | Unanimous | 7.21.11 |
| Adopt staff recommendation related to climate-energy committee. [Consult on an as-needed basis with experts from throughout and beyond the region on issues related to energy independence and climate change, instead of forming a new committee. Staff proposes that the consideration of the committee be re-evaluated in the future as needed.] | Kendall Smith | Efren Carrillo | Unanimous | 7.21.11 |
| Approved general consensus on the NCIRWMP Project Application, Review and Selection Process: General Process description and approach with Supervisor's McCowen's suggestions. [to add: "TPRC members shall review all projects they are assigned unless they recuse themselves because of potential conflict of interest".] | John McCowen | Judy Morris | Unanimous | 1.19.12 |
| Approved general consensus to move forward with the NCIRWMP Project Application, Review and Selection Process: Conflict of Interest Policy after Humboldt and Mendocino County Counsels review the proposed policy. | Jimmy Smith | John McCowen | Unanimous | 1.19.12 |
| Approved general consensus to adopt the NCIRWMP Project Application, Review and Selection Process: On-going Project Inclusion Process with Supervisor's McCowen's suggested edits. [to provide a more active voice.] | Gerry Hemmingsen | Judy Morris | Unanimous | 1.19.12 |
| Approved general consensus to approve recommendations for the NCIRWMP Project Application, Review and Selection Process: Project Budget Under-Runs and Funding Reallocation Process. | Kendall Smith | Judy Morris | Unanimous | 1.19.12 |
| Approve resolution honoring Jimmy Smith. | Jake Mackenzie | Judy Morris | Unanimous | 7.19.12 |
| Approve the PRP Directed Guidelines for Project Scoring and Selection. | Judy Morris | Marcia Armstrong | Unanimous | 7.19.12 |
| Approve the Public Input Guidelines, with suggested revisions. [Materials delivered to staff from the public as a part of public comment be published on the NCIRWMP website. Review by Humboldt County Counsel for Brown Act adherence. Consider re-wording the process to make it more understandable to project proponents.] | John McCowen | Grace Bennett | Unanimous | 7.19.12 |
| Approve the Draft NCIRWMP Proposition 84, Project Implementation Round 2 application process. | Jake Mackenzie | Judy Morris | Unanimous | 7.19.12 |

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| Explore new options for name, logo, branding and bring alternatives and recommendations to the PRP for discussion at their meeting in October. | Judy Morris | Efren Carrillo | Unanimous | 7.19.12 |
| Support staff recommendation for Chair, Vice-chair and Executive Committee Election Process | Efren Carrillo | Kendall Smith | Unanimous | 10.18.12 |
| Nominate Supervisor Judy Morris as Vice Chair | Jake Mackenzie | Kendall Smith | Unanimous | 10.18.12 |
| Nominate Supervisor Marcia Armstrong | John McCowen | Grace Bennett | Unanimous | 10.18.12 |
| Recommends Sandra Perez and Wayne Haydon as Co-Chairs of the TPRC, as nominated by Mark Lancaster | Jake Mackenzie | Mark Lovelace | Unanimous | 10.18.12 |
| Form an ad hoc committee comprised of Tribal PRP and TPRC members, and potentially other PRP and TPRC members up to Brown Act membership limits; extend the Tribal RFP deadline by 3 weeks; integrate tribal priorities outlined in PRP and TPRC Tribal proposal to the degree that it is consistent with the DWR contract. | Judy Morris | Kendall Smith | 9 ayes, 3 noes; Chair Mackenzie requested additional members for tribal Ad Hoc Committee. Supervisor Sundberg volunteered, and was approved as the final member of the ad hoc committee. | 10.18.12 |
| New name for NCIRWMP is NORTH COAST RESOURCE PARTNERSHIP (NCRP) | Kendall Smith | John McCowen | Unanimous | 10.18.12 |
| NCRP Conference to be held on October 2, 3, 4, 2012 (Technical Sessions on 2nd) | Jake Mackenzie | Kendall Smith | Unanimous | 10.18.12 |
| PRP will not support the addition of population as a criterion in the NCIRWMP Project Application, Review and Selection Process as suggested by Russian River Watershed Association. | Kendall Smith | John McCowen | Unanimous | 10.18.12 |
| Accept staff recommendation on Project Application, Review and Selection Process, revised to include Supervisor Armstrong's recommended additions, and revisit potential economic units for further discussion at a future meeting | Judy Morris | Mark Lovelace | Unanimous | 10.18.12 |
| To authorize a letter to respond to concerns provided to the team from Kara Heckert and to state the intention to debrief with the TPRC and to continually improve the project review process | Supervisor Morris | Supervisor Lovelace | Unanimous | 01.17.13 |
| To accept/approve the TPRC recommended NCIRWMP Proposition 84, Round 2 Implementation Priority Project portfolio | Supervisor McCowen | Supervisor Bennett | Unanimous (Recusals: Dale Roberts and Javier Silva) | 01.17.13 |
| Approve Proposed Process & Criteria for Sub-Contracts to Counties and Tribes | Supervisor Morris | Supervisor Hemmingsen | Nays –Armstrong and Bennett Ayes - Chair Mackenzie, Vice-Chair Morris, Hemmingsen, Sundberg, Lovelace, McCowen, Gjerde, Dale Roberts (alternate), | 01.17.13 |

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| | | | Leaf Hillman, Javier Silva (alternate) | |
| Formation of ad-hoc committees: Prop 84 Planning Grant & Strategic Growth Council Planning Grant | Supervisor Morris | Supervisor Armstrong | Unanimous | 01.17.13 |
| To accept staff recommendation for NCIRWM Plan, Version 3 review and input process. | Chairman Mackenzie | | Unanimous | 01.17.13 |
| To accept the Planning Ad Hoc Committee recommendation for Representing Diverse Views/Local Autonomy | Supervisor McCowen | Supervisor Armstrong | Unanimous | 07.18.13 |
| Direct staff to compile comments regarding the NCIRWMP Goals and Objectives and provide to PRP and TPRC for additional comments and input | Supervisor Lovelace | Supervisor Bennett | Unanimous | 07.18.13 |
| To approve the TPRC and Project Review Ad Hoc Committee Recommendation for process for providing technical assistance: NCIRWMP DAC Water & Wastewater Service Provider Support Program | Leaf Hillman | Supervisor McCowen | Unanimous | 07.18.13 |
| If there was a need for a NCRP quarterly meeting in October, that the meeting be held at the NCRP Conference location in Fortuna in the afternoon on October 2. | Supervisor Lovelace | Supervisor Bennett | Unanimous | 07.18.13 |
| To approve agenda with change to an error on Page 8 of the meeting materials (change Item # V to Item # XI) | Supervisor McCowen | Supervisor Lovelace | Unanimous | 04.17.14 |
| To approve staff recommendation (see below) with the addition of the following language "and when the North Coast Executive Committee determines that it is necessary". New practice/policy: when time is not a constraint, NCRP staff will agendize plans, processes, and project applications at a PRP/TPRC meeting for formal approval prior to finalization. When this is not feasible due to the challenges outlined under "issues", above, NCRP staff will agendize the item for the next following PRP/TPRC meeting. The finalized plan, process or project application will be discussed and any suggestions for future revisions incorporated. | Supervisor McCowen | Supervisor Carrillo | Opposed - Supervisor Armstrong, Supervisor Bennett Approved - Jake Mackenzie, Javier Silva, Supervisor Hemmingsen, Supervisor Sundberg, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Supervisor Byrne, and Supervisor Carrillo | 04.17.14 |
| 1) Disband 2013 Project Review Ad Hoc Committee 2) Form Project Evaluation Ad Hoc Committee to advise staff, TPRC, and make recommendations to PRP on project evaluation and selection criteria. Disband upon completion of this task. 3) Convene a 2014 SGC Planning Ad Hoc Committee to review draft approach and content for SGC grant, provide input into SGC planning sub-grant criteria to counties and tribes, make recommendation to PRP on funding awards for planning sub-grants – disband upon completion of this task 4) Convene a 2014 NCIRWM Planning Ad Hoc Committee to review draft NCIRWM Plan sections and make recommendations to staff, TPRC and PRP. Disband when task is complete. | Supervisor Armstrong | Supervisor McCowen | Unanimous | 04.17.14 |

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| 5) At a future PRP meeting, evaluate whether the PRP would like to establish a standing planning committee to advise and make recommendations on all planning efforts for the NCRP. | | | | |
| Directing staff to develop suggestions to provide to the legislature on payment processes and enhancements to the process and in conjunction with the Executive Committee, develop a letter for submittal to legislation and assembly regarding streamlined process for payment. | Supervisor Armstrong | Supervisor Gjerde | Unanimous | 04.17.14 |
| The PRP directs staff to move forward with a NCRP 2014 Drought Solicitation with a funding cap of \$8.7 million. The draft 2014 NCRP Project Review and Selection Process Guidelines and NCRP 2014 Drought Solicitation Project Application was approved with the provision that refinements would be made with input from the Ad Hoc Committee and TPRC. In addition, the PRP approved that the NCRP 2014 Drought Solicitation grant would be considered phase one of two funding phases to ensure regional representation in project selection for the remaining Proposition 84 Implementation funding. During the final 2015 Proposition 84 Implementation Funding round, project selection will take into account the location of the NCRP 2014 Drought Projects, if funded. | Supervisor Morris | Supervisor McCowen | Unanimous | 04.17.14 |
| To finalize the NCRP/NCIRWM Plan Goals and Objectives per the meeting materials | Supervisor Morris | Supervisor Carrillo | Unanimous | 04.17.14 |
| Approve NCRP 06/13/14 agenda | Supervisor Sundberg | Supervisor Lovelace | Unanimous | 06.13.14 |
| To approve the Prop 84 Drought slate as recommended by the TPRC and secondly consider augmenting individual applications up to the \$8.7 M limit. | Supervisor Lovelace | Supervisor Morris | Supervisor Lovelace withdrew motion. Supervisor Morris rescinded motion. | 06.13.14 |
| To approve the Prop 84 Drought slate as recommended by the TPRC | Supervisor Armstrong | Supervisor Bennett | Approved: Chair, Mackenzie, Supervisor Morris, Carol Cook, Supervisor Armstrong, Supervisor Bennett Opposed: Supervisor Hemmingsen, Supervisor Finigan, Supervisor Sundberg, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Supervisor Carrillo, Mark Lancaster Motion fails. | 06.13.14 |
| To fund the following projects and funding amounts: <ul style="list-style-type: none"> Yurok Tribe, Weitchpec Water Station: \$201,770, as recommended | Supervisor McCowen | Supervisor Gjerde | Public Comment on the motion: Tim Ericson, City of Ukiah recommends the motion. | 06.13.14 |

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| <ul style="list-style-type: none"> City of Rio Dell, Rio Dell and Scotia CSD Emergency Water Intertie: \$783,000, as recommended Lewiston Park Mutual Water Company, Meter Installation: \$224,604, as recommended Sanctuary Forest Inc., Mattole Flow Program: \$255,200, as recommended Gualala River Watershed Council, the Flow Bank Program: \$594,226, as recommended Westhaven Community Services, Water Loss Reduction Project: \$493,500, adding <u>\$118,000</u> Sonoma County Water Agency, Sonoma-Mendocino Immediate Drought Relief: \$1,050,000, adding <u>\$300,000</u> City of Crescent City, Elevated Water Tank Rehabilitation: \$438,000 [100% requested], adding <u>\$438,000</u> Mendocino County Resource Conservation District, Implementing On-Farm Water Conservation Strategies in the Navarro Watershed: 0%, <i>deducting \$144,171</i> City of Ukiah, Ukiah Valley-Redwood Valley Water Supply Reliability Intertie and Well Development Project: \$1,554,450 (\$836,000 – 100% -- for interties), <i>deducting \$1,156,800 from wells</i> California Land Stewardship Institute, Agricultural Water Conservation and Water Supply Reliability Program: \$1,970,251, adding <u>\$1,970,251</u> City of Fort Bragg, Summers Lane Reservoir Project: \$700,000, adding <u>\$700,000</u> | | | <p>Decision by roll call: Approved: Chair Mackenzie, Supervisor Morris, Supervisor Hemmingsen, Supervisor Finigan, Supervisor Sundberg, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Supervisor Carrillo</p> <p>Opposed: Carol Cook, Supervisor Armstrong, Supervisor Bennett, Mark Lancaster</p> <p>Decision Approved.</p> | |
| Jake Mackenzie and Supervisor Morris are re-nominated and approved as Chair and Vice Chair. | Supervisor McCowen | | Unanimous | 10.16.14 |
| To nominate and approve Supervisor Bennett as the third member of the Executive Committee | Chair Mackenzie | Supervisor McCowen | Unanimous | 10.16.14 |
| To nominate and approve Wayne Haydon and Sandra Perez continue as TPRC Co-Chairs. | Chair Mackenzie | Supervisor McCowen | Unanimous | 10.16.14 |
| Review and Approve Agenda: suggests moving Items IX & X before Item VIII & suggests adjourning the meeting at 2:00 pm to allow PRP and TPRC members to attend the Water Board Coalition conference call meeting. | Supervisor McCowen | Supervisor Sundberg | Unanimous | 01.15.15 |
| To accept new language that defines the Executive Committee election process: <i>The NCRP Executive Committee is a Standing Committee, subject to the Brown Act. The Executive Committee is comprised of the Policy Review Panel Chair, Vice-Chair, and a third member, nominated and approved by the Policy Review Panel <u>and a fourth member nominated by the Tribal representatives and approved by the Policy Review Panel.</u> The Policy Review Panel reconsiders the third <u>and fourth member's</u> members' appointment every two years or on an as-needed basis. The Executive Committee provides day-to-day leadership for the NCRP, including signing letters of support, represents the NCRP with legislators and key agency partners and makes time-sensitive decisions on behalf of the NCRP. Any time</i> | Supervisor McCowen | Supervisor Carrillo | Unanimous | 01.15.15 |

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| <i>sensitive decisions made by the Executive Committee reflect previous Policy Review Panel direction and are consistent with Policy Review Panel approved goals and objectives. <u>Decisions are made by unanimous or majority vote. When majority vote cannot be reached, the decision is brought before the full Policy Review Panel for consideration.</u> Executive Committee decisions are reported via email or provided as an update to the full Policy Review Panel at their next quarterly NCRP meeting.</i> | | | | |
| Tribal representatives nominated Leaf Hillman of the Karuk Tribe for the Tribal Executive Committee position. Leaf Hillman accepted the nomination. Motion to approve nomination. | Supervisor Lovelace | Supervisor McCowen | Unanimous | 01.15.15 |
| To authorize the Executive Committee to take necessary actions to provide input on behalf of the NCRP as implementing legislation is developed and to direct staff to set up meetings in Sacramento with key legislators and agency staff to deliver these common messages and promote NCRP goals and objectives. | Supervisor Carrillo | Supervisor McCowen | Unanimous | 01.15.15 |
| To adopt the TPRC recommendation with minor edits as provided to the TPRC Co-chairs and as needed. TPRC Recommendation: approval of the 2015 NCRP Project Review and Selection Process Guidelines, NCRP 2015 Project Proposal Scoring Criteria and the NCRP 2015 Project Application materials to allow for the commencement of the NCRP 2015 Project Solicitation and development of a regional NCRP 2015 Grant Application which is expected to be due to DWR in early August. The recommendation includes approval to allow minor changes made by staff with input from the TPRC Co-chairs to the NCRP Project Review and Selection Process Guidelines and NCRP 2015 Project Application materials, if necessary, to comply with the final DWR IRWM 2015 Guidelines and 2015 Project Solicitation PSP expected to be released in May. | Supervisor McCowen | Supervisor Morris | Unanimous | 04.16.15 |
| To adopt the TPRC recommendation giving preference to projects that effectively address long-term drought preparedness by providing a weighting factor of 2 to the Drought Preparedness scoring criteria, allowing up to 10 out of 75 points to drought preparedness projects. | Supervisor McCowen | Supervisor Morris | Unanimous | 04.16.15 |
| To reconfirm the direction to the TPRC to take into account the location of the NCRP 2014 Drought Projects when developing their project portfolio recommendation for the NCRP 2015 Project funding round. | Supervisor McCowen | Supervisor Hemmingsen | Unanimous | 04.16.15 |
| To nominate Supervisor Morris as PRP Chair | Supervisor McCowen | | Unanimous | 04.16.15 |
| Review and Approve Agenda | Supervisor Gore | Supervisor Bennett | Unanimous | 07.02.15 |
| To adopt the Executive Committee recommendation of Efren Carrillo for nomination. No other nominations came from the floor. | Supervisor Bennett | | Unanimous | 07.02.15 |

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| To accept the TPRC recommendation for the 2015 NCRP Priority Projects | Supervisor Carrillo | Supervisor McCowen | Unanimous | 07.02.15 |
| Review and Approve Agenda | Supervisor Carrillo | Supervisor Lovelace | Unanimous | 10.15.15 |
| To approve the NCRP Handbook with the inclusion of the suggested improvements and edits discussed by the PRP and listed in the meeting summary. | Supervisor Carrillo | Supervisor McCowen | Unanimous | 10.15.15 |
| To develop a Proposition 1 Ad Hoc Committee to direct staff in development of NCRP Proposition 1 IRWM Disadvantaged Community outreach and involvement program per the IRWM Guidelines. | Supervisor Carrillo | Supervisor McCowen | Unanimous | 10.15.15 |
| Review and Approve Agenda | Supervisor Carrillo | Supervisor Bennett | Unanimous | 1.21.16 |
| <p>To approve the NCRP Proposition 1 Ad Hoc Committee recommendations:</p> <p>NCRP Comments to draft Proposition 1 IRWM Grant Documents Recommendation. Direct staff to work with the Prop 1 Ad Hoc Committee and Executive Committee to develop comments and input to the draft Proposition 1 IRWM Program Guidelines, Grant Proposal Solicitation Packages, and Request for Proposals.</p> <p>NCRP DAC Outreach & Involvement Program Recommendation. Direct staff to work with the Prop 1 Ad Hoc Committee to develop a NCRP DAC Outreach & Involvement Program proposal based on the Request for Proposal and in keeping with the NCRP Goals/Objectives and building on past initiatives. Potential activities and outcomes.</p> <p>NCRP Proposition 1 IRWM Planning Grant Recommendation. Direct staff to develop a planning grant for review and input by the Proposition 1 Ad Hoc Committee to ensure that the North Coast IRWM Plan (adopted in 2014) is compliant with the Proposition 1 IRWM Program Guidelines, if necessary.</p> | Supervisor Carrillo | Supervisor Bennett | Unanimous | 1.21.16 |
| To approve NCRP Chair Morris' recommendation to switch the July and October meeting locations due to heat and potential for catastrophic fire concerns in July. | Supervisor Gjerde | Supervisor McCowen | Unanimous | 1.21.16 |
| To approve NCRP Chair Morris' recommendation to change the days of the meeting from the third Thursday to the third Friday of the quarterly month. | Brandi Brown | Supervisor Fisher | Unanimous | 1.21.16 |
| <p>To approve language for the NCRP Goals and Objectives:</p> <p>Objective 3 - Integrate Traditional Ecological Knowledge in collaboration with Tribes to incorporate these practices into North Coast Projects and Plans</p> | Brandi Brown | Supervisor McCowen | <p>Aye Votes: Supervisor Morris, Supervisor Carrillo, Supervisor Howard, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Brandi Brown, Martina Morgan and Supervisor Karl Fisher.</p> <p>Abstain: Siskiyou County Supervisor Bennett</p> | 1.21.16 |

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| Review and Approve Agenda | Supervisor McCowen | Supervisor Carrillo | Unanimous | 10.21.16 |
| To adopt NCRP Proposition 1 Ad Hoc Committee recommendations: <ul style="list-style-type: none"> • Proposition 1 IRWM DAC Involvement Funding Amount • Program Service Provider RFP Selection Criteria • Finalize NCRP Outreach & Involvement Program Proposal • PRP Support Letter for the NCRP Outreach & Involvement Proposal | Supervisor McCowen | Grant Davis | Unanimous | 10.21.16 |
| Review and Approve Agenda | Supervisor Gore | Supervisor Howard | Unanimous | 4.20.17 |
| Nomination Motion to elect the NCRP PRP Chair: Supervisor Morris | Supervisor Brown | Supervisor Sundberg | Unanimous | 4.20.17 |
| Nomination Motion to elect the NCRP Vice PRP Chair: Leaf Hillman | Supervisor Morris | Supervisor Howard | Unanimous | 4.20.17 |
| Nomination Motion to elect the Executive Committee member: Sonoma County Supervisor James Gore | Supervisor Brown | Supervisor Sundberg | Unanimous | 4.20.17 |
| Nomination Motion to elect the Executive Committee member: Brandi Brown, Redwood Valley Little River Band of Pomo | | Martina Morgan | Unanimous | 4.20.17 |
| Nomination Motion to elect the NCRP TPRC Co-Chair: Sandra Perez, Five Counties Salmonid Conservation Program, Trinity County | Supervisor Morris | Supervisor Brown | Unanimous | 4.20.17 |
| Nomination Motion to elect the NCRP TPRC Co-Chair: Dale Roberts, Sonoma County Water Agency | Supervisor Morris | Supervisor Brown | Unanimous | 4.20.17 |
| Motion to accept the NCRP Ad Hoc Committee Review and Membership Recommendation: <ol style="list-style-type: none"> 1) PRP review membership of existing ad hoc committees and disband or augment membership as needed. 2) To disband the Proposition 1 Ad Hoc Committee and develop an ad hoc committee to oversee the NCRP Disadvantaged Community and Tribal Involvement Program and to develop a Tribal representative sub-committee to oversee the Tribal Coordinator elements of this program. | Supervisor Gore | Supervisor Brown | Unanimous | 4.20.17 |
| Motion to form a NCRP Proposition 1 IRWM Round 1 Implementation Funding Solicitation Ad Hoc Committee comprised of PRP & TPRC member volunteers and staff to develop the NCRP Proposition 1 IRWM Round 1 Implementation process, guidelines and solicitation materials for review and consideration by the PRP during the NCRP April meeting. | Supervisor Brown | Supervisor Sundberg | Unanimous | 1.19.18 |
| Motion to approve the NCRP Disadvantaged Community Technical Assistance Selection Process with the provision that minor edits to the process may be allowed with oversight from the NCRP Proposition 1 Ad Hoc Committee and Tribal Proposition 1 Ad Hoc Committee. | Brandi Brown | Edwin Smith | Unanimous | 1.19.18 |

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| Motion to approve that the NCRP join the Alliance of Regional Collaboratives for Climate Adaptation as a member organization | Supervisor Wilson | Supervisor Gjerde | Unanimous | 1.19.18 |
| Review and Approve Agenda | Brandi Brown | Supervisor Wilson | Unanimous | 4.20.18 |
| Authorize the allocation of up to 6% of the Proposition 1 Implementation funding to the County of Humboldt for grant administration to ensure associated cost recovery. | Supervisor Brown | Brandi Brown | Unanimous | 4.20.18 |
| Motion to approve the Draft 2018 NCRP Project Review and Selection Process Guidelines, NCRP 2018 Project Proposal Scoring Criteria and the NCRP 2018 Project Application materials (see Attachments B, C & D) to allow for the commencement of the NCRP 2018 Project Solicitation and development of a regional NCRP 2018 Grant Application. The recommendation includes approval to allow changes to the NCRP Project Review and Selection Process Guidelines and NCRP 2018 Project Application materials to be made by staff with input from the NCRP Proposition 1 Implementation Funding Solicitation Ad Hoc Committee to comply with the Draft and Final PSPs to be released by DWR in the spring and summer of 2018. | Supervisor Brown | Supervisor Howard | Unanimous | 4.20.18 |
| Motion to establish the budget limit for the Round 1 Proposition 1 IRWM Implementation grant to allow for the maximum funding amount provided in the Draft Round 1 Proposition 1 IRWM PSP up to 60% of the total amount available to the North Coast funding area for IRWM Implementation funding; allowing 40% to be held for Round 2. | Supervisor Brown | Supervisor Howard | Yes: <ul style="list-style-type: none"> Chair: Supervisor Morris Vice-Chair: Leaf Hillman Alternate: Buzz Ward Supervisor Chris Howard Supervisor Ryan Sundberg Supervisor Carre Brown Supervisor Ray Haupt Supervisor Brandon Criss Alternate: Dale Roberts Oppose: <ul style="list-style-type: none"> Brandi Brown Supervisor Mike Wilson Motion Passed | 4.20.18 |
| Motion to establish the preferred timing of the for PRP Final Priority Project Approval and Regional Application submittal: <ul style="list-style-type: none"> January 18, 2018: PRP consider/approve TPRC recommended suite of Priority North Coast Projects for NCRP Proposition 1 IRWM Round 1 Implementation; March/ April 2019: regional application due to DWR for the NCRP Proposition 1 IRWM Round 1 Implementation Project Grant. This option allows project proponents 5 months to prepare project applications for submittal to NCRP; 5 weeks for TPRC review (given the holidays). | Supervisor Wilson | Supervisor Sundberg | Unanimous | 4.20.18 |

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| The ad hoc committee was directed that the PRP project scoring guidelines should include screening criteria that will confer additional weight to projects that, in addition to meeting other NCRP criteria, will benefit North Coast disadvantaged communities and will provide additional weight for projects that benefit severely disadvantaged communities. | Supervisor Howard | Supervisor Criss | Unanimous | 4.20.18 |
| The PRP directed the ad hoc committee to provide additional weight for projects that assist water infrastructure systems adapt to climate change. | Brandi Brown | Supervisor Brown | Unanimous | 4.20.18 |
| The PRP directed the ad hoc committee to provide scoring criteria for projects that promote any or all the Program Preferences including Tribal additions for a total of 10 Program Preferences for a maximum amount of 7 points. | Supervisor Wilson | Brandi Brown | Unanimous | 4.20.18 |
| <p>PRP approval of the NCRP Plan & Storm Water Resource Plan Integration Process which will be included in the updated NCRP Plan and in a new section of the NCRP Handbook titled NCRP Policies.</p> <ol style="list-style-type: none"> 1. The SWRP plan will include a summary of the NCRP IRWM Plan under the Existing Plans section. 2. The SWRP Plan, Implementation Strategy and Scheduling of Projects section will include a discussion on how the SWRP will be incorporated into the NCRP IRWM Plan per the following steps. <ul style="list-style-type: none"> • The Public Draft SWRP will be provided to the NCRP Technical Peer Review Committee (TPRC) for review to ensure alignment with the NCRP IRWMP Goals and Objectives and for technical comment. The comment period will be 21 calendar days. • The Public Draft SWRP will be presented to the NCRP Policy Review Panel (PRP) at a NCRP Quarterly Meeting for review and comment. If timing of the NCRP Quarterly Meetings does not align with the SWRP finalization, the SWRP may be submitted to the PRP via email for review and comment. • Any TPRC or PRP commentary will be considered and addressed prior to finalizing the SWRP with a “response to comments” memo. • At a NCRP Quarterly Meeting, a copy of the Final SWRP and “response to comments” memo will be presented to the NCRP PRP for the final decision vote. If timing of the NCRP Quarterly Meetings does not align with the SWRP finalization, the SWRP may be submitted to the PRP via email for consideration at the next NCRP Quarterly Meeting. • SWRP project proponents seeking funding that requires project inclusion into an IRWM Plan will follow the steps outlined in the On-Going Project Inclusion Process into the NCRP IRWM Plan found in the NCRP Project Review and Selection Process Guidelines (see Attachment B). | Supervisor Howard | Supervisor Wilson | Unanimous | 4.20.18 |
| Review and Approve Agenda | Supervisor McCowen | Supervisor Brown | Unanimous | 10.19.18 |

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| <p>Approve staff recommendation: Through April 2019, authorize NCRP staff to work with the Chair, Vice-Chair and Executive Committee to pursue funding and provide legislative input that furthers the goals of the NCRP. The following assumptions apply:</p> <ol style="list-style-type: none"> 1. NCRP staff would only pursue funding opportunities that align with PRP approved Goals and Objectives 2. Prior to proceeding on any funding or legislative opportunity, NCRP staff would receive approval from the Chair and Vice Chair at a minimum, and would request approval from the full Executive Committee 3. NCRP staff would send draft funding requests or legislative input to the full PRP and TPRC for comment 4. A decision to formally submit a grant application would be voted on by the full PRP 5. Any funding request would honor the PRP approved approach to local autonomy – allowing Tribes or counties to opt out of any element of the funding request in which they do not wish to participate. 6. Funding requests or legislative input will predominantly focus on project implementation, but may also include stakeholder outreach and coordination, technical support for project proponents, data, analysis and planning. 7. At the April 2019 meeting, this authorization would be revisited by the PRP <p>Motion amended to stipulate this approach is only suitable if the funding deadline is sooner than the next scheduled meeting of the PRP</p> | Supervisor McCowen | Supervisor Wilson | Unanimous | 10.19.18 |
| <p>Approve the staff recommendation:</p> <ul style="list-style-type: none"> • Executive Committee are approved to review a letter regarding the Russian River Pilot from the NCRP Tribal leadership, as well as to consider developing and submitting any additional letters or communication with DWR and California Forward regarding the Russian River Pilot. Note: the NCRP Executive Committee includes two members who reside in the Russian River watershed, and two Tribal members, all of whom are familiar with the Russian River Pilot process to date. • As per past PRP Policy, any letters submitted on this matter will be shared with the full PRP • The Executive Committee and staff will bring a draft policy regarding NCRP interaction with external plans to the full PRP for discussion and consideration during the next NCRP meeting in January <p>Motion amended to incorporate Supervisor Hopkins' concerns about non-tribal DACs in the lower Russian River</p> | Supervisor McCowen | Supervisor Hopkins | Unanimous | 10.19.18 |

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| Reconfirm 04/18 motion: NCRP Proposition 1 Round 1 Implementation Funding Solicitation Process with slight scheduling updates | Supervisor McCowen | Supervisor Gore | Unanimous | 10.19.18 |
| Chair Morris announced that Edwin Smith, Bear River Band of the Rohnerville Rancheria had stepped down from his role as PRP member. Chair Morris stated that he has been a PRP member since 2014 and he will be greatly missed. She read the NCRP resolution of appreciation and moved for the PRP to accept it and have the Tribal representatives present it to him. | Supervisor McCowen | Leaf Hillman | Unanimous | 04.26.19 |
| Chair Morris also described that Devin Theobald has been working on the Humboldt County Contract Admin team for a number of years and has decided to change his role at the County of Humboldt. Humboldt County Supervisor Wilson presented him with an appreciation letter and moved for the PRP to accept it. Devin described that his work on the NCRP contract administration team and visiting the North Coast region has been remarkable. | Supervisor Wilson | Supervisor Madrone | Unanimous | 04.26.19 |
| Review and Approve Agenda | Supervisor Wilson | Supervisor Madrone | Unanimous | 04.26.19 |
| NCRP nominations and elections: PRP CHAIR: Supervisor Morris | Supervisor Morris | Supervisor Wilson | Unanimous | 04.26.19 |
| NCRP nominations and elections: PRP VICE-CHAIR: Leaf Hillman | Supervisor McCowen | Supervisor Wilson | Unanimous | 04.26.19 |
| NCRP nominations and elections: EXECUTIVE COMMITTEE MEMBERS: Supervisor Gore & Brandi Brown | Supervisor McCowen | Supervisor Wilson | Unanimous | 04.26.19 |
| NCRP nominations and elections: TPRC CO-CHAIRS: Sandra Perez & Dale Roberts | Supervisor McCowen | Supervisor Madrone | Unanimous | 04.26.19 |
| NCRP nominations and elections: NCRP JIMMY SMITH LEADERSHIP AWARD to Leaf Hillman | Supervisor Wilson | Supervisor Madrone | Unanimous | 04.26.19 |
| NCRP forms Ad Hoc Committees on an as needed basis to address short duration issues or topics. The PRP reviewed and approved the ad hoc committees | Supervisor Wilson | Supervisor McCowen | Unanimous | 04.26.19 |
| Motion: 1. The NCRP PRP will review and consider approving the NCRP Handbook on an annual basis. 2. The PRP approved the updated NCRP Goals and Objectives listed in the meeting materials/summary and directed that they be included in the updated Handbook, website and updated NCRP Plan. | Supervisor Wilson | Supervisor Brown | Unanimous | 04.26.19 |

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| <p>3. The PRP directed staff to send the draft NCRP Policy materials out to the leadership team soon after the quarterly meeting for review. The Handbook will be compiled and presented to the PRP during the July meeting for consideration.</p> | | | | |
| <p>NCRP Staff Recommendation:</p> <p>i. Funding Acceptance</p> <ul style="list-style-type: none"> On behalf of the NCRP, accept the California Natural Resources Agency Regional Forest and Fire Capacity Program Block Grant in the amount of \$4,037,500 Authorize Humboldt County to enter into a grant agreement in the amount of \$4,037,500 on behalf of the NCRP with California Natural Resource Agency and/or California Department of Conservation <p>ii. Ad Hoc Committee Formation</p> <ul style="list-style-type: none"> Form a Forest Resiliency Block Grant Ad Hoc Committee comprised of NCRP PRP and TPRC members to advise on the implementation of the CNRA block grant <p>iii. PRP Direction</p> <ul style="list-style-type: none"> Authorize NCRP staff to negotiate additional refinements to the Regional Forest and Fire Capacity Program Block Grant scope of work, budget, and grant agreement, in keeping with previous PRP direction and decisions, and with input from the Forest Resiliency Block Grant Ad Hoc Committee. Authorize NCRP staff to work with NRCP PRP and TPRC members from each NCRP tribe and county to identify and select potential Tribal and County Forest Advisors to act as paid advisors on: a) the development of the regional prioritized plan; b) demonstration project selection criteria; c) collaboration and coordination with NCRP staff, ad hoc committees and technical consultants. Provide regular updates to the NCRP Policy Review Panel regarding staff, Forest Resiliency Block Grant Ad Hoc Committee and NCRP Executive Committee actions and agendize the block grant at all NCRP PRP meetings until the grant agreement is complete <p>Motion: Supervisor McCowen moved to accept the recommendation with the added provisions:</p> <ol style="list-style-type: none"> to request information from partners about potential projects for forest resiliency authorize staff to do outreach to gather information | Supervisor McCowen | Supervisor Madrone | Unanimous | 04.26.19 |

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| To authorize and direct the Executive Committee to work with Tribal representatives to develop a letter of support for local Russian River watershed tribes to work to develop the next phase of the Russian River Pilot. | Supervisor Wilson | Supervisor McCowen | Unanimous | 04.26.19 |
| <p>PRP moved to accept the TPRC recommendation and suite of NCRP 2019 Proposition 1 IRWM Priority Projects as listed in the meeting summary with the following TPRC Contingencies:</p> <p>1. To fund the City of Trinidad, Trinidad-Westhaven Community Water Reliability, Security and Enhancement Project up to the amount of \$831,389 should a Priority Project drop out of the NCRP 2019 Proposition 1 IRWM Regional Grant application prior to submittal of the application to DWR (summer 2019).</p> <p>2. Should a project drop out of the NCRP 2019 Proposition 1 IRWM Regional Grant after the grant is submitted to DWR, but prior to the NCRP Proposition 1 IRWM Round 2 TPRC Project Review Meeting, the funding will be rolled into the Round 2 funding pot.</p> <p>3. Should a project drop out of the NCRP 2019 Proposition 1 IRWM Regional Grant after the NCRP Proposition 1 IRWM Round 2 TPRC Project Review Meeting, the funding will be reallocated per the policy approved by the PRP in 2018 entitled Project Budget Under-Runs and Funding Reallocation Process (see Meeting Materials Attachment B, NCRP Policies, Policy V).</p> | Supervisor McCowen | Supervisor Hemmingsen | Unanimous | 04.26.19 |
| Review and Approve Agenda | Supervisor McCowen | Supervisor Gore | Unanimous | 10.18.19 |
| <p>Forest Resiliency Block Grant Ad Hoc Committee Recommendation: The Forest Resiliency Ad Hoc Committee requests that the NCRP PRP approve the proposed recommendations as described in the meeting materials for the items below.</p> <p>ii. IDENTIFICATION AND PRIORITIZATION PROCESS FOR PROJECTS, ACTIONS, STRATEGIES</p> <p>iii. DRAFT FOREST ADVISORS CRITERIA & SELECTION PROCESS</p> <p>iv. NCRP WATERSHEDS, COMMUNITIES & FIRE RESILIENCY PLAN OUTLINE REVIEW</p> | Supervisor Madrone | Grant Davis | Unanimous | 10.18.19 |
| <p>NCRP Handbook, 2019 Review & Approval To approve the staff recommendations: to approve the NCRP Policies to be included in the updated Handbook as an Appendix and approve the NCRP Handbook, 2019.</p> | Supervisor McCowen | Supervisor Howard | Unanimous | 10.18.19 |
| Review and Approve Agenda | Supervisor Wilson | Supervisor Jeremy Brown | Unanimous | 4.3.20 |
| <p>NCRP Regional Forest & Fire Capacity Demonstration Project Solicitation, Round 2 NCRP Forestry Ad Hoc Recommendations:</p> <p>i. Round 2 Demonstration Project Solicitation Timing & Selection</p> <ul style="list-style-type: none"> APRIL 13: The NCRP announces the 2020 Round 2 Demonstration Project Concept Proposal Solicitation via the NCRP website and eblast. | Supervisor Wilson | Supervisor McCowen | Unanimous | 4.3.20 |

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| <ul style="list-style-type: none"> • MAY 22: Due date for the NCRP 2020 Round 2 Demonstration Project Concept Proposals. • MAY 24 – JUNE 14: TPRC Demonstration Project Concept Proposal review period. • JUNE 15: TPRC Project Review and Scoring meeting to select a portfolio of priority projects as a TPRC recommendation to be presented to the NCRP Policy Review Panel for final approval. • JUNE 19 or TBD: NCRP Policy Review Panel consider TPRC recommended suite of Priority NCRP 2020 Round 2 Demonstration Projects and approve a final list of projects. • JUNE/JULY: Priority NCRP 2020 Round 2 Demonstration Project sponsors work with NCRP staff to develop detailed scopes and budgets and finalize sub-grant agreements. • JULY 30, 2021: NCRP 2020 Demonstration Projects are completed. <p>ii. Resubmittal of Proposals Demonstration Project proposals not selected in Round 1 will not be automatically rolled into Round 2. Project proponents whose projects were not selected in Round 1 are encouraged to resubmit their proposals to the Round 2 solicitation and may incorporate improvements based on the feedback from the TPRC Round 1 project proposal review prior to resubmission.</p> <p>iii. Funding Round Award Limits A total of \$1.8 million of the CNRA block grant funding will go to fund demonstration processes and on-the-ground projects in two rounds of funding. The TPRC may recommend a suite of projects with a total combined budget up to \$1 million during the first round of funding with the remainder of funding to be allocated to the second round of funding.</p> | | | | |
| <p>NCRP 2020 DEMONSTRATION PROJECT TPRC RECOMMENDATION: The TPRC recommends funding the top six ranked projects at 80% except for the Mattole Restoration Council funded at 50% and Northwest California Resource Conservation & Development Council at 100% per the meeting summary. The TPRC also recommends reserving the approximately \$83,000 leftover from Round 1 to Round 2. The decision not to allocate the remaining \$83,000 was multi-faceted:</p> <ul style="list-style-type: none"> • TPRC felt they could not adequately fund the next highest ranked project with the remaining funds and would prefer to give it full consideration in the next round, should the project proponent choose to resubmit. • Several projects could be improved with TPRC's comments and TPRC would like to consider those in Round 2, should the project proponents choose to resubmit. • Adding funding to Round 2 will also provide more opportunity for funding for Tribes or DACs that might have needed more time or assistance to prepare proposals. • Lastly, it will provide more funding for a wider regional spread of projects. | Supervisor McCowen | Supervisor Wilson | <p>Unanimous</p> <p>Recused: Leaf Hillman & Dale Roberts</p> | 4.3.20 |

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| The TPRC recommends that a statement be added to the Round 2 solicitation notice explicitly stating preference will be given to counties or areas not funded in Round 1 to help ensure regional participation and representation. | | | | |
| NCRP REGIONAL FOREST AND FIRE CAPACITY: CONCEPT PROPOSALS FOR PROJECT IDENTIFICATION & TECHNICAL ASSISTANCE NCRP Staff Recommendation: All submitted proposals that meet NCRP eligibility criteria will be listed in the NCRP project list. NCRP staff will work with the NCRP Regional Forest and Fire Capacity (RFFC) and NCRP Disadvantaged Community and Tribal Involvement (DACTI) ad hoc committees appointed by the NCRP leadership to develop the Request for Concept Proposals and staff will distribute the Request for Proposals throughout the region. Proposals for technical assistance will be evaluated based on a selection process developed by the two RFFC and DACTI committees. Additional support for proposal evaluation may be provided by NCRP technical consultants and agency partners as requested. Technical assistance proposals will be evaluated by staff using the criteria developed by the ad hoc committees and will recommend a suite of projects based on available funding. NCRP DACTI and RFFC ad hoc committees will consider the draft suite of projects and make the final selection. | Supervisor Wilson | Supervisor McCowen | Unanimous | 4.3.20 |
| DIRECTION TO STAFF RE: APPLICATION TO CAL FIRE GRANT PROGRAM NCRP Staff Recommendation: Given the long history of the NCRP providing technical assistance to project proponents, the fact that the NCRP has current funding and technical consultant capacity in place to provide technical assistance for forest health and fuel load reduction projects, and that significant need for technical assistance has been identified in the North Coast region, direct NCRP staff to evaluate this grant program, reach out to prospective partners such as North Coast Tribes, the North Coast RCD network, the UCCE Forest Advisor Network and the Watershed Research and Training Center to determine their interest in collaborating. If deemed a viable opportunity, staff would seek review of a draft grant proposal by the Forestry Ad Hoc Committee and the approval of the Chair and Vice-chair to move forward with a grant application. If awarded, the grant would only be accepted after approval of the full Policy Review Panel. | Supervisor Wilson | Supervisor McCowen | Unanimous | 4.3.20 |

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| <p>NCRP LEADERSHIP HANDBOOK UPDATE: TRIBAL REPRESENTATION PROCESS</p> <p>NCRP Tribal PRP & TPRC Recommendation</p> <p>To better represent the “Tribal Representation Process” and to make the existing process available to the public in an open and transparent way, the NCRP Tribal PRP and TPRC members recommend developing a webpage on the NCRP website with relevant information about Tribal participation in the Tribal Representation Process. They also recommend changing the following language in the NCRP Handbook as shown below.</p> <p>Policy Review Panel</p> <p>The NCRP Policy Review Panel (PRP) consists of two Board of Supervisors' appointees and alternates from each of the seven counties and three Tribal representatives and alternates selected by the North Coast Tribes according to <u>the “Tribal Selection & Representation Process” as posted in the NCRP website with related Tribal nomination and voting documents. the “Tribal Representation Process” as defined in the NCRP MoMU.</u></p> <p>Technical Peer Review Committee</p> <p>The Technical Peer Review Committee (TPRC) is comprised of technical & scientific staff appointed by Policy Review Panel members or Board of Supervisors from each county and Tribal representatives (and alternates) selected by the North Coast Tribes according to <u>the “Tribal Selection & Representation Process” as posted in the NCRP website with related Tribal nomination and voting documents.”. the “Tribal Representation Process” as defined in the NCRP MoMU.</u></p> <p>Amendment: An additional edit was proposed to the TPRC section of NCRP Handbook excerpted on page 10 of the meeting materials: Strike “Policy Review Panel members” from the second line and substitute “Board of Supervisors”.</p> | Supervisor McCowen | Dale Roberts | Unanimous | 4.3.20 |
| Review and Approve Agenda | Supervisor McCowen | Supervisor Jeremy Criss | Unanimous | 6.19.20 |
| <p>TRIBAL EXECUTIVE COMMITTEE MEMBER NOMINATION & ELECTION</p> <p>Brandi Brown’s replacement on the Executive Committee will be Nathan Rich, following approval of the Kashia Band of Pomo Tribal Council.</p> | Supervisor Wilson | Supervisor McCowen | Unanimous | 6.19.20 |
| <p>NCRP 2020 Round 2 DEMONSTRATION PROJECT TPRC RECOMMENDATION:</p> <p>The TPRC recommends funding seven of the top eight projects for the amounts listed in the table in the meeting summary.</p> | Supervisor Howard | Supervisor McCowen | Unanimous Recused: Dale Roberts | 6.19.20 |
| <p>NCRP Handbook, 2020 Review & Approval</p> <p>To approve the staff recommendations: to approve the NCRP Policies to be included in the updated Handbook as an Appendix and approve the NCRP Handbook, 2019.</p> | Supervisor Wilson | Supervisor McCowen | Unanimous | 6.19.20 |
| Review and Approve Agenda | Supervisor Wilson | Supervisor Hemmingsen | Unanimous | 12.11.20 |

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| APPROVE CONSOLIDATED RESOLUTION FOR OUTGOING PRP MEMBERS: Mendocino County Supervisors Carre Brown and John McCowen and Siskiyou County Supervisor Lisa L. Nixon | Supervisor Howard | Supervisor Gore | Unanimous | 12.11.20 |
| NCRP GOVERNANCE POLICY To expand the Executive Committee to six members: two Co-Chairs (one Tribal, one county), two Co-Vice-Chairs (one Tribal, one county) and two Executive Committee members (one Tribal, one county) | Supervisor McCowen | Supervisor Jeremy Brown | Unanimous | 12.11.20 |
| NCRP FUNDING AND LEGISLATIVE OPPORTUNITIES POLICY Minor changes to the existing policy intended to facilitate rapid response to funding or legislative opportunities. Any letters would be reviewed/approved by Executive Committee or PRP Co-Chairs at a minimum. It also would give staff the ability to accept funding up to \$10,000 so long as it is in alignment with previous PRP direction and are for logistical support for stakeholder outreach (e.g., workshops, meetings, handouts) and not for planning or project implementation. | Supervisor McCowen | Supervisor Gore | Unanimous | 12.11.20 |
| Review and Approve Agenda | Supervisor Wilson | Supervisor Criss | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS Tribal Co-Chair: Leaf Hillman | Supervisor Madrone | Supervisor Gore | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS County Co-Chair: Supervisor Gore | Supervisor Madrone | Leaf Hillman | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS Tribal Co-Vice-Chair: Nathan Rich | Leaf Hillman | Edwin Smith | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS County Co-Vice-Chair: Supervisor Madrone | Supervisor Gore | Supervisor Brown | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS Tribal Executive Committee Member: Edwin Smith | Leaf Hillman | Supervisor Madrone | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS County Executive Committee Member: Supervisor Howard | Supervisor Gore | Supervisor Wilson | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS TPRC Co-Chairs: Sandra Perez and Dale Roberts | Leaf Hillman | Supervisor Madrone | Unanimous | 1.15.21 |
| NCRP NOMINATIONS AND ELECTIONS JIMMY SMITH LEADERSHIP AWARD: Judy Morris | Leaf Hillman | Supervisor Gore | Unanimous | 1.15.21 |
| REVIEW AD HOC COMMITTEE VACANCIES | Supervisor Madrone | Supervisor Gore | Unanimous | 1.15.21 |

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| Funding Ad Hoc Committee should be disbanded and the duties taken on by the Executive Committee. The Executive Committee may call on other PRP members for specific related tasks. | | | | |
| ARCCA GRANT FUNDING FOR AMPLIFICATION OF EQUITY Staff recommends PRP approval of grant funding. If awarded, staff would work with Ex. Committee, Humboldt County, and ARCCA to clarify work scope and timing and sub-grantee administration. | Supervisor Gore | Supervisor Brown | Unanimous | 1.15.21 |
| CALIFORNIA LANDSCAPE STEWARDSHIP NETWORK MEMBERSHIP To join the California Landscape Stewardship Network and direct staff to participate on topics that align with NCRP Goals and Objectives via the Network's Working Groups. | Supervisor Gore | Supervisor Williams | Unanimous | 1.15.21 |
| Review and Approve Agenda | Supervisor Madrone | Supervisor Howard | Unanimous | 4.16.21 |
| NCRP REGIONAL FOREST & FIRE CAPACITY: GOVERNOR'S EARLY ACTION BUDGET NCRP staff expects to receive requests from State agency partners for funding amounts needed to support NCRP forest health planning and project priorities. Staff will develop a preliminary list of funding priorities, consult with the NCRP RFFC Ad Hoc and the NCRP Executive Committee on priorities, poll the full PRP for their ideas, and share the preliminary ideas with State agency partners for their review and approval. If funding is allocated to the NCRP, the protocol in the NCRP Handbook for accepting grant awards will be followed (e.g., approval by the full PRP, approval by Humboldt County as fiscal sponsor). | Supervisor Criss | Nathan Rich | Unanimous | 4.16.21 |
| PROPOSITION 1 DISADVANTAGED COMMUNITY & TRIBAL INVOLVEMENT AD HOC COMMITTEE Policy Review Panel can either fills vacant roles on Prop 1 DACTI Ad Hoc Committee or disband. Staff recommend disbanding. | Supervisor Groves | Supervisor Ogren | Unanimous | 4.16.21 |
| TECHNICAL PEER REVIEW COMMITTEE VACANCIES Staff recommends that these positions be filled immediately, via follow-up conversations between staff and the appointing entity within the next quarter. | Supervisor Wilson | Supervisor Groves | Unanimous | 4.16.21 |
| REVIEW NCRP HANDBOOK, 2021 i. Title NORTH COAST RESOURCE PARTNERSHIP LEADERSHIP HANDBOOK title change to: NORTH COAST RESOURCE PARTNERSHIP POLICIES AND PROCEDURES HANDBOOK ii. NCRP Structure and Roles The Handbook section is updated to reflect changes to the NCRP governance structure approved by the PRP in December 2020. It also includes a description of the NCRP staff and consultant roles and titles. iii. Mission and Guiding Principles A new section includes the NCRP mission and guiding principles, and removes NCRP themes (these are reflected in the mission, principles and goals/objectives) | Supervisor Madrone | Nathan Rich | Unanimous | 4.16.21 |

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| iv. Miscellaneous Revisions Updates to grammar and sentence structure, revisions for clarity such as removal of one column from project description, referral to website for those items that may change more than annually (e.g., PRP and TPRC membership) | | | | |
| Review and Approve Agenda | Supervisor Criss | Supervisor Madrone | Unanimous | 7.16.21 |
| NAME CHANGE – POLICY REVIEW PANEL Motion to change the name of the “Policy Review Panel” to “Leadership Council” per Executive Committee and staff recommendation. | Supervisor Wilson | Supervisor Ogren | Unanimous | 7.16.21 |
| OTHER DECISIONS NOT ON THE AGENDA Supervisor Gore introduced an action item for consideration regarding acquisition of lidar funding for the region. Motion to direct staff to draft and collect NCRP co-chair signatures on a letter from the NCRP. | Supervisor Howard | Supervisor Criss | Unanimous | 7.16.21 |
| OTHER DECISIONS NOT ON THE AGENDA Supervisor Gore introduced a motion to replace Supervisor Howard with Supervisor Ogren on the Executive Committee. | Supervisor Howard | Supervisor Wilson | Unanimous | 7.16.21 |
| NCRP REGIONAL FOREST & FIRE CAPACITY PROGRAM BUDGET ALLOCATIONS Authorize the NCRP staff team to negotiate a grant agreement between the County of Humboldt (on behalf of the NCRP) and the California Department of Conservation for future RFFC funding via the Early Action Budget and 2021-22 State Budget. CAL FIRE PILOT GRANT AGREEMENT Authorize NCRP staff team to negotiate a grant agreement between the County of Humboldt, on behalf of the NCRP, and CAL FIRE for the Pilot project for the North Coast Region HUMBOLDT AREA FOUNDATION & WILD RIVERS COMMUNITY FOUNDATION GRANT: FIRE RESPONSE CAPACITY ASSESSMENT & ENHANCEMENT Authorize NCRP staff team to negotiate a grant agreement between the County of Humboldt, on behalf of the NCRP, and Humboldt Area Foundation/Wild Rivers Community Foundation. CALIFORNIA GOVERNOR'S OFFICE OF PLANNING AND RESEARCH SUSTAINABLE FEEDSTOCK PROJECT Authorize NCRP staff team to negotiate a scope of work and grant agreement between the County of Humboldt, on behalf of the NCRP, and the Governor’s Office of Planning and Research, and work with the RFFC Ad Hoc Committee on a detailed work plan and implementation approach. Provide regular updates to the Policy Review Panel. Motion to approve the full slate of NCRP staff recommendations as outlined in the meeting materials. | Supervisor Wilson | Supervisor Howard | Unanimous | 7.16.21 |
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Appendix B

NCRP WEBSITE
USEFUL LINKS

2021

NCRP WEBSITE USEFUL LINKS

The NCRP website provides for information sharing among a diverse audience across a large, rural, decentralized region. The website provides background information about the North Coast region and NCRP process; links users to NCRP programs and projects; and offers a library of relevant planning documents and resources. An on-line mapping feature allows users to view and download various watershed, natural resources, socio-economic, and jurisdictional data as well as project locations. Members receive eblast updates about funding opportunities and NCRP events.

<http://www.northcoastresourcepartnership.org/>

- **North Coast Resource Management Plan:** <https://northcoastresourcepartnership.org/planning/>
- **North Coast Region:** to provide a brief description about the North Coast Region and the benefits it provides to California related to water, carbon sequestration and biodiversity.
<https://northcoastresourcepartnership.org/region/>
- **NCRP – Overview and Governing Body and Leadership:**
<https://northcoastresourcepartnership.org/partnership/>
- **NCRP Regional Forest and Fire Capacity Planning Program:** describes the NCRP RFFC program and grant awarded by the California Natural Resources Agency and Department of Conservation for planning and the identification and implementation of local and regional projects to improve forest health and increase fire resiliency. <https://northcoastresourcepartnership.org/ncrp-regional-forest-planning/>
- **NCRP Meeting Materials:** Leadership Council and Technical Peer Review Committee Meeting agendas and summaries <https://northcoastresourcepartnership.org/north-coast-resource-partnership-quarterly-meetings/>
- **NCRP Implementation Projects:** Project descriptions, photos, funding, benefits.
<https://northcoastresourcepartnership.org/projects/>
- **NCRP Project Planning Tools:** model planning and policy tools.
<https://northcoastresourcepartnership.org/planning/#regional-planning>
- **NCRP Small Community Toolbox:** to provide resources for small community water and wastewater service providers to help with system maintenance, replacement and upgrades as well as to assist in the project development process.
<http://northcoastresourcepartnership.org/ncrp-small-community-toolbox/>
- **Funding Opportunities:** <https://northcoastresourcepartnership.org/planning/>
- **North Coast Interactive Maps:** NCRP projects, economically disadvantaged communities, county boundaries, Tribal lands, impaired waterways, protected areas and critical habitat.
<https://northcoastresourcepartnership.org/data/>
- **North Coast Events Calendar:** <https://northcoastresourcepartnership.org/calendar/>

Appendix C

NCRP Policies

2021

NCRP POLICIES, 2021

Background

The North Coast Resource Partnership (NCRP) is led by a Leadership Council (LC) comprised of voting members from North Coast Tribes and counties. The LC is the governance and decision-making body for the NCRP, and sets policy on a regular basis to provide direction to the NCRP Technical Peer Review Committee (TPRC) and NCRP staff. The NCRP has a strong focus on transparent decision making and regional equity, and seeks to share and disseminate its policies and processes so that stakeholders in the North Coast region have a clear understanding of the decision-making process that is used by the NCRP. The policies and processes of the NCRP are regularly reviewed and updated by the LC based on new information and the needs and opportunities facing the NCRP and the North Coast region. Approved policy updates are included and/or referenced in the NCRP Handbook.

i. MEMORANDUM OF MUTUAL UNDERSTANDINGS, 2010

The Memorandum of Mutual Understandings (MoMU) developed in 2004 and updated in 2010, defined the purpose, general goals, definitions and mutual understandings of North Coast agencies towards developing a North Coast Integrated Regional Water Management Plan¹ and planning process to increase regional coordination and collaboration to obtain funding for water-related projects. The MoMU, delineated the North Coast boundary and described the roles, composition and decision-making process of the Leadership Council (LC) and Technical Peer Review Committee (TPRC). The 2010 MoMU established adherence to the Ralph M. Brown Act and outlined the Tribal Representation Process. A copy of the MoMU can be found in Appendix F and a list of signatories to the MoMU in Appendix E.

ii. NCRP STRUCTURE, ROLES, RESPONSIBILITIES, STAFFING, 2011 - current

During the July 2011 NCRP Meeting, the LC adopted the NCRP Handbook that described the roles and responsibilities of the project team: LC as decision-making body, TPRC providing technical review and advice, Humboldt County as contract administrator & overseeing project implementation, and Sonoma Water providing ongoing support & direction for planning & fund development. During the December 2020 meeting, the LC updated the governance structure and established the Executive Committee comprised of the Leadership Council Co-Chairs, Co-Vice-Chairs, a fifth member nominated and approved by the LC and a sixth member nominated by the Tribal representatives and approved by the LC. Additionally, the LC allowed the formation of Ad Hoc Committees on an as needed basis to address a short duration issue or topic. The NCRP Handbook has been updated on an annual basis and includes detailed descriptions of the NCRP roles and election processes.

iii. NCRP PROJECT REVIEW AND SELECTION PROCESS GUIDELINES, ongoing

The [NCRP Project Review and Selection Process Guidelines](#) standardize the process steps and guidelines developed by the NCRP LC and utilized by the LC and TPRC to identify, rank, and select priority projects to implement the NCRP Plan. The NCRP Project Review and Selection Process

¹ The North Coast Integrated Regional Water Management Plan was the original name of the North Coast Resource Partnership.

Guidelines are subject to continual review and refinement per recommendations of the LC, TPRC, NCRP staff, and the current Grant Program Guidelines and solicitation requirements.

iv. NCRP PROPOSITION 1 IMPLEMENTATION CONTRACT ADMIN FUNDING, 2018

Since 2006, 5% of each grant award has been allocated to the County of Humboldt for the costs of grant administration. During the April 2018 NCRP meeting the Leadership Council authorized an allocation of up to 6% for grant administration, for the Proposition 1 implementation project grant funding. The actual proposed administration percentage (up to 6%) will be determined by the County after the projects are selected, but before the funding application is submitted to DWR, based on the total number of projects, the number of first-time subgrantees, an assessment of the administrative workload needed to satisfy the IRWM program requirements, and an estimate of projected costs.

v. PROJECT BUDGET UNDER-RUNS AND FUNDING REALLOCATION PROCESS, 2021

Background: In some cases, a NCRP sub-grantee may complete their project under budget or otherwise not expend their entire grant allotment. Depending on the funding source, the reallocation of available funds to another project *within the existing suite of* projects approved by the LC may be allowed. Reallocation of funding may be necessary for a variety of reasons. Potential scenarios include: when a project is completed under-budget; or when a sub-grantee elects not to implement their approved project, or is determined to be substantially out of compliance with the sub-grantee agreement. Another potential scenario is the availability of excess funds from the grant administration budget category. In accordance with the terms of the master grant agreement, the NCRP may allow reallocation of funds to another project within *the existing suite* of approved projects to supplement budget short-falls and/or expand the current scope of work to increase the project benefits. Funds will not be reallocated to a project not included within the existing suite of projects. NCRP staff will have the discretion to determine if a portion of the reallocation is necessary to supplement the grant administration budget.

NCRP Project Funding Reallocation Process

1. For amounts less than \$50,000, NCRP staff will use discretion to reallocate the funds to an eligible project within the existing suite of projects with a priority for:
 - a. Supplementing budget short-falls.
 - b. Supplementing a project that received less than their requested amount during the original selection process.
2. For amounts greater than \$50,000, project funding reallocation will occur, to the greatest extent feasible, within the County or Tribal region where the original project is located and is within *the existing suite* of projects approved by the LC. LC members from the County or Tribal region, where the original project is located, will determine which projects receive reallocation and the amount of funding.

- a. If the original funds are from a non-Tribal project, they will be made available to another project within the existing suite of projects in the county where the original project was located. The LC members representing that County will determine which projects receive reallocation and the amount of funding.
 - b. If the original funds are from a Tribal project, the funds will be made available to another project within the existing suite of projects in the Tribal region where the original project was located. The LC member representing that Tribal region will determine which projects receive reallocation and the amount of funding.
- 3. If the County or Tribal region of origin option is not available (i.e., no projects from the County or Tribal region of origin within the project suite need additional funding):
 - a. Staff will announce the availability of funds to project proponents within the full suite of projects; staff will solicit project requests and description of need from eligible project proponents
 - b. Staff will determine eligible projects
 - c. TPRC ad hoc committee will be formed via email or at NCRP meeting if timing allows
 - d. Ad hoc committee will develop criteria for project reallocation selection
 - e. Ad hoc committee will develop project reallocation option recommendations
 - f. LC will review and approve recommendations at the next LC meeting
 - g. TPRC ad hoc committee will be disbanded.

**vi. NCRP DISADVANTAGED COMMUNITY TECHNICAL ASSISTANCE
SELECTION PROCESS, 2018**

During the January 2018 NCRP meeting, the LC adopted a process for selection of entities to receive technical assistance based on a Water and Wastewater Service Provider Needs Assessment in North Coast disadvantaged communities to better understand the capacity, training and project needs in the region. Technical Assistance for North Coast Tribes will be selected through a subsequent process led by the North Coast Tribal Representatives and the Tribal Engagement Coordinator. The technical assistance process is subject to review and refinement per recommendations of the LC, TPRC, NCRP staff, and the current Grant Program Guidelines, technical assistance funding opportunities and requirements.

**vii. ON-GOING PROJECT INCLUSION PROCESS INTO THE NCRP PLAN,
updated 2019**

Increasingly, funding opportunities for project implementation require or give preference to projects that are included in an Integrated Regional Water Management Plan (IRWM) Plan. Regardless if projects are being submitted during a regular IRWM project selection cycle or between regular cycles, each project must be first recommended by the TPRC and be approved by the LC. The following process will provide a mechanism for including projects on an on-going basis into the NCRP Plan.

1. Project proponents will complete preliminary project information:
 - Project Name
 - Organization Name, Type & Contact information
 - Project location address
 - Funding Program names
 - Total project cost & Funding request
 - Start/End dates (tentative)
 - Alignment with NCRP Plan Objectives (selection boxes)
 - Project Summary & Goals
 - Project partners
 - Description of benefits (including if/how the project will benefit disadvantaged communities)
 - Project management strategies/ project elements (selection boxes)
2. Project proponent will submit a signed [Memorandum of Mutual Understandings \(MoMU\)](#) if one has not already been submitted.
3. Staff will review the project and follow-up with project proponents regarding any eligibility concerns (Urban Water Management Plan, Agricultural Water Management, Surface Water Diverter, Groundwater Management Plan, CASGEM/SGMA compliance, proponent type)
4. Staff will submit the project to the NCRP Technical Peer Review Committee (TPRC) for 30 days of TPRC review.
5. The TPRC will review eligible projects to ensure alignment with the NCRP Goals and Objectives and for technical comment.
6. Should the TPRC identify that the project is in alignment, the TPRC will recommend the project be provided to the LC for approval at a NCRP Quarterly Meeting for review and comment. If the timing of the NCRP Quarterly Meeting does not align with the project deadline, it may be submitted by the TPRC to the Executive Committee for approval.
7. Staff will 'Publish' eligible NCRP Projects and project summaries will be included on the website; and staff will report to the LC at a NCRP Quarterly Meeting
8. Additional project information will be required when NCRP funding solicitations and calls for proposals occur; NCRP project proponents will be allowed to edit preliminary project information.
9. NCRP Priority Projects will be selected by the LC. NCRP Priority Project proponents will need to adopt the NCRP Plan when completed per the IRWM Guidelines.

viii. NCRP POLICY ON EXTERNAL PLAN INTEGRATION, 2019

The NCRP engages in multi-objective integrated planning to achieve its regional goals and to guide local project implementation. The NCRP regularly reviews local, regional, state and federal planning documents, and where relevant, integrates or references data and information from these plans into updated NCRP plans as updated. NCRP data integration from local and statewide plans may include local Tribal, RCD or watershed plans, reports from business or academic partners, State plans focused on watershed and community health, sustainable groundwater management, and data and planning

related to climate change. The NCRP has a history of synchronizing statewide planning priorities with local planning efforts, including Integrated Coastal Watershed Management Plans and Storm Water Resource Management Plans. Occasionally, the NCRP will be requested to fully integrate or ratify the recommendations from other planning processes, or to lend support to outreach and stakeholder engagement for planning processes not initiated by the NCRP. For the purposes of this policy discussion, plans that are not commissioned or executed by the NCRP will be called External Plans. The following section outlines the NCRP policy and process for addressing External Plans.

The NCRP process to a) incorporate or integrate External Plan recommendations, b) be referenced as supporting an External Plan – in part or in full, or c) engage with another planning process, is outlined below. When any variation on items a-c (above) are requested, NCRP staff will initiate the following:

- 1) NCRP staff will work with External Plan staff or plan proponents to determine the purpose of the External Plan, its potential relevance to the NCRP planning process, and alignment with NCRP goals, objectives, technical review and decision-making processes, and an approach to NCRP staff support, and stakeholder outreach and engagement.
- 2) The TPRC will be notified of the staff recommendations, and a 30-day comment period will be initiated for the TPRC to review, confirm alignment with the NCRP Goals and Objectives, and for their technical comment. Before the conclusion of the comment period, the TPRC Co-chairs will coordinate with NCRP staff to provide the TPRC with the opportunity to meet in person or by phone to discuss the merits of the proposal.
- 3) NCRP staff will then bring the request and a staff recommendation to the NCRP Executive Committee for consideration. The Executive Committee will determine if the proposal should be brought forward during a regular quarterly meeting cycle, or if the proposal should be expedited between these cycles. Based on the time required for action the Executive Committee will also determine if the full LC or the Executive Committee will make the final decision.
- 4) Any Local Plan project proponents seeking funding that requires project inclusion into an IRWM Plan will follow the steps outlined in the On-Going Project Inclusion Process into the NCRP Plan found in the NCRP Handbook.

ix. NCRP PLAN & STORM WATER RESOURCE PLAN INTEGRATION PROCESS, 2018

The development of Storm Water Management Plans satisfies the requirements of Senate Bill 985 and State Water Board SWRP Guidelines to establish eligibility for local agencies and organizations to receive future State Storm Water Grant implementation funds. The purpose of a SWRP is to integrate storm water management with other basic aspects of aquatic resource protection and overall water management including flood control, water supply, and habitat conservation.

The following process was approved by the LC on January 20, 2018 to incorporate a SWRP into the NCRP Integrated Regional Water Management (IRWM) Plan.

1. The SWRP plan will include a summary of the NCRP Plan under the Existing Plans section.²
2. The SWRP Plan, Implementation Strategy and Scheduling of Projects section will include a discussion on how the SWRP will be incorporated into the NCRP Plan per the following steps.
 - The Public Draft SWRP will be provided to the NCRP Technical Peer Review Committee (TPRC) for review to ensure alignment with the NCRP Goals and Objectives and for technical comment. The comment period will be 30 calendar days.
 - The Public Draft SWRP will be presented to the NCRP Leadership Council (LC) at a NCRP Quarterly Meeting for review and comment. If timing of the NCRP Quarterly Meetings does not align with the SWRP finalization, the SWRP may be submitted to the LC via email for review and comment.
 - Any TPRC or LC commentary will be considered and addressed prior to finalizing the SWRP with a “response to comments” memo.
 - At a NCRP Quarterly Meeting, a copy of the Final SWRP and “response to comments” memo will be presented to the NCRP LC for the final decision vote. If timing of the NCRP Quarterly Meetings does not align with the SWRP finalization, the SWRP may be submitted to the LC via email for consideration at the next NCRP Quarterly Meeting.³
 - SWRP project proponents seeking funding that requires project inclusion into an IRWM Plan will follow the steps outlined in the On-Going Project Inclusion Process into the NCRP Plan.

x. NCRP PROCESS FOR EVALUATION OF FUNDING & LEGISLATIVE OPPORTUNITIES, 2020

The NCRP has been very successful in pursuing funding and influencing legislation to achieve the goals and objectives approved by the LC. Typically, NCRP staff apprises the LC and TPRC of funding and legislative opportunities at the NCRP quarterly meetings, and makes staff recommendations to the LC related to these opportunities, whereby the LC provide direction to staff and the Executive Committee regarding any approved actions on these opportunities. Formal authorization to accept a grant agreement is typically agendized at a NCRP quarterly meeting, and requires the approval of the LC as well as the formal authorization of the Humboldt County Board of Supervisors, acting as the NCRP fiscal and contracts sponsor.

² An example description: *The North Coast Resource Partnership (NCRP) Integrated Regional Water Management Plan (NCRP Plan) provides a centralized and collaborative framework for addressing local, regional, and statewide water resource priorities. The NCRP Plan emphasizes the creation of a sustainable environmental and socio-economic framework for the North Coast, by engaging in integrated planning for water infrastructure and natural resources. Planning and project focus areas include the recovery of salmonid populations, enhancement of the beneficial uses of water, support for energy independence, climate adaptation, local autonomy and intra-regional cooperation. The NCRP Plan focuses on areas of common interest and concern to North Coast stakeholders and on attracting funding to the North Coast Region, and recognizes unique local solutions in different parts of the Region. The NCRP is comprised of the seven North Coast counties and Tribes within the NCRWQCB watershed boundary. The NCRP Plan is supported by over 100 agencies, special districts, Tribal organizations, non-governmental organizations, watershed groups, and other stakeholders.*

³ *The SWRP Guidelines note that for the purposes of receiving project funding, submittal of the SWRP to the IRWM group (for further incorporation into the existing IRWM plan) fulfils the requirement for “incorporation”.*

There are times when funding or legislative opportunities have a rapid turnaround, and in these cases the Executive Committee is authorized to direct and provide guidance to staff in order for the NCRP to pursue these opportunities. Actions that may be taken between quarterly meetings by the NCRP staff with guidance and review from the NCRP Executive Committee include:

- 1) Writing letters related to legislation or funding opportunities that are in support of NCRP Goals and Objectives and aligned with NCRP policies and previous LC direction
- 2) Evaluating funding or legislative opportunities that are aligned with NCRP goals, objectives and policies, including attending meetings, engaging in discussions, and drafting preliminary concepts for legislator, agency or funder review
- 3) Prior to substantively proceeding on any funding or legislative opportunity, NCRP staff will receive approval from the Co-Chairs at a minimum, and will request approval from the full Executive Committee. Where relevant, TPRC co-chairs will be consulted and engaged. A decision to formally submit a grant application may be authorized by the Executive Committee. In the absence of the full Executive Committee, the Co-chairs may authorize this action.
- 4) For grants or funding under \$10,000 that are in alignment with previous LC direction, NCRP staff may independently pursue these opportunities provided that Humboldt County is willing to take on the administration of the funding. These funds may be used only for logistical support for stakeholder outreach (e.g., workshops, meetings, handouts) and not for planning or project implementation.
- 5) NCRP meeting materials will include a summary of any actions taken by the Executive Committee and/or staff related to funding or legislative opportunities
- 6) A decision to accept grant funding would be voted on by the full LC and approved by Humboldt County Board of Supervisors, acting as fiscal and contract sponsor for the NCRP.
- 7) Any funding request would honor the LC approved approach to local autonomy – allowing Tribes or counties to opt out of any element of the funding request in which they do not wish to participate.
- 8) Funding requests or legislative input will predominantly focus on NCRP project implementation, but may also include stakeholder outreach and coordination, technical support for project proponents, data, analysis and planning, or enhanced funding for economically disadvantaged communities
- 9) The LC may choose to form an Ad Hoc committee focused on funding and/or legislative opportunities – either for specific funding and/or legislative opportunities, or in service of developing more general funding and legislative strategies. An ad hoc committee will be created as needed, serve for a specified period of time, and be disbanded when no longer required. The ad hoc committee is intended to advise NCRP staff and make recommendations to the LC, and may be comprised of LC and TPRC members appointed by the LC.
- 10) Refinements to this approach may be added at each NCRP quarterly meeting, and refined LC direction may apply generally or to a specific legislative or funding opportunity.

xi SUB-GRANTEE AGREEMENT COMPLIANCE POLICY, 2021

The County of Humboldt (COUNTY), in its role as the Regional Grant Administrator on behalf of the North Coast Resource Partnership (NCRP), aims to create an environment in which each Sub-Grantee can be successful. The COUNTY intends to actively assist Sub-Grantees in understanding and meeting the grant agreement requirements. However, it is the responsibility of the Sub-Grantee to comply with grant agreement terms and conditions, NCRP policies, and applicable laws and regulations. When errors or delays arise, the COUNTY will work with the Sub-Grantee to try to find solutions before they become compliance issues. However, when sufficient corrective actions are not taken by a Sub-Grantee to resolve compliance issues, the COUNTY will initiate the following procedures.

Failure to Execute the Sub-Grantee Agreement

The Project Sponsor is required to sign and return the Sub-Grantee agreement, so that it may be fully executed, within the prescribed amount of time depending on the grant program. The prescribed amount of time will be specified when the Sub-Grantee agreement is provided to the Project Sponsor.

- If the Sub-Grantee is unable to sign the agreement within the prescribed amount of time, the submittal of a time extension request is required. In order to be approved, a written request shall explain the reason the extension is necessary and provide a proposed timeline, stating when the signed agreement will be submitted to the COUNTY. Approval of the extension request will be at the discretion of the COUNTY grant manager.
- If the Sub-Grantee fails to submit the signed Sub-Grantee Agreement or an acceptable extension request within the prescribed amount of time, COUNTY staff may recommend that the NCRP Leadership Council (LC) withdraw the project funding offer and initiate the process of reallocating the funds to a different project, per the NCRP Policy, *Project Funding Reallocation Process*.

Other Significant Compliance Issues

Compliance with Sub-Grantee Agreement terms and conditions, NCRP policies, and applicable laws and regulations is a mandatory requirement to maintain good standing with grant program. Common non-compliance circumstances include the following:

- Repeated failure to follow required administrative procedures and requirements after multiple reminders, such as:
 - Late invoice and report submittals
 - Insufficient quality and completeness of forms and reports
 - Incorrect or altered forms
 - Inadequate communication to remediate errors, delaying the payment process
- Repeated lack of responsiveness to communications regarding grant compliance
- Failure to submit signed grant agreement amendments within the prescribed amount of time
- Noncompliance with state and local permits
- Noncompliance with grantor contract requirements

Procedures to Remediate Significant Compliance Issues:

1. When COUNTY staff determines that there are significant compliance issues, the Sub-Grantee will be notified via email that they are out of compliance and a corrective action is required within 10 calendar days.
 - a. If corrective action is not taken and communicated to the COUNTY within 10 days, the Sub-Grantee shall submit a written request for a time extension to come into compliance, with an explanation for why an extension is warranted and a schedule for coming into compliance.

- b. **Mandatory Compliance Refresher Training:**
The COUNTY will hold a conference call or personal meeting with the Sub-Grantee to review the applicable procedures and requirements of the agreement.

A follow-up letter will be sent to the Sub-Grantee identifying the issues discussed during the refresher training. The letter shall be signed by the Sub-Grantee and returned to the COUNTY, acknowledging an understanding of and commitment to comply with the terms of the grant agreement.

2. **Formal Noncompliance Letter:**
If the Sub-Grantee still fails to correct the issue within 10 days, the COUNTY will send a Noncompliance Letter to the Project Manager, the Project's Agency/Organization Director, and copied to the NCRP Executive Committee Members. The letter will reference the compliance issue, prior attempts from the COUNTY to attain compliance, and the suggested actions to bring the Sub-Grantee back into compliance within 10 days.
3. **Conference Call/Meeting:**
The Non-Compliance Letter will suggest a conference call or meeting to discuss the compliance issues and corrective action required. The call or meeting is an opportunity for the Sub-Grantee to present a corrective action plan that can be agreed upon by the Sub-Grantee and the COUNTY to resolve the compliance issues.
4. **Termination of Agreement:**
If the compliance issue remains uncorrected after the deadline indicated in the letter and there continues to be no agreed upon plan of action as a result of the meeting, COUNTY staff may recommend that the NCRP Leadership Council authorize termination of the Sub-Grantee agreement and, as applicable, initiate the reallocation of funds, per the NCRP Policy, *Project Funding Reallocation Process*.

The Sub-Grantee will be added to a list of entities that failed to comply with the grant agreement requirements, which will be provided to the Technical Peer Review Committee as a reference at future project review meetings for funding opportunities.

Appendix E

NCRP Projects

2020

NCRP Projects – All projects

As of December 2020, the NCRP process has identified 370 projects from throughout the North Coast Region with a total project cost of \$898,189,899 and a combined funding request of \$523,441,023. The table below updates the [NCRP Plan](#), Appendix L, NCRP Project Information, Table 60 which list all the projects submitted to the NCRP for review by the TPRC. More information about the projects funded by the NCRP can be found on the [Projects](#) portion of the website.

| PROJECT SPONSOR | PROPOSITION 50 PROJECT NAME |
|---|--|
| City of Crescent City | Crescent City Wastewater Treatment Plant Renovation |
| California State Parks - North Coast Redwoods District | Head Hunter/Smoke House Non-point Sediment Reduction Project |
| City of Arcata Environmental Services Department | Arcata Storm Water Master Plan Elements |
| City of Arcata Environmental Services Department | Arcata Watershed Enhancement through I & I Reduction |
| City of Arcata Environmental Services Department | Jolly Giant Dam Retrofit |
| City of Blue Lake | Blue Lake Wastewater Treatment Plant |
| City of Eureka | Eureka Inflow and Infiltration Reduction Project |
| City of Eureka | Mad River Pipeline Improvements |
| City of Eureka | Martin Slough Interceptor Project |
| City of Ferndale | Ferndale Drainage Improvements |
| City of Ferndale | Ferndale Infiltration & Inflow Reduction |
| City of Ferndale | Ferndale Wastewater Treatment Plant Improvements |
| City of Rio Dell | Sludge Disposal and Handling Improvement Project |
| City of Rio Dell | Stormwater Master Plan |
| City of Rio Dell | Valve and Fire Hydrant Replacement Project |
| City of Rio Dell | Wastewater Disposal Project |
| City of Rio Dell | Wastewater Master Plan and Inflow and Infiltration Study |
| City of Rio Dell | Water Treatment System Improvements |
| City of Trinidad | Water Storage improvement Project |
| Fieldbrook Community Services District | Water Storage improvement Project |
| Garberville Sanitary District (Garberville Water Company) | Garberville Water Supply Reliability Project |
| Garberville Sanitary District (Garberville Water Company) | Wastewater Treatment Plant Improvements |

| PROJECT SPONSOR | PROPOSITION 50 PROJECT NAME |
|---|--|
| Gasquet Community Services District | Gasquet Community Services District Water System Upgrade |
| Hoopla Valley Tribal Protection Agency | Klamath-Trinity Water Quality and Water Supply Database and |
| Humboldt Bay Municipal Water District | Ranney Collectors Rehabilitation/Upgrade |
| Humboldt Bay Municipal Water District | Samoa Peninsula Pipeline Replacements |
| Humboldt Bay Municipal Water District | Water Supply Interties |
| Humboldt Community Services District | CR Transmission Main |
| Humboldt Community Services District | Steel Water Main Replacement |
| Humboldt County Department of Agriculture | BMP for Control of Invasive Plants in North Coast Watersheds |
| Humboldt County Resource Conservation District | Eel River Cooperative Sediment Reduction Program |
| Humboldt County Resource Conservation District | Mid Van Duzen River Ranch Road Sediment Reduction Program |
| Humboldt County Resource Conservation District | Salt River Restoration Project |
| Hydesville County Water District | Infrastructure Upgrade |
| Loleta Community Services District | Loleta I&I |
| Loleta Community Services District | Water Supply |
| McKinleyville Community Services District | Sewer Main Construction |
| Orick Community Services District | Orick Community Services District Wastewater Treatment Sys. |
| Pacific Coast Fish, Wildlife and Wetlands Restoration Association | Redwood Creek Erosion Control |
| Redwood Community Action Agency | Humboldt Bay Water Quality Improvement Program |
| Redwood Community Action Agency | Humboldt Bay Watershed Plan Implementation |
| Redwood Community Action Agency | KRIS Humboldt Bay |
| Redwood Community Action Agency | KRIS Mad River |
| Redwood Community Action Agency | Luffenholtz Creek Barrier Modification Designs and Sediment |
| Westhaven Community Services District | Water Storage Improvement Project |

| PROJECT SPONSOR | PROPOSITION 50 PROJECT NAME |
|---|--|
| Willow Creek Community Services District | Hwy 96 Stormceptor |
| Willow Creek Community Services District | Water Filtration Plant |
| North Coast Regional Land Trust | Six Rivers to the Sea |
| Mattole Restoration Council | Mattole Integrated Water Management Program |
| Mendocino National Forest | Soda Creek Riparian Improvement |
| The Conservation Fund | Big River/Salmon Creek Watershed Restoration Project |
| Bioengineering Institute | Ten Mile Creek Watershed Outreach and Organizing Project |
| Bioengineering Institute | Walker Creek Restoration Project |
| California State Parks Mendocino District | Big River Focused Landform and Habitat Restorations |
| City of Ukiah | Inflow and Infiltration Reduction Project |
| City of Ukiah | Reclaimed Water System |
| City of Ukiah | Wastewater Secondary Treatment Upgrade |
| City of Ukiah | Water Treatment Plant Improvement Project |
| City of Willits | Willits Wastewater Treatment/ Water Reclamation Project |
| Covelo CSD (Community Services District) | Covelo Wastewater Facilities Improvement Project |
| E Center, Mendocino Fisheries Program | Hollow Tree Road Improvement Project |
| Mendocino County RCD | Navarro Watershed Road Sediment Reduction Project |
| Mendocino County Resource Conservation District | Navarro Watershed Upslope Road Inventory Project |
| Mendocino County Resource Conservation District | Upper Rancheria Creek Riparian Enhancement Project |
| Mendocino County Water Agency | Eel River Basin KRIS database |
| Mendocino County Water Agency | Mendocino County Water Quality/Supply Database (KRIS) |
| Mendocino County Water Agency | Russian River Basin KRIS Database |
| Mendocino County Water Agency | U. S. Army Corps Coyote Valley Dam Feasibility Study |
| Mendocino County | Development of Mendocino County Grading Ordinance |
| Russian River Unlimited | 2005 River Clean-up and River Education in Schools |
| Westport County Water District | Wages Creek Source Water Protection |
| Westport County Water District | Water Supply Reliability Project |
| Mendocino County RCD | Garcia Effectiveness Monitoring |

| PROJECT SPONSOR | PROPOSITION 50 PROJECT NAME |
|---|--|
| Mendocino County RCD | Sinkyone Road Restoration Project |
| Mendocino County Resource Conservation District | BMPs for Invasive Plant Control in Coastal Watersheds |
| Mendocino County Resource Conservation District | Robinson Creek Restoration Demonstration Project |
| Modoc County | Newell Water System Renovation |
| Siskiyou County | Siskiyou Co. Integrated Water Mgt/Coho Recovery Project |
| California Department of Forestry | California Forest Improvement Program |
| California Department of Forestry | Sensitive Watershed Monitoring and Mapping Resource |
| California Land Stewardship Institute | Fish Friendly Farming Environmental Certification Program |
| California Land Stewardship Institute | Sediment Reduction and Habitat Improvements - 4 RRiver tribs |
| City of Cotati | Low Water Use Demonstration Program |
| City of Rohnert Park | Rohnert Park/Cotati Urban Recycled Water System Expansion |
| City of Santa Rosa | Citywide Creek Master Plan |
| City of Santa Rosa | Colgan Creek Restoration |
| City of Santa Rosa | Development of Standby Water Supply Wells |
| City of Santa Rosa | Prince Memorial Greenway Pierson Reach Restoration |
| City of Santa Rosa | Santa Rosa Creek B Street Outfall Retrofit Project |
| City of Santa Rosa | Sonoma County Water Recycling and Habitat Preservation Proj |
| City of Sebastopol | Sebastopol MWS Groundwater Management Program |
| Community Clean Water Institute | Humboldt Bay Regional Water Quality Monitoring Project |
| Community Clean Water Institute | Middle Reach Russian River Citizen Monitoring Project |
| Gold Ridge Resource Conservation District | Dutch Bill Creek Coho Habitat Enhancement |
| Gold Ridge Resource Conservation District | Laguna de Santa Rosa Restoration Program |
| Gold Ridge Resource Conservation District | Salmon Creek Watershed Assessment and Implementation |
| Graton Community Service District | Graton Wastewater Treatment Upgrade and Reclamation Project |
| Gualala River Watershed Council | Lower Fuller Creek Sediment Source Implementation Plan |
| Institute for Fisheries Resources | Networked Watershed Library for the North Coast Region |
| Laguna de Santa Rosa Foundation | Laguna de Santa Rosa Cotati Reach Restoration |
| Laguna de Santa Rosa Foundation | Laguna de Santa Rosa Riparian and Wetland Restoration |
| LandPaths | Dam Failure Prevention & Sediment Reduction Santa Rosa Creek |

| PROJECT SPONSOR | PROPOSITION 50 PROJECT NAME |
|---|---|
| Occidental Arts and Ecology Center's WATER Institute | Dutch Bill Watershed Literacy Project: No Coho Left Behind |
| Occidental County Sanitation District | Camp Meeker-Occidental Joint Wastewater Reclamation Project |
| Sebastopol Water Information Group (SWiG) | Groundwater Studies in the Sebastopol Area |
| Sonoma County Regional Parks | Cloverdale River Park, Russian River Bank Restoration |
| Sonoma County Regional Parks | Shiloh Ranch & Foothill Regional Parks Erosion Prevention |
| Sonoma County Regional Parks | Storm Water System and Natural Resource Inventory |
| Sonoma County Water Agency | Cook Creek Restoration Project |
| Sonoma County | Monte Rio Community Wastewater Project |
| Sotoyome Resource Conservation District | Russian River Arundo Removal and Habitat Restoration Project |
| Town of Windsor | Sonoma County Airport Area Recycled Water Irrigation-Phase 1 |
| Sonoma County | Implementing an Effective Storm Water Management Program |
| Gualala River Watershed Council | Sediment Solutions for the Gualala: Phase III |
| North Coast Resource Conservation & Development Council | Rural Municipal Service Provider Technical Assistance Program |
| The Watershed Research and Training Center | Hayfork Forest Health Phase II |
| Trinity County Resource Conservation District | East Branch Irrigation Ditch Piping Project |
| Trinity County Waterworks District #1 | Raw & Recovered Water for Irrigating Public Agencies |
| Trinity County | Trinity Drinking Water Source Sediment Reduction Project |
| Weaverville Community Services District | East Weaver Creek Booster Pump Station |
| Weaverville Sanitary District | Weaverville Sanitary District Water Reclamation Project |
| Trinity County Resource Conservation District | Reading Creek Water Conservation Project |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 1 PROJECT NAME |
|---------------------------------------|--|
| California Land Stewardship Institute | Russian River Watershed Agricultural Water Conservation and Water Supply Reliability Program |
| California Land Stewardship Institute | Fish Friendly Farming Environmental Certification Program, Mendocino and Sonoma Counties |
| City of Blue Lake | Powers Creek Fish Passage Enhancement Project |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 1 PROJECT NAME |
|--|--|
| City of Fort Bragg | Waterfall Gulch Transmission Main |
| City of Fortuna | Rohner Creek Flood Control and Salmonid Habitat Improvement Project |
| City of Montague | Lift Station Upgrade |
| City of Rio Dell | Rio Dell Stormwater Control Flood Reduction Project |
| City of Rohnert Park | Rohnert Park Creek Master Plan |
| City of Rohnert Park | Rohnert Park Urban Reuse Expansion Project |
| City of Santa Rosa | Trash Exclusion |
| City of Santa Rosa | North Coast Regional Indoor Water Efficiency Program |
| City of Santa Rosa | Russian River Regional Cash for Grass Program |
| City of Santa Rosa - Utilities Department | Santa Rosa Plain Subbasin Salt and Nutrient Management Plan |
| City of Santa Rosa - Utilities Department | Sonoma County Water Recycling and Habitat Preservation Project |
| City of Trinidad | Trinidad Westhaven Coastal Water Quality Restoration Program / OWTS Emphasis |
| City of Tulelake | Tulelake Wastewater Project |
| City of Ukiah | City of Ukiah Recycled Water Plan |
| Colgan Creek Restoration Project | City of Santa Rosa |
| Del Norte Resource Conservation District | Real-Time Weather Data for Irrigation Water Management |
| Del Norte Resource Conservation District | Del Norte Agricultural Enhancement Program |
| Freshwater Conservation Trust | Instream Water Dedications |
| Gold Ridge RCD | Bodega Bay HU Water Resources Management Project |
| Gualala River Watershed Council | Gualala River Sediment Reduction Program |
| Gualala River Watershed Council | Gualala River Wood In the Stream Program |
| Happy Camp Community Services District (CSD) | Water Treatment System Upgrade |
| Happy Camp Sanitary District | Indian Creek Sewer Pipeline Crossing |
| Hopland Band of Pomo Indians | Nissa-kah Creek Fish Passage at Nokomis Road |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 1 PROJECT NAME |
|--|--|
| Hopland Band of Pomo Indians | Nissa-kah Creek Fish Passage at Hwy 175 |
| Hopland Band of Pomo Indians | Russian River Tribal Watershed Group - Non-profit organization |
| Humboldt Bay Municipal Water District | Ranney Collector 3 Lateral Replacement |
| Humboldt Bay Municipal Water District | Ranney Collectors 1, 2, & 4 Lateral Replacement |
| Humboldt Bay Municipal Water District | 15-inch Samoa Peninsula Pipeline Replacement |
| Humboldt Bay Municipal Water District | HBMWD-Blue Lake Fieldbrook Pipeline Support Retrofit |
| Humboldt Bay Municipal Water District | Ruth Hydro Plant Generator & Turbine Replacement |
| Karuk Tribe | Camp Creek Habitat Protection-Road Decommissioning Implementation Project |
| Mattole Restoration Council | Mattole Integrated Watershed Management Initiative |
| McKinleyville Community Services District | Murray Road Water Supply Tank and Piping |
| McKinleyville Community Services District | Water Meter Replacement and Upgrade |
| McKinleyville Community Services District | Critical Emergency Drinking Water Supply Wells and Piping |
| McKinleyville Community Services District | Waste Water Management Facility Treatment System Improvements |
| McKinleyville Community Services District | Solar Pilot Project |
| McKinleyville Community Services District | Regional Intertie for Emergency Drinking Water Supply and Water Reliability |
| Mendocino County RCD | Mendocino Headwaters Integrated Water Quality Enhancement Project |
| Mendocino County Water Agency | Mendocino County Stormwater Retrofit, Water Conservation and Rainwater Capture Project |
| Mendocino County Water Agency | Mendocino Jumpstart Integrated Water Plan |
| Occidental County Sanitation District | Wastewater Reclamation and Storage Project |
| Pinoleville Pomo Nation | Ackerman Creek Habitat Restoration |
| Redwood Community Action Agency, Natural Resources Services Division | The North Coast Stormwater Coalition's Non-Point Source Pollution Prevention Program |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 1 PROJECT NAME |
|--|---|
| Redwood Forest Foundation Inc. (RFFI) | Sustainable Forests, Clean Water & Carbon Sequestration Demonstration Project, Redwood Forest Foundation Inc. |
| Russian River Watershed Association (RRWA) | Russian River Friendly Landscapes (RRFL) and Low Impact Development (LID) Demonstration Project |
| School of Performing Arts and Cultural Education (SPACE) | SPACE Theater Water Efficiency Project |
| Siskiyou County | Septage Receiving Pond Closure |
| Siskiyou County | Siskiyou County Septage Receiving Facility |
| Smith River Community Services District | Smith River Community Services District Infrastructure Improvement Plan - Phase 1 Back-up Power System |
| Sonoma County Water Agency | The Copeland Creek Watershed Detention/Recharge, Habitat Restoration, and Steelhead Refugia Project |
| Sotoyome Resource Conservation District | Russian River Arundo donax Removal and Riparian Enhancement Program |
| Sotoyome Resource Conservation District | Lower Russian River Water Quality Improvement Project |
| Town of Windsor | Windsor Groundwater Exploration Project |
| Town of Windsor | Esposti Park Well Connection Project |
| Willow Creek Community Services District | Hwy 96 Stormceptor |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 2 PROJECT NAME |
|--|--|
| Big Rock Community Services District | Big Rock CSD Stabilize Water Storage Tank |
| County of Del Norte | Waste Water Lift Station Replacement |
| Smith River Community Services District | Smith River Community Services District Infrastructure Improvement Project |
| California State Parks | Benbow Dam Removal |
| California Trout | Elk River Recovery Assessment and Pilot Implementation Projects |
| Humboldt Bay Municipal Water District | Ranney Collectors 1 & 1A Lateral Replacement |
| Humboldt County Resource Conservation District | Humboldt Bay Nutrient Management Program |
| Mattole Restoration Council | Mattole Watershed Integrated Climate Adaptation Initiative |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 2 PROJECT NAME |
|---|--|
| McKinleyville Community Services District | Mad River Estuary Enhancement |
| McKinleyville Community Services District | McKinleyville CSD Radio-Read Water Meter Upgrade |
| McKinleyville Community Services District | McKinleyville CSD Water Reliability Development |
| Redwood Community Action Agency | Martin Slough Enhancement Project |
| Resort Improvement District #1 | Teleraph Creek Barrier Removal and Channel Restoration |
| City of Trinidad | Trinidad-Westhaven Coastal Water Quality Restoration Program |
| Westhaven Community Services District | Westhaven CSD Water Tank |
| California Land Stewardship Institute | Fish Friendly Farming and Fish Friendly Ranching Environmental Certification in the Russian, Navarro, and Gualala River Watersheds |
| California Land Stewardship Institute | Russian River Watershed Agricultural Water Conservation and Water Supply Reliability Program |
| Gualala River Watershed Council | Gualala River Watershed Management and Enhancement |
| Jug Handle Creek Farm and Nature Center | Jug Handle Creek Farm and Nature Center Ecological Enhancement Project |
| Mendocino County Resource Conservation District | Mendocino County Working Landscapes Riparian Demonstration Project |
| Siskiyou County | Siskiyou County Septage Pond Closure |
| Gualala River Watershed Council | Gualala River Sediment Reduction Program |
| Gold Ridge Resource Conservation District | Gold Ridge Coastal Watersheds Enhancement Project |
| Laguna de Santa Rosa Foundation | Restoring Sebastopol Railroad Forest |
| Occidental County Sanitation District/ SCWA | Occidental Recycled Water and Restoration Project |
| Russian River Watershed Association | Russian River Watershed Urban Creek Care Program |
| City of Santa Rosa | Santa Rosa Plain Groundwater Monitoring Well Installation and Data Analysis |
| City of Santa Rosa | Santa Rosa's Russian River Friendly Landscapes and Low Impact Development Project |
| City of Sebastopol Public Works | Arsenic Removal Pilot Project for Well 6 |
| City of Sebastopol Public Works | Arsenic Treatment Implementation for Well 6 |

| PROJECT SPONSOR | PROPOSITION 84 ROUND 2 PROJECT NAME |
|---|---|
| Sonoma County Water Agency | Regional Water Use Efficiency Program |
| Sotoyome Resource Conservation District | Austin Creek Watershed Restoration Program |
| Sotoyome Resource Conservation District | LandSmart Laguna: Achieving TMDL Compliance and Ag Water Quality Improvements in the Laguna de Santa Rosa Watershed |
| Town of Windsor | Windsor Groundwater Banking Pilot Demonstration Project |
| Salier Mutual Water Company | Larger capacity storage tanks, dedicated main line, meters/master meter |
| Trinity County Resource Conservation District | West Weaver Creek - Channel and Floodplain Rehabilitation |
| Weaverville Community Services District | East Weaver Treatment Plant Improvement Project |
| Weaverville Sanitary District | Weaverville Sanitary District Water Reclamation Project |
| Karuk Tribe | Lower Mid-Klamath Habitat Protection-Road Decommissioning Implementation Project |
| Yurok Tribe - Yurok Tribal Fisheries Program (YTFP) | Restoration of Lower Klamath River Habitats |
| Rural Community Assistance Corporation | DAC/ Tribal DAC Implementation Circuit Rider |

| PROJECT SPONSOR | PROPOSITION 84, 2014 DROUGHT ROUND PROJECT NAME |
|---|--|
| California Land Stewardship Institute | Agricultural Water Conservation and Water Supply Reliability Program |
| Sonoma Resource Conservation District | Agricultural Water Conservation Rebate Program |
| Gold Ridge Resource Conservation District | Rural Water Conservation and Drought Preparedness Project |
| Kelly Mutual Water Company | New Well |
| Town of Windsor | Off-River Water Supply Program - Esposti Well Project |
| Yulupa Mutual Water Company | Water Meter Project 2014 |
| Clear Creek Water Company | Repair and Increased Efficiency of Water System |
| Sonoma County Water Agency | Sonoma-Mendocino Immediate Drought Relief Project |
| Gualala River Watershed Council | The Flow Bank - Protecting Stream Flow in the Gualala River |

| PROJECT SPONSOR | PROPOSITION 84, 2014 DROUGHT ROUND PROJECT NAME |
|---|---|
| 12th District Agricultural Association | Redwood Empire Water Supply Improvement and Conservation Project |
| City of Ukiah | Ukiah Valley - Redwood Valley Water Supply Reliability Project |
| Mendocino County Resource Conservation District | Implementing On-Farm Water Conservation Strategies |
| City of Fort Bragg | Summers Lane Reservoir Project |
| Resort Improvement District No. 1 | Telegraph Creek Drinking Water Diversion Habitat Protection Project |
| Westhaven Community Services District | Water Loss Reduction Project |
| Sanctuary Forest Inc. | Mattole Flow Program: Storage and Forbearance |
| City of Rio Dell | Rio Dell Metropolitan Well Project |
| City of Crescent City | Elevated Water Tank Rehabilitation |
| Yurok Tribe | Weitchpec Water Station |
| Newell County Water District | Newell Well Deepening Project |
| Weaverville Community Services District | Meter Reading Upgrade |
| Lewiston Park Mutual Water Company | Meter Installation |
| Rush Creek Mutual Water Company | Drought Relief Assistance |

| PROJECT SPONSOR | PROPOSITION 84 2015 PROJECT NAME |
|--|--|
| Alderpoint County Water District | Alderpoint Capacity Study |
| Bear River Band of the Rohnerville Rancheria | Bear River Band of The Rohnerville Rancheria Reclaimed Water Project |
| Brooktrails Township Community Services District | Tank #3 Replacement |
| California Trout, Inc | Elk River Sediment Remediation Pilot Implementation Projects |
| Caspar Community | Caspar Water Project |
| City of Arcata, Environmental Division | City of Arcata Discharge Permit Compliance and Energy Conservation Project |

| PROJECT SPONSOR | PROPOSITION 84 2015 PROJECT NAME |
|---|--|
| City of Blue Lake | Blue Lake Water Supply Protection and Creek Restoration Project |
| City of Dorris | Dorris Water Storage Tank |
| City of Ferndale | City of Ferndale Flood Management Plan |
| City of Santa Rosa | Lower Colgan Creek Restoration - Phase 2 |
| City of Ukiah | Ukiah Valley and Russian River Water Supply Reliability Project |
| City of Weed | Boles Fire Water System Rehabilitation/Water System Restoration |
| City of Willits | Emergency Groundwater Supply Project |
| City of Willits | Permanent Groundwater Supply Project |
| Del Norte County | County Service Area # 1 and Crescent City Lift Station Rehabilitation |
| Fieldbrook Glendale Community Services District (FGCSD) | FGCSD Water Storage Improvement Project |
| Gold Ridge Resource Conservation District | Working Landscapes Drought Resiliency Project |
| Gualala River Watershed Council | Flow Bank Program - Phase II |
| Happy Camp Community Services District | Happy Camp Water System Upgrades - Phase 1 |
| Hoopa Valley Tribe | Hoopa Valley Public Utility District Conservation Project |
| Hoopa Valley Tribe | Lower Supply Flood Risk Reduction and Fisheries Habitat Improvement Project |
| Hopland Band of Pomo Indians | Hopland Band of Pomo Indians Community Test Wells and Water Security Study |
| Huckleberry Mutual Water Company | Huckleberry Mutual Water Company Disinfection, Storage, Distribution and Intertie Planning and Execution |
| Humboldt Bay Harbor, Recreation and Conservation District | Humboldt Bay Spartina Control |
| Humboldt Bay Municipal Water District (HBMWD) | Ranney Collector 2 Rehabilitation Project |
| Humboldt Community Services District | Ridgewood Water Reliability Improvement Project |
| Humboldt County Resource Conservation District (HCRCD) | Restoring Stream Flow and Fish Passage on the Eel River Delta |

| PROJECT SPONSOR | PROPOSITION 84 2015 PROJECT NAME |
|---|--|
| Lewiston Community Services District (LCSD) | Lewiston Community Services District Wastewater Collection, Treatment, and Disposal Project |
| Lewiston Park Mutual Water Company (LPMWC) | Lewiston Valley Drinking Water Intertie Pipeline |
| Mattole Restoration Council | Lower Mattole River and Estuary Enhancement and Drought Resiliency Project |
| Mendocino Coast Botanical Gardens | Mendocino Coast Botanical Gardens Water Infrastructure Project |
| Mendocino County Resource Conservation District | Implementing On-Farm Water Conservation Projects in the Navarro to Address Critical Low Flows |
| Mendocino County Resource Conservation District | Water Conservation Technical Assistance to Mendocino County Tribes |
| Mid Klamath Watershed Council | Horse Creek Wood Loading, Floodplain Relief and Groundwater Recharge Project: Phase III |
| Mid Klamath Watershed Council (MKWC) | Mid Klamath Tributary Thermal Refugia Improvement and Groundwater Recharge Project |
| Montague Water Conservation District | Montague Water Conservation District- Instream Flow Enhancement through Water Conservation |
| Northern California Resource Center | Scott River Water Yield Enhancement |
| Northwest CA Resource Conservation & Development Council | Trinity River Water Reliability and Drought Resiliency Project |
| Palmer Creek Community Service District | Palmer Creek Water System Reliability Project |
| Redwood Community Action Agency | Martin Slough Enhancement Project |
| Rural Communities Housing Development Corporation (RCHDC) | Landscape & Irrigation Water Conservation for Low Income Senior and Multi-Family Housing Complexes |
| Russian Riverkeeper | Scarlet Wisteria (Sesbania punicea) Invasive Plant Removal Project |
| Salmon River Restoration Council | Taylor Creek In-Stream Barrier Removal |
| Sanctuary Forest Inc. | Mattole Flow Program: Mainstem & Tributary Storage and Forbearance |
| Shasta Valley Resource Conservation District | Shasta River Drought Response and Irrigation Efficiency Project |
| Resort Improvement District No.1 (RID) | Shelter Cove Water Recycling Project |
| Sonoma County Water Agency | Northern Sonoma County Water Conservation Program |

| PROJECT SPONSOR | PROPOSITION 84 2015 PROJECT NAME |
|---|---|
| Sonoma Resource Conservation District | Russian River Coho Drought Resiliency Planning and Implementation Program |
| Trinidad Rancheria | Trinidad Harbor ASBS Discharge Elimination Project |
| Trinity County Waterworks Dist #1 | TCWW Filter Plant Compliance Project |
| Watershed Research and Training Center (WRTC) | South Fork Trinity River (SFTR) - Spring Run Chinook Salmon Restoration Project |
| Weaverville Sanitary District | Weaverville Sanitary District Wastewater Reclamation Project |
| Weott Community Services District | Additional Water Storage |
| Westhaven Community Services District | Water Storage Tank and Roof Replacement Project |
| Westside Community Improvement Association | Jefferson Community Park and Urban Farm Sustainable Irrigation Project |
| Willow County Water District | Willow County Water Security Project |
| Yurok Tribe | Yurok Watershed Restoration and Drinking Water Security |

| PROJECT SPONSOR | PROPOSITION 1 2019 PROJECT NAME |
|--|--|
| 12th District Agricultural Association | Drought Response and Water Efficiency Project |
| Blue Lake Rancheria | Water Storage Project |
| Briceland Community Services District | Water Supply Enhancement Project |
| California Trout | Scott River Valley Managed Aquifer Recharge |
| Conservation Biology Institute | Fire Risk Reduction Decision Support for the Russian River Watershed |
| Covelo Community Services District | Collection System and Wastewater Treatment Plant Improvements |
| County Service Area No. 1 | Onsite Emergency Power Supply for Sanitary Sewer Lift Stations |
| City of Dorris | Water System Infrastructure Project |
| Eel River Watershed Improvement Group | Cuneo Creek Riparian Restoration Project |
| Eel River Watershed Improvement Group | Kenny Creek Instream Habitat Enhancement Project |

| PROJECT SPONSOR | PROPOSITION 1 2019 PROJECT NAME |
|---|--|
| City of Eureka | Storm Water Management and Sea Level Rise Resiliency Project |
| City of Ferndale | California Street Sewer Replacement |
| Fieldbrook Glendale Community Services District | Water Tank Seismic Retrofit Project |
| City of Fort Bragg | Pudding Creek Water Main Relocation |
| City of Fort Bragg | Storm Water Trash Capture Devices |
| Gold Ridge Resource Conservation District | Rainwater Catchment Rebate and Streamflow Enhancement Pilot Project |
| Humboldt Bay Municipal Water District | Ranney Collector 2 Rehabilitation Project |
| Lewiston Community Services District | Water Distribution System Replacement Project |
| Mattole Restoration Council | Carbon Sequest Lower Mattole River and Estuary Enhancement Project Phase II |
| Mendocino Woodlands Camp Association | Mendocino Woodlands State Park Sediment Reduction Project |
| County of Mendocino | Mendocino County Coastal MS4 Area Trash Capture Devices |
| Mendocino County Resource Conservation District | Forsythe Creek Floodplain and Riparian Restoration Project |
| Newell County Water District | Water System Improvements Project |
| Pacific Reefs Water District | Water Tank Replacement Project |
| Round Valley County Water District | Upper Grist Creek Watershed Restoration Plan |
| Sanctuary Forest Inc. | Drought and Emergency Water Project |
| Scotia Community Service District | Emergency Power Generator Project |
| Scott River Watershed Council | Scott River Headwaters Forest Health, Fire Safety, and Water Quality Improvement Project |
| Smith River Community Services District | Water System Emergency Generator Project |
| Treasure Creek Woods Mutual Water Company | Water Storage and Distribution System Improvement Project |
| City of Trinidad | Trinidad-Westhaven Community Water Reliability, Security and Enhancement Project |

| PROJECT SPONSOR | PROPOSITION 1 2019 PROJECT NAME |
|--|--|
| Weaverville Sanitary District | Sewer Improvements Project |
| City of Willits | Improving Willits Water Supply Reliability and Drought Resiliency with Groundwater and Conjunctive Use |
| Watershed Research and Training Center | South Fork Trinity River - Spring Run Chinook Salmon Restoration Project - Phase II |
| Yurok Tribe | Upgrading Critical Infrastructure to Support Resource Recovery in the Blue Creek Sanctuary |
| City of Weed | Automated Meter Reading Project |

| PROJECT SPONSOR | RFFC DEMONSTRATION PROJECTS PROJECT NAME |
|--|---|
| California Land Stewardship Institute | Developing a tool to test and demonstrate the feasibility of livestock grazing for fuel reduction and ecosystem enhancement |
| Forestscapes | Roadside Biochar production for one acre of roadside fuels reduction |
| Healdsburg Fire Department | Fitch Mountain Fire Resiliency and Russian River Watershed Protection Plan |
| Hoopa Valley Tribe | Mill 1 Post-Fire Forest Restoration and Firewood Sales Project |
| County of Humboldt Economic Development Division | USFS Bio-Mass – Converting Waste to Cash Flow |
| Humbots Data & Analysis | UAV - Structure from Motion - Carbon Inventory (For a 100 acre test project) |
| Humbots Data & Analysis | IGNIS Fire Starting Drone |
| Humbots Data & Analysis | Post Fire Emergency Response |
| Karuk Tribe | Burning Across Boundaries: An Inter-Tribal Collaborative Planning Project for Increased Wildfire Resiliency in the North Coast Region |
| Mattole Restoration Council | Prosper Ridge Prairie Restoration Project |
| Humboldt Redwood Company | Dual Exemption Fire Security and Oak Woodland Restoration |
| Mid Klamath Watershed Council | NCRP Strategic Fire Planning and WKRP State-and-Transition Modeling |
| Northwest California Resource Conservation & Development Council | California Resource & Habitat Zone Development |
| Shasta Valley Resource Conservation District | Siskiyou County Collaborative Prescribed Burn Association and Demonstration Projects |

| PROJECT SPONSOR | RFFC DEMONSTRATION PROJECTS PROJECT NAME |
|--|--|
| Sonoma Resource Conservation District | North Coast Forestry Education Program – Inspiring the Next Generation |
| Sonoma Ecology Center | Falk Forestry Carbonator 500 Test Project |
| Sonoma Ecology Center | Use of Portable Field Kilns to Process Biomass and Make Biochar |
| Watershed Research and Training Center | North Coast All Hands All Lands Prescribed Fire Team |
| California Land Stewardship Institute | Developing a tool to test and demonstrate the feasibility of livestock grazing for fuel reduction and ecosystem enhancement |
| Center for Social & Environmental Stewardship | Fire School Pilot Program at Lake Sonoma & Dry Creek |
| Healdsburg Fire Department | Fitch Mountain Fire Resiliency and Russian River Watershed Protection Plan |
| Conservation Biology Institute | A Multi-Agency Strategy for Implementing Wildfire Hazard Reduction Projects in the Lake Sonoma Watershed |
| Dry Creek Rancheria | Vegetation Management and Demonstration Project Using Native Vegetation and TEK |
| Eel River Recovery Project | Tenmile Creek Watershed Forest Health Pilot Project |
| Forest Reciprocity Group | Forest and Mill Restoration for Fire Safe Housing Outcomes |
| Gold Ridge Resource Conservation District | Forest Stewardship Project Tracking |
| County of Humboldt Economic Development Division | USFS Bio-Mass – Converting Waste to Cash Flow |
| Humboldt Redwood Company, LLC | Forest Fuel Hazard Reduction and Utilization/Oak Woodland Restoration |
| Mendocino County Resource Conservation District | Redwood Region Greenhouse Gas Calculator Toolkit |
| Round Valley Indian Tribes | Learning to Burn |
| Scott River Watershed Council | Siskiyou County Fuel Reduction, Greenhouse Gas Reduction and Soil Health Amendment Demonstration Using Innovative Carbon Sequestering Biochar Technology |
| Scott River Watershed Council | Klamath Meadow Restoration Planning Demonstration Project |
| Sonoma Ecology Center | Use of Portable Field Kilns to Process Biomass and Make Biochar |

| PROJECT SPONSOR | PROJECT NAME |
|---|---|
| PROPOSITION 1E IRWM STORMWATER FLOOD MANAGEMENT | |
| City of Fortuna | Rohner Creek Flood Control and Riparian Habitat Restoration Project |
| <p>The Rohner Creek Flood Control and Riparian Habitat Improvement Project is a watershed-based, channel corridor-scale project with multiple objectives and benefits including habitat restoration and enhancement, water quality improvement and flood alleviation. The project is intended to provide immediate and substantial improvements to channel corridor function, reduce the frequency of flood related property damage and improve riparian habitat along a 1-mile stretch of creek which runs through the center of the City of Fortuna.</p> | |
| Sonoma County Water Agency | Copeland Creek Enhancement and Restoration Project: Detention and Recharge Basins Project |
| <p>The Project will provide habitat enhancement and restoration and sediment removal from Copeland Creek which will improve storm water management, surface water quality, the quantity and quality of habitat available for native wildlife, and enhance stream conditions to support fisheries. It also includes construction of storm water detention/groundwater recharge basins sited to capture runoff from the Copeland Creek headwaters which would reduce the impacts of future 100 year floods upon the downstream properties and structures. The regional and local impacts of a 100 year flood have been determined to affect at least one – quarter of the downstream City of Rohnert Park including Sonoma State University, Rancho Cotati High School, businesses, residences, and adjoining City arterial roadways, such as Rohnert Park Expressway, Snyder Lane, and Commerce Boulevard.</p> | |
| OTHER PROJECTS | |
| Shasta Valley Resource Conservation District | Groundwater Monitoring Implementation Program for the Shasta Valley GSA |
| <p>The purpose of this project is to provide technical assistance to the Groundwater Sustainability Agency (GSA) for the Shasta Valley Medium Priority Basin 1-004 (the Basin) and the Basin’s public and private stakeholders, gather and submit pertinent data to the GSA to utilize in preparation of a Groundwater Sustainability Plan (GSP) to satisfy the requirements set forth by the 2014 Sustainable Groundwater Management Act (SGMA). This objective will be accomplished by establishing a groundwater and surface water monitoring network in the Basin that will establish baseline conditions in the Basin, and to assess the complex interactions between groundwater, surface water, and irrigation practices in the Shasta Valley. Data will be collected and analyzed in accordance with the Best Management Practices (BMPs) outlined by the Department of Water Resources (DWR). The data and analysis will be summarized and submitted to the Shasta Valley GSA for the purpose of informing an effective GSP.</p> | |
| City of Fortuna | 12th Street Integrated Stormwater Enhancement Project |
| <p>The project proposes to reduce common nonpoint sources of pollution from reaching Rohner Creek, a salmonid-bearing stream tributary to the Eel River, while attenuating peak flows of urban runoff, enhancing groundwater recharge and providing urban greening to the 12th Street corridor of the city of</p> | |

| PROJECT SPONSOR | PROJECT NAME |
|---|--|
| | <p>Fortuna. The project focuses on mitigating stormwater generated from 17.8 acres of commercial, and residential development, including heavily paved street right of ways. This generates approximately 0.7 acre-feet of runoff during an 85th percentile storm. This volume will be directed into a system of streetside bioretention basins. An estimated 30% of this runoff will be captured and infiltrated, resulting in a reduction of peak flows and reduction in pollutants. Much of the remainder will also benefit from its contact with plant material and soil media, also contributing to reductions in pollutants to receiving waters. The bioretention basins intended for use in this system are selected from the CASQA-LIDI details. The street bioretention planter box, no parking, no underdrain (SW-4A) was selected for bioretention facilities located within the roadway parking lanes. The street bioretention bulb out, no parking, no underdrain, single slope (SW-5) was selected for the Fortuna High School parking lot. In select locations, to accommodate tree plantings, portions of the bioretention facilities are composed of two types of cells. One cell follows the CASQA design standard bioretention soil media composed of sand and compost best suited to grasses and drought tolerant wetland emergent plant species; the second cell is slightly elevated and composed of amended native soil to accommodate trees and/or shrubs. Bioretention basins within the parking lanes strike a balance between capture opportunities, pedestrian visibility and safety, and parking needs. The Fortuna High School parking lot mitigates runoff from this site while providing screening and visual enhancements.</p> |
| <p>Dry Creek Rancheria Band of Pomo Indians</p> | <p>Clean and Safe Water for Bi' Du Khaale Senior Housing Project</p> |
| | <p>The Dry Creek Rancheria Safe and Reliable Water Project will provide water to residents of the Tribe's Bi'Du Khaale Housing Project, a proposed 25-unit affordable rental community for low-income elderly Tribal members. The Project extends the municipal water system from South Cloverdale Blvd. along Kelly Rd, to each dwelling unit. Offsite water line improvements will connect to the existing municipal water main, extending 920 linear feet of 8" line with valves and 2 fire hydrants. Onsite improvements include installation of 2,850 linear feet of 8" line, valves and 7 fire hydrants. The new homes will connect to the new water main with ¾" water lines, valves, and water meters.</p> <p>Located in southwest Cloverdale at the base of a hillside oak woodland, Bi'Du Khaale includes a network of common areas consisting of open spaces, walking trails, and active and passive recreation areas. The Community Center includes a large assembly area, kitchen, and exercise room. Immediately adjacent are a community garden, covered patio dining area, and sitting areas. Designed to meet the City of Cloverdale Residential Design Guidelines, Bi' Du Khaale will feature energy efficient appliances, low water use fixtures, all electric appliances, rooftop solar panels, WiFi, and water efficient landscape design.</p> <p>Bi'Du Khaale's design minimizes site grading to preserve existing oak woodland and reduce soil erosion. To protect downstream water quality and reduce risk of flooding, a system of bioremediation areas will slow and filter stormwater runoff from roofs, roads, and landscaped areas before it exits the site to existing drainage ways. These permeable bioswales will also allow filtered stormwater to recharge onsite groundwater resources. Residential and common area landscaping will feature low water use, native plants, and be designed to meet firewise standards to create defensible space and reduce property vulnerability to wildfires.</p> |

Appendix E

NCRP Memorandum of
Mutual Understandings
Signatories

2021

Memorandum of Mutual Understandings Signatories

Del Norte County:

County of Del Norte
Big Rock Community Service District
City of Crescent City
Del Norte Resource Conservation District
Gasquet Community Service District
Smith River Community Services District

Humboldt County:

County of Humboldt
County of Humboldt Economic Development Division
Briceland Community Service District
City of Arcata
City of Blue Lake
City of Eureka
City of Ferndale
City of Fortuna
City of Rio Dell
City of Trinidad
Fieldbrook Community Service District
Fieldbrook Glendale Community Service District
Garberville Sanitary District
Humboldt Bay Harbor, Recreation and Conservation District
Humboldt Municipal Water District
Humboldt Community Service District
Humboldt County Resource Conservation District
Hydesville Community Water District
Loleta Community Service District
Mattole Restoration Council
McKinleyville Community Service District
Myers Flat Mutual Water System
Orick Community Service District
Redway Community Service District
Sanctuary Forest Inc.
Weott Community Services District
Westport County Water District
Westhaven Community Service District

Lake County:

County of Lake
Lake County Watershed Protection District

Mendocino County:

Brooktrails Township Community Service District
Covelo Community Service District
County of Mendocino
City of Willits
City of Ukiah
City of Fort Bragg
Covelo Community Service District
Eel River Watershed Improvement Group
Gualala River Watershed Council
Mendocino County Resource Conservation District
Mendocino County Water Agency
Mendocino Woodlands Camp Association
Noyo Watershed Alliance
Pacific Reef Water District
Redwood Forest Foundation Inc.
Redwood Valley County Water District
Resort Improvement District No. 1

Modoc County:

County of Modoc
Newell County Water District

Siskiyou County:

County of Siskiyou
City of Etna
City of Weed
Happy Camp Community Service District
Happy Camp Sanitary District
Montague Water Conservation District
Scott River Watershed Council
Shasta Valley Resource Conservation District

Sonoma County:

County of Sonoma
Circuit Rider Productions, Inc.
City of Cloverdale
City of Rohnert Park
City of Santa Rosa
City of Healdsburg
City of Sebastopol
City of Cotati
Dutch Bill Creek Watershed Group

Gold Ridge Resource Conservation District
Graton Community Service District
Gualala River Watershed Council
Laguna de Santa Rosa Foundation
LandPaths
Occidental Arts and Ecology Center
Sonoma Ecology Center
Sonoma County Water Agency
Sebastopol Water Information Group
Sonoma Resource Conservation District
Town of Windsor
Westminster Woods Environmental Education Program

Trinity County:

County of Trinity
Lewiston Community Services District
Lewiston Park Mutual Water Company
Northwest CA Resource Conservation & Development Council
Salyer Mutual Water District
Trinity County Resource Conservation District
Trinity County Water Works District #1
Weaverville Sanitary District
Weaverville Community Service District
The Watershed Research and Training Center
Willow Creek Community Services District

Tribal Nations:

Bear River Band of Rohnerville Rancheria
Blue Lake Rancheria
Dry Creek Rancheria
Hopland Band of Pomo Indians
Hoopa Valley Tribe
Karuk Tribe
Kashia Band of Pomo Indians
Pinoleville Pomo Nation
Pit River Tribe
Redwood Valley Little River Band of Pomo Indians
Round Valley Indian Tribes
Sherwood Valley Band of Pomo Indians
Tolowa Dee-ni' Nation, (previously Smith River Rancheria)
Trinidad Rancheria
Wiyot Tribe
Yurok Tribe

Other Entities:

North Coast Regional Water Quality Control Board
Trout Unlimited
Community Clean Water Institute
Russian River Watershed Association (*group of 10 cities, counties and special districts in Sonoma and Mendocino counties*)
North Coast Resource Conservation and Development Council
Pacific Coast Fish, Wildlife and Wetlands Restoration Association
California State Parks
Stewards of the Coast and Redwoods
Institute for Fisheries Resources
California Department of Forestry and Fire Protection
California Land Stewardship Institute
E Center
Botanical Dimensions
North Coast Regional Land Trust
The Conservation Fund
Redwood Community Action Agency
Redwood Forest Foundation, Inc.
Forestscapes
Healdsburg Fire Department
Humboldt Data & Analysis
Humboldt Redwood Company
Mid Klamath Watershed Council
Conservation Biology Institute
University of California Cooperative Extension
Earthcycles at Greenfield Ranch
Forest Reciprocity Group
Salvage Lumber Warehouse
Polecraft Solutions
Cloud Forest Institute
Humboldt Redwood Company

Appendix F

NCIRWMP/ NCRP
Memorandum of Mutual
Understandings

2010/ Revised 2020

Attachment

Memorandum of Mutual Understandings Integrated Regional Water Management Plan November 11, 2010

1. PURPOSE

The purpose of this Memorandum is to establish the mutual understandings of North Coast area agencies, tribes and stakeholders with respect to their joint efforts towards an ongoing, adaptive North Coast Integrated Regional Water Management Plan (IRWMP) that will increase regional coordination, collaboration and communication and help in obtaining funding for water-related projects, watershed protection and enhancement, energy programs and projects, and climate change initiatives and increase regional economic vitality.

2. GOALS

The goals of the IRWMP are:

2.1. To develop a comprehensive plan to facilitate regional cooperation in providing water supply reliability, water recycling, water conservation, water quality improvement, storm water capture and management, flood management, watershed protection and enhancement, wetlands enhancement and creation, and environmental and habitat protection and improvement.

2.2. To foster coordination, collaboration and communication between North Coast agencies, tribes and stakeholders responsible for water-related and climate/energy issues and interested stakeholders, to achieve greater efficiencies, enhance public services, and build public support for vital projects.

2.3. To improve regional competitiveness for State and Federal grant funding.

3. DEFINITIONS

3.1. Integrated Regional Water Management Plan: The plan envisioned by state legislators, state resource agencies and local governments and stakeholders in the North Coast Region that integrates the projects and management plans of all water-related agencies, tribes and stakeholders in the North Coast Region, in order to foster coordination, collaboration and communication among those entities and to assist decision-makers in awarding grants and other funding. The plan will address water supply, water quality, wastewater, stormwater/flood control, watershed planning and aquatic habitat protection and restoration as well as economic development, assistance to disadvantaged communities, climate change mitigation and adaptation and energy independence.

3.2. Agency: A public entity, be it a special district, city or other governmental entity, responsible for providing one or more services in the areas of water supply, water quality, wastewater, recycled water, water conservation, stormwater/flood control, watershed planning, aquatic habitat protection, restoration, climate change mitigation and/or adaptation and local economic development.

3.3. Service Function: A water or climate-related individual service function provided by an agency or tribe, i.e. water supply, water quality, wastewater, recycled water, water conservation, stormwater/flood control, watershed planning, aquatic habitat protection or restoration, or energy programs

3.4. Project: An integrated, multi-benefit implementation activity in need of funding that addresses: water supply, water quality, wastewater, stormwater/flood control, watershed planning or aquatic habitat protection and restoration, local economic development, climate mitigation or adaptation and energy independence

3.5. Management Plan: An agency's, tribe's, or organization's plan, based in part on the land-use plans within the entity's jurisdiction, that addresses how that entity will provide service in the future in one or more of the following service functions: water supply, water quality, wastewater, recycled water, water conservation, stormwater/flood control, watershed planning, climate change mitigation/adaptation, or aquatic habitat protection or restoration.

3.6. Integration: Assembling into one document the water-related management strategies, projects and plans in the North Coast Region. The plan will identify water management and climate mitigation/adaptation strategies and priority projects for the region and demonstrate how these strategies and priority projects work together to provide reliable water supply, protect or improve water quality, provide watershed protection and planning, mitigate the effects of climate change, assist the region in adapting to climate change, provide local economic development – especially to disadvantaged communities - or provide environmental restoration and fisheries protection. Projects and plans would be categorized, and the regional benefits of linkages and interrelationships between multiple water and climate change management strategies, projects and plans of separate service functions would be identified, e.g. wastewater treatment and water recycling, stormwater/flood management, climate mitigation/adaptation or habitat restoration.

3.7. North Coast IRWMP Policy Review Panel (PRP). The governing and decision making body for the North Coast IRWMP, described in Section 5.4. The PRP reviews and approves plans and applications for grants or other types of financial assistance on behalf of the NCIRWMP and makes policy decisions on behalf of the NCIRWMP.

3.8. North Coast IRWMP Technical Peer Review Committee (TPRC). The panel is comprised of up to two technical representatives from each North Coast County and three tribal representatives. The TPRC representatives from each North Coast County will be appointed by the PRP members from each County. The tribal representatives on

the TPRC will be selected through the Tribal Representation Process attached hereto as Exhibit A. The TPRC is advisory to the PRP and evaluates and makes recommendations based on technical and scientific data. They will support staff in compiling and integrating projects and management plans of the North Coast region. Review committee members will define the process of compilation and integration including format, schedules, and ground rules to ensure process consistency and uniformity.

4. IRWMP PROJECT PARTICIPANTS

4.1 Local Public Agencies. Public agencies, which have developed projects and management plans, and are devoting staff to the process, will contribute to the development of the NCIRWMP both via in-kind staff support and in some cases direct financial support. These agencies will be signatories to this Memorandum of Mutual Understandings. As authorized by the NCIRWMP Policy Review Panel, a local public agency may act as a contracting entity on behalf of the NCIRWMP.

4.2. Tribes. Tribes, which have developed projects and management plans, are responsible to their respective constituents and members, and are devoting staff to the process, will contribute to the development of the NCIRWMP both via in-kind staff support and in some cases direct financial support. These tribes will be signatories to this Memorandum of Mutual Understandings.

4.3 Contributing entities. Other entities (including, but not limited to, business and environmental groups, and landowner organizations) are considered valuable contributors to the process. Contributing entities will be kept informed via the NCIRWMP website, will continue to be invited and encouraged to participate in all meetings and workshops, and may be signatories to this Memorandum of Mutual Understandings.

4.4. State and Federal Agencies. Such agencies may include the Department of Water Resources, the State Water Resources Control Board, the North Coast Regional Water Quality Control Board, the California State Coastal Conservancy, Department of Fish and Game, National Oceanic and Atmospheric Administration, Environmental Protection Agency, Natural Resources Conservation Service, Department of Conservation, California Energy Commission, and Department of Energy. Such agencies will be invited to participate in a variety of ways, including but not limited to, providing input into the NCIRWMP planning process, and updating the PRP and staff on relevant legislative, policy, regulatory and funding initiatives and opportunities. If they cannot participate in work meetings, staff and representatives of the PRP and TPRC will keep them advised of project and plan progress and seek guidance as needed.

5. MUTUAL UNDERSTANDINGS

5.1. Need for a North Coast IRWMP

5.1.1. The North Coast IRWMP process is intended to foster increased coordination, collaboration and communication between North Coast agencies, tribes and interested stakeholders that may result in more effectively managed resources, cost efficiencies and better service to the public.

5.1.2. Also, representatives of state resource agencies and state legislators have suggested that qualification of some state grants and other funding criteria will require development and implementation of Integrated Regional Water Management Plans.

5.2. Subject matter scope of the IRWMP. The IRWMP will include, but may not necessarily be limited to, water supply, water quality, wastewater, recycled water, water conservation, stormwater/flood control, watershed planning and aquatic habitat protection and restoration, climate mitigation and adaptation, local economic development or energy independence programs. It is acknowledged that the management plans of each individual public agency or tribe are based, in part, on the land-use plans within an agency's or tribe's jurisdiction. Therefore, the NCIRWMP will by design incorporate the land-use plans and assumptions intrinsic to the respective service functions of these local agencies

5.3. Geographic scope of the IRWMP. The North Coast Region for this Memorandum is defined as the seven North Coast counties – Modoc, Del Norte, Siskiyou, Humboldt, Trinity, Mendocino, and Sonoma. These counties lie within the North Coast Hydrologic Region, even though some areas of some counties and individual agencies may lay outside the North Coast hydrologic region. Where it demonstrably supports the purpose of the NCIRWMP, as determined by the NCIRWMP Policy Review Panel, collaborations may extend beyond the NCIRWMP regional boundary into other counties and/or states. In the case of energy independence endeavors, boundaries may encompass full counties.

5.4. Approach to developing the IRWMP

5.4.1. The first phase of the NCIRWMP formed the PRP and TPRC, developed a NCIRWMP website for stakeholder communication and data sharing, developed the North Coast IRWM plan, identified water management strategies for the region and the integrated priority projects that demonstrate how these strategies work together to provide reliable water supply, protect or improve water quality, provide watershed protection and planning, and provide environmental restoration and fisheries protection. Opportunities to identify regional benefits and linkages between multiple water management strategies among projects and plans of separate service functions were identified

5.4.2 Future phases of the NCIRWMP are expected to expand upon and further integrate existing strategies, add new regional strategies (including but not limited to climate mitigation and adaptation and energy independence) continue and enhance stakeholder outreach and inclusion, and coordinate and collaborate – where applicable – beyond the boundaries of the North Coast IRWMP with other regional, statewide and

national efforts that are relevant to NCIRWMP goals and objectives.

5.4.3 Policy Review Panel. The North Coast IRWMP Policy Review Panel shall consist of two representatives from each of the seven Counties (Modoc, Del Norte, Siskiyou, Humboldt, Trinity, Mendocino, and Sonoma) plus three tribal representatives selected by the North Coast tribes according to the "Tribal Representation Process" attached hereto as Exhibit A. Such County representatives shall be designees of the Board of Supervisors of the County. Each County shall also designate two alternates who have expertise in water, wastewater, land-use, or energy planning, and are familiar with the North Coast IRWMP process, and who may be members of the Technical Peer Review Committee. Each tribal representative may have one alternate who would be selected according to the Tribal Representation Process (Exhibit A), and who may be a member of the Technical Peer Review Committee. In the event that the elected or tribal representatives are unavailable for a particular meeting, the alternates may participate on their behalf. All meetings of the Policy Review Panel will be subject to and carried out in accordance with the provisions of the Ralph M. Brown Act. All PRP members acknowledge and agree that the PRP is subject to the Ralph M. Brown Act. Panel members may participate in panel meetings via teleconferencing, consistent with the requirements of the Brown Act.

5.5. Decision-making. Decision-making will be conducted by the North Coast IRWMP Policy Review Panel. The panel shall seek to arrive at a consensus if the need for a decision arises. If the panel cannot reach consensus, decisions shall be made as follows:

5.5.1. Quorum. Representatives or alternates constituting one-half or more of the total number of representatives on the Policy Review Panel shall constitute a quorum for purposes of transacting business or arriving at a decision.

5.2.2. One vote per representative. Each representative (or alternate, if a representative is not present) shall have one vote.

5.2.3. Majority vote. If a quorum is present, the affirmative vote of a majority of members of the Policy Review Panel present at a meeting is required to, and is sufficient to, approve any item of business or make any necessary decision.

5.6. Approval of the NCIRWMP. Review and approval of the final North Coast Integrated Regional Water Management Plan will occur by voting of the NCIRWMP Policy Review Panel, with input from the NCIRWMP Technical Peer Review Committee, North Coast region stakeholders and NCIRWMP staff. The NCIRWMP will also be brought before each North Coast County's Board of Supervisors for consideration and adoption. Tribes will approve the NCIRWMP according to the Tribal Representation Process.

5.7. Non-binding nature; termination and withdrawal. Execution of this Memorandum and participation in this IRWMP effort are legally nonbinding, and in no way impair an

agency or tribe from continuing its own planning or undertaking its own, separate efforts to secure project funding from any source. An agency or tribe may withdraw from this Memorandum and participation in the NCIRWMP at any time by notifying the NCIRWMP contracting entity in writing. Nothing in this Memorandum is intended to give the NCIRWMP or its Policy Review Panel any decision-making authority over matters within the jurisdiction of any signatory County, agency, or tribe.

5.8. Personnel and financial resources. It is expected that agencies, tribes, and organizations will contribute the personnel and financial resources necessary to develop the NCIRWMP.

5.9. Reports and communications. Staff and the Policy Review Panel and Technical Peer Review Committee will regularly report on their progress to the agencies, tribes, and stakeholders participating in the NCIRWMP process and the associations or organizations to which they belong that are involved in the NCIRWMP process.

6. Entirety of Memorandum of Mutual Understandings. This Memorandum of Mutual Understandings (MOMU) shall constitute the entire MOMU between the parties relating to the Integrated Regional Water Management Plan and shall supersede all prior MOMUs concerning the same subject matter.

7. SIGNATORIES TO THE MEMORANDUM OF MUTUAL UNDERSTANDINGS

We, the undersigned representatives of our respective agencies or tribes, acknowledge the above as our understanding of how the North Coast Integrated Regional Water Management Plan will be developed and maintained over time.

Signature

Date

Printed Name

Agency / Tribe

Signature

Date

Printed Name

Agency / Tribe

Signature

Date

Printed Name

Agency / Tribe

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More signature blocks as required

Exhibit A - Tribal Representation Process

November 2010

In response to a proposal endorsed by 20 tribes, the Policy Review Panel (PRP) of the North Coast Integrated Regional Water Management Plan (NCIRWMP) voted to establish three seats on the PRP and three seats on the Technical Peer Review Committee (TPRC) for tribal representatives.

The tribes of the North Coast region devised the following process to select representatives and approve the NCIRWMP. This process can be modified upon a unanimous vote of the three acting tribal PRP representatives. Modifications to this document will not require approval of signatories to the MOMU and will not be treated as a modification of the MOMU.

Exhibit A has been modified by the NCRP PRP Tribal representatives and is referenced in the North Coast Resource Partnership Leadership Handbook. Updates are posted prior to each solicitation for new Tribal Representatives on the NCRP Website.

~~Central and Southern – for the purpose of selecting tribal representatives to fill the PRP and TPRC seats. Tribes within each district may select one PRP representative and one TPRC representative. Each representative may have one alternate. Tribes within each district may use one of the following two options to select their representatives.~~

Option 1:

~~When there is a vacancy for a tribal PRP or tribal TPRC seat in a given district, each tribe within the district will be given 31 days to select one nominee to fill the seat. The maximum number of vacancies for a given district would be two in the event that the tribal PRP and TPRC seats become vacant.~~

~~Each tribe may appoint one voting delegate. Each voting delegate will retain her/his status unless (s)he is removed or replaced by the tribe that appointed her/him.~~

~~At the end of the 31 day period allotted to nominate representatives, each voting delegate will be given ten days to cast one vote for each vacant seat in their district.~~

~~The PRP and TPRC nominees who receive the largest number of votes become the representative for that district. The PRP and TPRC nominees who receive the second largest number of votes may become an alternate representative for that district if they choose to do so. If not, then the representative with the third largest number of votes may choose to be the alternate representative for that district. Districts are not required to select alternate representatives.~~

Option 2:

~~When there is a vacancy for a tribal PRP or tribal TPRC seat in a given district, each tribe within the district will be given 31 days to select one nominee to fill the seat. The~~

~~maximum number of vacancies for a given district would be two in the event that the tribal PRP and TPRC seats become vacant.~~

~~Each tribe may appoint one voting delegate. Each voting delegate will retain her/his status unless (s)he is removed or replaced by the tribe that appointed her/him.~~

~~The majority of voting delegates within a region can meet in person and/or by conference call and choose their district's representative(s), and alternate representative(s) if any, by consensus. All voting delegates within the respective region must be notified at least two (2) weeks in advance of this meeting. Voting delegates who cannot participate in this meeting must be contacted and consent to the decision(s) reached at the meeting. If a consensus cannot be reached, Option 1 must be utilized.~~

~~Approval of the NCIRWMP:~~

~~NCIRWMP review and approval will occur by voting of the three tribal PRP members with input from tribal TPRC representatives and tribal voting delegates.~~