



North Coast Resource Partnership (NCRP)

Policy Review Panel (PRP) & Technical Peer Review Committee (TPRC) Meeting

April 17, 2014; 10 am – 3 pm; Holiday Inn Express, Yreka

MEETING SUMMARY

I Welcome and Introductions

PRP Chair, Jake Mackenzie convened the meeting at 10 am and welcomed all participants. Meeting participant introductions were made (see attendee list below).

The following PRP members formed the quorum: Jake Mackenzie, Supervisor Morris, Javier Silva (alternate), Supervisor Hemmingsen, Supervisor Sundberg, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Supervisor Byrne, Supervisor Armstrong, Supervisor Bennett, and Supervisor Carrillo

II Review and Approve Agenda

Supervisor McCowen identified an error on Page 8 of the meeting materials and made a motion to change the Item # V to Item # XI

Motion: Supervisor McCowen - to approve agenda with change made

Second: Supervisor Lovelace

Decision: *Unanimous*

III Public Comment for items not on the agenda

No Public Comment

IV NCRP Governance: PRP Decision Making and Role/Composition of Ad Hoc Committees

i. PRP Decision Making Process – Policy Clarification (Public Comment/DECISION)

Jake introduced the item and decision providing background regarding current and ongoing NCRP decision-making practices. Karen Gaffney introduced the following staff recommendation:

- a) Per current practice, the PRP sets policy and criteria for decision making, funding applications and plan development.
- b) Per current practice, all prioritized implementation projects included in funding applications will be formally reviewed by the TPRC and formally approved by the PRP prior to inclusion in a grant application by staff;
- c) Per current practice, all changes to PRP decision making processes shall be formally approved by the PRP prior to implementation;

- d) Per current practice, NCRP staff (with support from Ad Hoc committees) will regularly anticipate the need for policy direction from the PRP and provide information upon which the PRP may make its policy decisions.
- e) Per current practice, NCRP staff will continue to integrate established PRP policy into all processes, funding applications and plan development
- f) Per current practice, NCRP staff will continue to solicit and respond to all input from PRP/TPRC members and comprehensively address that input within the framework of existing NCRP policy.
- g) Per current practice, the NCRP PRP would not adopt the NCIRWM Plan; the NCIRWM Plan will be formally adopted by participating Tribal Councils and County Board of Supervisors
- h) **Proposed new practice/policy:** when time is not a constraint, NCRP staff will agendize plans, processes, and project applications at a PRP/TPRC meeting for formal approval prior to finalization. When this is not feasible due to the challenges outlined under “issues”, above, NCRP staff will agendize the item for the next following PRP/TPRC meeting. The finalized plan, process or project application will be discussed and any suggestions for future revisions incorporated.

Motion: Supervisor McCowen - to approve staff recommendation with the addition of the following language “and when the North Coast Executive Committee determines that it is necessary” to item H.

Second: Supervisor Carrillo

Decision: Opposed - Supervisor Armstrong, Supervisor Bennett

Approved - Jake Mackenzie, Javier Silva, Supervisor Hemmingsen, Supervisor Sundberg, Supervisor Lovelace, Supervisor McCowen, Supervisor Gjerde, Supervisor Byrne, and Supervisor Carrillo

No Public Comment

Staff direction: Supervisor Armstrong requested that staff follow up regarding project funding impacts to other jurisdictions within a county if the county does not adopt the North Coast IRWM Plan.

ii. Review composition of existing committees (Public Comment/DECISION)

The Policy Review Panel discussed appropriate parameters for ad hoc committees and standing committees. Chairman Mackenzie appointed Policy Review Panel members to develop options for consideration in the afternoon.

Motion: Supervisor Armstrong –

- 1) Disband 2013 Project Review Ad Hoc Committee
- 2) Form Project Evaluation Ad Hoc Committee to advise staff, TPRC, and make recommendations to PRP on project evaluation and selection criteria. Disband upon completion of this task.
- 3) Convene a 2014 SGC Planning Ad Hoc Committee to review draft approach and content for SGC grant, provide input into SGC planning sub-grant criteria to counties and tribes, make recommendation to PRP on funding awards for planning sub-grants – disband upon completion of this task
- 4) Convene a 2014 NCIRWM Planning Ad Hoc Committee to review draft NCIRWM Plan sections and make recommendations to staff, TPRC and PRP. Disband when task is complete.
- 5) At a future PRP meeting, evaluate whether the PRP would like to establish a standing planning committee to advise and make recommendations on all planning efforts for the NCRP.

Ad Hoc Committees

Second: Supervisor McCowen

Unanimous

No Public Comment

V Sonoma Clean Power presentation – potential applications to the NCRP

Cordel Stillman, Chief Engineer, Sonoma County Water Agency provided a presentation about Sonoma Clean Power and its potential applications the North Coast regions, counties and Tribal jurisdictions. There was robust discussion and a number of questions posed and answered. The presentation can be found at:

<http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

VI North Coast Tribal Engagement Process

TPRC Tribal Representative, Javier Silva welcomed the new NCRP Tribal Engagement Coordinator, Sherri Norris, California Indian Environmental Alliance and provided a presentation regarding Tribal outreach and representation in the North Coast region to date. The presentation can be found at:

<http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

VII Panel presentation and discussion: Improvements to administration and invoicing of IRWM implementation project contracts

Panel members included: Adriane Garayalde, District Administrator, Shasta Valley Resource Conservation District; Javier Silva, Environmental Director, Sherwood Valley Band of Pomo; Tracie Billington, Chief, Financial Assistance Branch, California Department of Water Resources (DWR); Jeffrey Albrecht, Project Engineer, Division of Financial Assistance, State Water Resources Control Board and Jennifer Jenkins Kuszmar, Supervising Planner, Humboldt County. The panel discussed how communication has been improved between the funders and project sponsors. DWR is encouraging grant managers to process invoices efficiently and to communicate clearly about what they are looking for in invoices and creating work plans that are clear and flexible. Project proponents discussed the challenges associated with delayed invoice payments and long-held retentions and suggested that Humboldt County develop a line of credit to allow for faster processing of invoices. Tribal sovereignty issues and state labor laws continue to create challenges that discourage Tribal participation. SB 1874 Gonzales is proposed legislation that streamlines processes for IRWM regions where the IRWM region is the same as the funding region such as the North Coast.

Public Comment:

Sungnome Madrone described the difficulties of having to submit receipts for review and stated that requiring entire line item match up front before any reimbursements are made is creating extreme financial hardship for grantees. He suggested that grantees be able to submit their invoice directly to DWR, rather than through Humboldt County and create a direct deposit option for payment. He also recommends allowing for a indirect rate on grants of 15-20%. He suggested the NCRP should inform and educate the legislature on what sort of standards or requirements to be included in the new water and or parks bonds currently moving through the legislature.

Motion: Supervisor Armstrong – Directing staff to develop suggestions to provide to the legislature on payment processes and enhancements to the process and in conjunction with the Executive Committee, develop a letter for submittal to legislation and assembly regarding streamlined process for payment.

Second: Supervisor Gjerde

Unanimous

VIII IRWM Proposition 84 2014 Drought Solicitation

i. New legislation and program updates

Tracie Billington, Chief, Financial Assistance Branch, California Department of Water Resources provided an update on new legislation and program updates related to the drought emergency and the general IRWM program. The presentation can be found at: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

ii. IRWM 2014 Drought Solicitation Eligible Project Types

A listing of eligible project types is provided in the meeting materials and staff presentation at: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

iii. NCRP Proposition 84 2014 Drought Project Solicitation and Regional Application (Public Comment/DECISION)

The NCRP Proposition 84 2014 Drought Solicitation Schedule is provided in the meeting materials: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

Wayne Haydon, TPRC Co-chair provided a presentation about the revisions made to the NCRP Project Evaluation and Selection Process Guidelines. The NCRP Project Evaluation and Selection Process Guidelines and NCRP 2014 Drought Solicitation project application was provided as Attachment A in the meeting materials and the staff presentation can be found at: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

Public Comment:

Sungnome Madrone advised that the NCRP should not eliminate public comment though stated that it may be reasonable to constrain it via time limitations.

Chair Mackenzie summarized letters received on behalf of City of Cloverdale, City of Ukiah and Sonoma County Water Agency asking that the PRP apply for the drought related funding maximum allocation. Copies of the letters can be found at can be found at: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

Karen Gaffney introduced the Ad Hoc Committee and staff recommendation as well as items for PRP consideration regarding maximum funding allocation for the 2014 NCRP Drought Solicitation and Regional Representation in Project Selection for remaining Proposition 84 Implementation Funding, per the meeting materials found at: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

Motion: Supervisor Morris – The PRP directs staff to move forward with a NCRP 2014 Drought Solicitation with a funding cap of \$8.7 million. The draft 2014 NCRP Project Review and Selection Process Guidelines and NCRP 2014 Drought Solicitation Project Application was approved with the provision that refinements would be made with input from the Ad Hoc Committee and TPRC. In addition, the PRP approved that the NCRP 2014 Drought Solicitation grant would be considered phase one of two funding phases to ensure regional representation in project selection for the remaining Proposition 84 Implementation funding. During the final 2015 Proposition 84 Implementation Funding round, project selection will take into account the location of the NCRP 2014 Drought Projects, if funded.

Second: Supervisor McCowen

Unanimous

No Public Comment

IX North Coast IRWM Plan, Version 3: Review Process and Content Development

i. North Coast IRWM Plan schedule

The NCIRWM Plan review and input process schedule is provided in the meeting materials:

<http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

ii. Finalize NCRP/NCIRWM Plan Goals and Objectives (Public Comment/DECISION)

Motion: Supervisor Morris – To finalize the NCRP/NCIRWM Plan Goals and Objectives

Second: Supervisor Carrillo

Unanimous

No Public Comment

X Updates

i. NCRP Planning Ad hoc Committee Report: proposal selection for planning sub-contracts to counties and Tribes

Supervisor Morris described the Planning Ad Hoc Committee proposal selection process for the Round 2 planning sub-contracts to counties and Tribes. The selected proposals and project summaries are listed in the meeting materials: <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

ii. Executive Committee, PRP direction and staff action

Chair Mackenzie described the recent Executive Committee activities and PRP direction to staff and staff action in response, (see meeting materials <http://www.northcoastirwmp.net/docs.php?ogid=1000002542>)

iii. Legislative news

Tim Anderson, Sonoma County Water Agency (Agency) provided an update regarding the current version of the water bond set to be on the November 2014 ballot, if approved by the necessary two-thirds vote in both houses. Two bills are expected to be heard in the Legislature late in April:

- [AB 2686](#) by Assembly Member Henry Perea (D-Fresno) - Assembly Water, Parks & Wildlife Committee
- [SB 1250](#) by Sen. Ben Hueso (D-San Diego) - Senate Natural Resources Committee

Tim stated that the Agency is working to make sure that there is funding for the IRWM program and a funding allocation for each region is included in each bill.

Tim also provided information about [AB 1970](#) (Gordon) the California Global Warming Solutions Act of 2006: Community Investment and Innovation Program which would create the Community Investment and Innovation Program to administer the Greenhouse Gas Reduction Funds (\$850 million) through the Strategic Growth Council to support and implement integrated community-level greenhouse gas emissions reduction projects.

iv. North Coast Water & Wastewater Service Provider Outreach & Support Program

Jen Jenkins Kuszmar, Humboldt County provided a presentation which can be found at:

<http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

v. Regional Administrator Update

Jen Jenkins Kuszmar, Humboldt County provided a presentation which can be found at:

<http://www.northcoastirwmp.net/docs.php?ogid=1000002542>

vi. Completion of SWRCB Proposition 50 Implementation Grant

Chair Mackenzie signed and Jen Jenkins Kuszmar presented a letter of gratitude to Jeffrey Albrecht, State Water Resources Control Board.

XI Public Comment

Sungnome Madrone noted that the drought emergency funds will help fisheries through funding of green infrastructure projects including micro-storage and in-stream flow enhancement projects.

XII Next NCRP meeting date

The next quarterly meeting date is scheduled for July 17 to be located in Weaverville.

Staff direction: to poll PRP members regarding their availability to hold a PRP meeting in accordance with the Brown Act in mid-June for a PRP decision regarding the final slate of NCRP 2014 Drought Solicitation priority projects.

XIII ADJOURN

The NCRP meeting was adjourned at 2:45 pm.

Meeting Attendees

Policy Review Panel Members

Chair: Jake Mackenzie, Council Member, City of Rohnert Park, Sonoma County

Vice-Chair: Supervisor Judy Morris, Trinity County

Alternate: Javier Silva, Sherwood Valley Rancheria, Central District

Supervisor Gerry Hemmingsen, Del Norte County

Supervisor Ryan Sundberg, Humboldt County

Supervisor Mark Lovelace, Humboldt County

Supervisor John McCowen, Mendocino County

Supervisor Dan Gjerde, Mendocino County

Supervisor Geri Byrne, Modoc County

Supervisor Marcia Huntley Armstrong, Siskiyou County

Supervisor Grace Bennett, Siskiyou County

Supervisor Efren Carrillo, Sonoma County

Technical Peer Review Committee Members

Co-Chair: Wayne Haydon, California Geologic Survey, Sonoma County

Javier Silva, Sherwood Valley Rancheria, Central District

Jim Barnts, Del Norte County

Sean Curtis, Modoc County

Toz Soto, Karuk Tribe, Northern District

Marilyn Seward, City of Etna, Siskiyou County

Richard Tinsman, Planning Division, Siskiyou County

Dale Roberts, Sonoma County Water Agency, Sonoma County

Other Attendees

Grant Davis, Sonoma County Water Agency

Tim Anderson, Sonoma County Water Agency

Cordel Stillman, Sonoma County Water Agency

Susan Haydon, Sonoma County Water Agency

Tracie Billington, California Department of Water Resources

Margie Graham, Northern District, California Department of Water Resources

Jeffrey Albrecht, State Water Resources Control Board

Sherri Norris, California Indian Environmental Alliance

Adriane Garayalde, Shasta Valley Resource Conservation District

Matthew Marshall, Redwood Coast Energy Authority

Dana Boudreau, Redwood Coast Energy Authority

George Reinhardt, Noyo Headlands Unified Design Group

Natalie Reed, County Counsel, Siskiyou County

Sungnome Madrone, Mattole Salmon Group

Jennifer Jenkins Kuszmar, Humboldt County

Lauren Rowan, Humboldt County

Karen Gaffney, West Coast Watershed

Katherine Gledhill, West Coast Watershed