



2019 Tribal Selection & Representation Process for Tribal Representation within the NCRP

‘Voting Representative & Nomination Form’ (see attached)
Due June 15, 2020 for June 18, 2020 Selection

*This is a living document and serves as the policy for the Tribal selection process for NCRP Tribal Representatives. All dates have been revised for this nomination and voting round.

Spring/Summer 2020 TIMELINE

Mon. May 18, 2020	Nomination Form & Invitations sent out to North Coast Tribes
Mon. June 15, 2020	Voting Delegates & Nominations Due from North Coast Tribes for all vacant Tribal Representatives & Alternative seats
Tue. June 16, 2020	Received Nominations Forms sent out to North Coast Voting Delegates who will vote for NCRP Tribal Representatives &/or Alternates
Thu. June 18, 2020	New Representative Selection Meeting at the Tribal NCRP Meeting in person or online - meeting location in the North Coast TBA

This 2020 Nomination and Voting round is to fill the following vacant seats:

- North District**
Policy Review Panel (PRP) – 1 Alternate
- **Central District** `
 - Policy Review Panel (PRP) – 1 Representative
 - Policy Review Panel (PRP) – 1 Alternate
 - Technical Peer Review Committee (TPRC) – 1 Alternate
- **South District**
 - Policy Review Panel (PRP) – 1 Alternate
 - Technical Peer Review Committee (TPRC) – 1 Alternate

DIVISION OF THE NORTH COAST REGION

There are six (6) Tribal Representative Seats within the decision-making bodies of the North Coast Resource Partnership. These include three (3) for the Policy Review Panel (PRP) and three (3) for the Technical Peer Review Committee (TPRC), as well as an Alternate for each. Together there are twelve (12) seats available for North Coast Tribes to guide water management in the NCRP.

Regional Tribal seats for representation in the NCRP process are divided as follows:

- Northern (2 seats: 1 for PRP and 1 for TPRC / 2 alternate seats: 1 for PRP and 1 for TPRC)
- Central (2 seats: 1 for PRP and 1 for TPRC / 2 alternate seats: 1 for PRP and 1 for TPRC)
- Southern (2 seats: 1 for PRP and 1 for TPRC / 2 alternate seats: 1 for PRP and 1 for TPRC)

The division of Tribes within each Voting District is listed on page 5 below.

NOMINATING YOUR PRP/TPRC REPRESENTATIVES & VOTING DELEGATE

Through completion of the Nomination & Voting Form and submission of an accompanying Tribal Council Resolution, Tribes in each Voting District are given the opportunity to nominate a person that they feel is qualified for each vacant PRP and/or TPRC seat in their District.

Nominations and Supporting Tribal Resolutions are Due by Monday, May 18, 2020 by 5pm for North, Central and South PRP/TPRC nominees. These must be received by the Tribal Engagement Coordinator by postal mail or email as outlined in the 'Nomination & Voting Form' (*see attached*). You will receive confirmation that your nomination was received by return email within two (2) business days, or if received on Mon. June 15, 2020 you will receive confirmation by noon on June 16, 2020.

Each Tribe within the **North District** may nominate:

- One (1) person for the Alternate seat of the Policy Review Panel (PRP)

Each Tribe within the **Central District** may nominate:

- One (1) person for the Representative seat of the Policy Review Panel (PRP)
- One (1) person for the Alternate seat of the Policy Review Panel (PRP)
- One (1) person for the Alternate seat of the Technical Peer Review Committee (TPRC)

Each Tribe within the **South District** may nominate:

- One (1) person for the Alternate seat of the Policy Review Panel (PRP)
- One (1) person for the Alternate seat of the Technical Peer Review Committee (TPRC)

Each person(s) nominated will be required to submit two items from their Tribal Council:

- 1) A completed 'Nomination & Voting Form' (*see attached*), and
- 2) A Tribal Council Resolution supporting the Nominee

As part of the 'Nomination & Voting Form,' each Tribe is requested to **select a Voting Delegate** who will, on behalf of your Tribe, vote on June 18, 2020 either in person, or during an online meeting (TBD) from the nominated Representatives. **This portion of the 'Nomination & Voting Form' is mandatory if Tribes wish to cast a vote to choose from nominated individuals.**

VOTING IN PRP/TPRC REPRESENTATIVES - June 18, 2020

Voting will take place on June 18, 2020 either online, or at a location to be determined. Given the current Covid-19 pandemic the NCRP may choose not to have an in person meeting. For those Voting Representatives or Nominees that need support, CIEA does have a limited amount of funding available. Please contact Marcus Sorondo marcuss.ciea@gmail.com or Sherri Norris sherri@cieaweb.org for more information by June 15, 2020.

New Tribal Representatives will be chosen by Voting Delegates from Nominees submitted by 5pm on June 15, 2020. See ‘Nominating PRP/TPRC Representatives & Voting Delegate’ above.

- June 18, 2020 each Tribes’ Voting Delegate will vote for their respected representative(s) from the persons nominated by Tribal Councils in their Voting District.

This voting process will take place according to the Voting District break up (North, Central or South) and each Tribe within their Voting District will be given an opportunity to vote through the person designated to vote on behalf of the Tribe as stated in their Nomination Form.

CONSIDERATIONS IN NOMINATING REPRESENTATIVES

When making nominations, it is recommended that Tribes consider the following associated with the roles and responsibilities of their representative:

- All nominees will be taken into consideration regardless of their educational background and will be respected as chosen by Tribal Councils.
- For the PRP, it is preferred to have a person(s) who is an elected Tribal official, or in in a Tribal management or leadership position with a policy background, but it is not required.
- For the TPRC, it is preferred to have a person(s) with an environmental science or traditional ecological knowledge background, but is not required.
- Nominees if voted in, are expected to be able to make major NCRP-related decisions at NCRP meetings and will represent multiple Tribes within the North Coast IRWMP process.
- During NCRP PRP/TPRC Meetings decision-making requires a quorum is present; therefore Representatives or their Alternates are responsible to attend each quarterly NCRP PRP/TPRC Meeting and coordination is required prior to each meeting.
- NCRP and TPRC Representatives are asked to also attend a brief monthly NCRP Tribal Representatives’ coordination phone meeting in order to guide NCRP programs. At this time we are coordinating the Proposition 1 Funded ‘Disadvantaged Communities and Tribal Involvement’ (DACTI) Program with the goal of providing Technical Assistance, Capacity Building and increasing meaning Tribal engagement in the NCRP. This program was requested by North Coast Tribes and is an important opportunity which is now guided by the NCRP Tribal Representatives. We are also coordinating a new North Coast Regional Forest and Fire Capacity (RFFC) Program in order to integrate Tribal expertise into regional forest and fire management.

Please see the complete requirements under ‘Roles and Responsibilities’ on pages 3-4 below.

PRP & TPRC Representative Roles & Responsibilities

All elected Representatives and Alternates must be accountable for their participation at NCRP meetings and upon accepting the seat as a Policy Review Panel (PRP) or Technical Peer Review Committee (TPRC) Representative or Alternate; they acknowledge the roles and responsibilities of the position and that are accountable to the Tribes within the North Coast. Each will communicate regularly with their fellow Tribal Representatives, Alternates and the Tribal Engagement Coordinator.

ATTENDANCE & VACANCIES

- Each Representative selected for the PRP or TPRC will typically serve a 4-year term. Removal of Tribal Representatives or Alternates before the end of their term requires a Tribal Resolution from the Tribe that nominated them, or for the person to be absent from two consecutive meetings without notification or coordination with the Tribal Engagement Coordinator.
- During NCRP PRP/TPRC Meetings decision-making requires a quorum is present; therefore Representatives or their Alternates are responsible to attend each quarterly NCRP PRP/TPRC Meeting. Attendance is required to be confirmed at least two weeks prior to these meetings in order for arrangements to be made so Tribal Representatives are able to fulfill a voting quorum.
- Coordination between Representatives, Alternates and the Tribal Engagement Coordinator is required prior to each Quarterly NCRP Meeting and to complete program goals. To this end NCRP and TPRC Representatives are asked to also attend a brief monthly NCRP Tribal Representatives' coordination phone meeting in order to guide the IRWM program.
- **PRP Representatives** are required to attend PRP/TPRC NCRP Meetings quarterly. It is estimated that PRP Representatives will spend 4 hours reading in preparation for each PRP/TPRC NCRP Meeting. Each TPRC Representative and Alternate is also required to participate in one brief monthly Tribal representative phone meeting to provide programmatic guidance, or contact the Tribal Engagement Coordinator within two days of the meeting to guide the IRWM program activities.
- **TPRC Representatives** or their Alternates are required to attend Quarterly NCRP meetings and a two day Project Selection Meeting during the time when IRWM proposals, or RFFC proposals are due (typical not more than twice a year or every other year). To prepare for the Project Selection Meeting, each TPRC Representative must read a substantial amount of project proposal documents. In 2019, TPRC representatives spent approximately 30 hours reviewing proposals during a one month time period in order to review, rank, and prioritize from 50-60 funding proposals during a subsequent two-day meeting. Each TPRC Representative and Alternate is also required to participate in one brief monthly Tribal representative phone meeting to provide programmatic guidance, or contact the Tribal Engagement Coordinator within two days of the meeting to guide the IRWM program activities.
- If any Representative misses two (2) required meetings within a year (without a good faith effort to coordinate attendance of their Alternate) she/he will automatically step down. A seat vacated for this reason or otherwise (i.e. resignation) will then be filled at or before the next

meeting by the next top ranking selected representative in their District, or if none are identified, by a subsequent Nomination and Voting round.

DESCRIPTION OF DUTIES

- Serving on the PRP or TPRC requires a commitment of time and travel expenses. The Tribes from which the representatives are selected are generally required to provide financial support for travel to meetings including any lodging, mileage, and *per diem*. For those Tribes with economic need, the Tribal Engagement Coordinator secures a limited amount of travel funds for Tribal Representatives please see DACTI Program Support below for additional information.
- All participating Tribes within the North Coast Region will be requested to contribute to a pool of funds that will support Tribal Representative Expenses, and/or to provide letters of support for the Tribal Outreach Coordinator to secure grant funds for the program.
- After a Tribe's nominated representatives has been chosen, by mid-July 2020 the NCRP MoMU will need to be signed by the Tribes of newly elected PRP and TPRC members and the North Coast IRWM Plan must be formally adopted. Note that this is also required of all applicants to receive IRWM funding.

REPRESENTATIVES MUST BE CAPABLE AND WILLING TO

- **Represent and clearly convey fundamental interests** (as opposed to **fixed** interests) of all Federally and non-recognized Tribes in their District - not just their own Tribe
- **Provide first-hand knowledge and multiple perspectives** on water resources, and fire resiliency as well as other related issues within the North Coast region as it pertains to Tribes, other stakeholders and understand how these pertain to the primary NCRP objectives
- **Work collaboratively** and seek to integrate the interests of the full range of their District's Tribal constituents
- **Balance a North Coast regional perspective** with localized traditional knowledge and technical capability
- **Share relevant information on a regular basis** to Tribes in their District with support of the Tribal Engagement Coordinator and other NCRP Tribal Representatives. Tribal Representatives must be able to access and use effective communication to network and conduct outreach to North Coast Tribes who are not attending the NCRP public meetings and events.

DACTI PARTICIPATION FINANCIAL SUPPORT

Should travel be a deterrent to nominating a Representative or participating in NCRP program activities Please contact Marcus Sorondo marcuss.ciea@gmail.com or Sherri Norris sherri@cieaweb.org for more information by June 15, 2020. Through the Proposition 1 Funded Disadvantaged Communities and Tribal Involvement Program through December 2020, and with support from the Satterberg Foundation Fund we do have some financial support available for Tribal engagement which includes travel support.

NCRP TRIBAL SEAT DISTRICTS

North		
Tribe	County(ies)	Watershed(s)
Quartz Valley Rancheria	Siskiyou County	Klamath
Karuk Tribe	Siskiyou and Humboldt Counties	Klamath
Tolowa Dee-ni' Nation	Del Norte County	North Coast
Elk Valley Rancheria	Del Norte County	North Coast
Resighini Rancheria	Del Norte County	North Coast
Yurok Tribe	Del Norte and Humboldt Counties	Klamath
Pit River Tribe	Modoc County	Shasta
Shasta Nation	Siskiyou County	Shasta
Shasta Indian Nation	Siskiyou County	Shasta
Central		
Tribe	County(ies)	Watershed(s)
Hoopa Valley Tribe	Humboldt County	Trinity
Big Lagoon Rancheria	Humboldt County	Humboldt
Trinidad Rancheria	Humboldt County	Humboldt
Blue Lake Rancheria	Humboldt County	Humboldt
Table Bluff Rancheria (Wiyot)	Humboldt County	Eel
Bear River Tribe of Rohnerville Rancheria	Humboldt County	Eel
Nor Rel Muk	Trinity County	Trinity
Round Valley Reservation	Mendocino County- North	Eel
Cahto Indian Tribe of the Laytonville Rancheria	Mendocino County-North	Eel
Sherwood Valley Rancheria	Mendocino County-North	Eel, North Coast, & Russian
South		
Tribe	County(ies)	Watershed(s)
Potter Valley Tribe	Mendocino County- South	Russian
Coyote Valley Rancheria	Mendocino County- South	Russian
Redwood Valley Rancheria	Mendocino County- South	Russian
Pinoleville Pomo Nation	Mendocino County- South	Russian
Guidiville Rancheria	Mendocino County- South	Russian
Hopland Rancheria	Mendocino County- South	Russian
Manchester/Point Arena Rancheria	Mendocino County- South	North Coast
Cloverdale Rancheria	Sonoma County	Russian
Dry Creek Rancheria	Sonoma County	Russian
Lytton Rancheria	Sonoma County	Russian
Graton Rancheria	Sonoma County	Russian
Stewarts Point Rancheria (Kashia)	Sonoma County	North Coast
Mishewal Wappo Tribe of Alexander Valley	Sonoma County	Russian
Yokayo	Mendocino County – South	Russian