

**NCIRWMP Meeting Summary
North Coast IRWMP PRP & TPRC Meeting
Turtle Bay Exploration Park 840 Auditorium Drive Redding, California 96003
10:30-4:00 pm, Wednesday April 23, 2008**

Attendees

Policy Review Panel

Mayor Jake Mackenzie, Vice-Chair, Sonoma County
Supervisor Marcia Armstrong, Siskiyou County
Supervisor Paul Kelley, Sonoma County
Supervisor Kendall Smith, Mendocino County
Supervisor Jill Geist, Humboldt County
Tom Stokely, Principal Planner, Trinity County
Mark Lancaster, Five Counties Program, Trinity County

Technical Peer Review Committee

Marilyn Seward, City of Etna, Siskiyou County
Mike Maxwell, County of Modoc, Modoc County
Roland Sanford, Mendocino County Water Agency, Mendocino County
Tom Weseloh, CalTrout, Humboldt County

Guests

Kamyar Guivetchi, DWR
Joe Yun, DWR
Tracie Billington, DWR
John Lowrie, Resources Agency
Tito Cervantes, DWR
Karla Cummings, Orick CSD
Rebecca Crow, Winzler and Kelly
Dan McManus, DWR
Todd Hillaire, DWR
Jennifer Burke, City of Santa Rosa
Fraser Sime, DWR
Josh Allen, Trinity County Natural Resources
Tom Dey, AmeriCorps

Staff

Lisa Renton, Sonoma County Water Agency
Jen Jenkins, County of Humboldt
Devin Theobald, County of Humboldt
Karen Gaffney, West Coast Watershed

Meeting Summary

Vice-Chair Jake Mackenzie convened the meeting at 10:35, and introductions were made.

The PRP reviewed and approved the agenda, including a revision to include the issue of voting by proxy.

Karen Gaffney provided a brief overview regarding the attendance of staff from the CA Department of Conservation (DOC) and CA Department of Water Resources (DWR) to discuss

two programs of relevance to the NCIRWMP – the DOC Statewide Watershed Program and the DWR California Water Plan Update - and discussed the opportunities available for the NCIRWMP to engage in these efforts.

Kamyar Guivetchi and Tito Cervantes of the Department of Water Resources provided an overview of the California Water Plan Update including the North Coast regional report, and outlined opportunities for regions and the community to provide input. There will be a CA Water Plan workshop for the North Coast region in Santa Rosa on April 28. (see handouts and presentations at: <http://www.waterplan.water.ca.gov/cwpu2009/index.cfm> and <http://www.waterplan.water.ca.gov/materials/index.cfm?subject=apr2808>)

Tracie Billington and Joe Yun of DWR provided an update on Proposition 84 and Proposition IE, and described the legislative budget challenges affecting the release of Proposition 84 and IE IRWM funds. DWR expects draft guidelines to be released in late summer, finalized by the end of 2008, with a call for planning proposals in early 2009 and implementation proposals to follow in the summer of 2009. Tracie noted that these are tentative timelines and subject to change based on the Legislature's budget deliberations. There will be funding from Prop 84 and 1E for flood management planning and projects within IRWM plans. There will be grant funding for outreach, technical assistance, planning and implementation projects that benefit disadvantaged communities. Jake noted that he and Chair Jimmy Smith sent a letter on behalf of the NCIRWMP PRP supporting the Governor's budget proposal to appropriate Proposition 84 and 1E IRWM grant funding on April 10, 2007.

John Lowrie of the State Resources Agency provided an overview of the Department of Conservation's proposed Statewide Watershed Program, and asked for input from the group. (see information at: <http://www.conservation.ca.gov/dlrp/wp/Pages/Index.aspx>) The Policy Review Panel and other attendees provided input that was summarized and sent to John Lowrie after the meeting.

Jake Mackenzie suggested to John Lowrie that the NCIRWMP is representative of a lot of watershed groups, and that the State would be well served by interacting with the NCIRWMP as a coordinating contact. Unanimous agreement from PRP.

Jake Mackenzie suggested to DWR that the North Coast needs more time to provide meaningful input into the CA Water Plan. DWR offered the North Coast the opportunity to provide input into the first draft of the North Coast regional report by the beginning of August 2008. NCIRWMP staff will work with the PRP to gather input about DWR and process, report back, and report out on the development of the process.

The PRP discussed the issue of voting via proxy. **MOTION** - Kelley: In the case of an absence of a PRP member, the PRP member may provide a proxy to a representative of the same county. The representative will not be required to provide written proof indicating their proxy. **SECOND** – Geist. **UNANIMOUS.**

Kendall Smith proposed the development of an ad-hoc working group to share information regarding coastal issues – wave energy specifically. The ability of counties to respond to regulatory agencies requires a regional approach to this issue. The working group should logically be connected to a regional framework that has credibility like the NCIRWMP. The working group would be a forum for regional discussions, not to come out in support of or against any initiative. Kendall proposed having one County Supervisor and one staff person from each of the four coastal counties (Sonoma, Mendocino, Humboldt, Del Norte) to discuss wave energy and other coastal issues. Jake asked Kendall to submit a written proposal to staff for the

Chair and Vice-Chair to review, and then to post on the NCIRWMP website. Unanimous support from PRP.

It was noted that Damien O'Bid has left the Sonoma County Water Agency and will no longer serve on the TPRC as a representative from Sonoma County. Paul and Jake will seek a representative to fill the Sonoma County vacancy. There was a brief discussion regarding the vacancies on the TPRC, given David Lewis's upcoming sabbatical. The PRP directed staff to poll the TPRC electronically for a volunteer to serve as an interim TPRC chair, and then ask the TPRC to vote electronically from the nominations received. Unanimous support from PRP.

Jen Jenkins provided an update on the implementation and planning grants (*see below*). The PRP thanked her for her excellent management of the project. Jake thanked the County of Humboldt for their excellent contract management and willingness to take on this role.

Jeffrey Albrecht, contract manager for the NCIRWMP from SWRCB, provided a brief update on the State's perspective of the granting process. Jen and Jeffrey toured Siskiyou projects this week, which included a tour of the City of Etna Water Supply project with Marilyn Seward. The Araujo Dam Restoration Project in Siskiyou County is almost complete and the benefits of this project are already becoming apparent.

There was a discussion regarding the contract duration. **MOTION:** Kelley. **SECOND:** Armstrong. Authorize the PRP Chair and Vice Chair to decide if they wish to send a letter to the SWRCB requesting that the NCIRWMP Prop 50 implementation contract be extended until 2012. **UNANIMOUS.**

Kiergan Pegg was unable to attend the meeting. Lisa Renton provided an update on the Monte Rio project and stated that they have pulled out of the NCIRWMP. The funds that were allocated to Monte Rio may be considered for re-allocation by SWRCB. The PRP may request from State that funds be re-allocated within the North Coast IRWMP. The PRP briefly discussed the re-allocation of funding that has occurred within Siskiyou and Mendocino counties due to similar circumstances whereby the money stayed in the county of origin. All agreed that the funds should stay in the county of origin. Jake and Paul will work with staff to make a decision re: re-allocation in Sonoma County and forward their request to the County of Humboldt.

Lisa Renton provided a Proposition 84 contracting update. Lisa has been working with Jen and Karen and the IRWM Roundtable of Regions to address this issue. The group is looking at issues that they have in common where there can be strength in numbers. Lisa is working with other IRWMP efforts statewide to develop a new master contracting agreement. Since Proposition 84 is a new program that is regional in nature, it makes sense that it should require a new contracting framework. Some things that are being discussed include: multiple funding year appropriation, liability concerns, administrative overhead issues, and identifying the non-negotiable issues, the preferred items, etc. High hopes that the coalition will be successful in developing an agreement with DWR that all can live with.

Public comment: there was no comment from the public

Next PRP meeting will be in late summer or early fall.

Meeting adjourned at 3:20 pm.

NORTH COAST

Integrated Regional Water Management

Plan Proposition 50 Grants

Presentation to the NCIRWMP
Policy Review Panel & Technical Peer
Review Committee

April 23, 2008

Staff Presentation

- Status of the North Coast IRWMP
- Status of Prop 50 North Coast IRWMP Implementation Grant
- Status of the Prop 50 North Coast IRWMP Planning Grant
- Systems developed for Project Management
- Future Opportunities

Prop 50 North Coast IRWMP Planning Grant

- \$500K Grant with Department of Water Resources (DWR)
- Cooperative Agreements with the Counties of Trinity, Siskiyou, Sonoma
- Funding Local Planning Efforts, North Coast IRWM Plan revision, Public Outreach,
- Partially Funding the County's General Plan Update
- Agreement extension to January 2009

Prop 50 North Coast IRWMP Implementation Grant

- \$25 million Agreement with the State Water Resources Control Board (SWRCB) finalized December 2007
- 16 of 22 Sub-Grantee Agreements signed. Remainder by March 2008
- Progress Reports and Invoices submitted December, January, and the 20th of each month to follow.

Prop 50 North Coast IRWMP Implementation Grant

- Regional Meetings with sub-grantees each quarter
- Hosting Labor Compliance workshop in March
- Meetings with Roundtable of Regional Leaders regarding Contracts, Governance, Environmental Justice, Disadvantaged Communities, etc

Systems and Processes for Project Management

- Invoice and reporting templates
- Project status sheets
- Budget tracking sheets
- Sub-grantee updates and reminders
- Information available via the North Coast IRWMP and County of Humboldt Natural Resources Division website
- Aiming for web-based project management in Spring.

North Coast IRWMP website

North Coast IRWMP: Content: North Coast IRWMP Implementation Projects - Mozilla Firefox

File Edit View History Bookmarks Tools Help

http://www.northcoastirwmp.net/Content/10344/North_Coast_IRWMP_Implementation_Projects.html

Google Hotmail KHSU Eureka Weather Bank @ Uniqua Bank... MySpace.com - MySp... Microsoft Outlook Web Access Custom T-shirts, shirts and ot... CafePress.com : Create Your... North Coast IRWMP: Cont...

Gmail - Inbox - jiggityjenkins...

integrated regional water management plan

NORTH COAST WATERSHEDS | PROJECTS | MAPS | CALENDAR | LIBRARY | SEARCH | CONTACT US | LOG IN

North Coast IRWMP Implementation Projects

North Coast IRWMP Implementation Projects

North Coast Integrated Regional Water Management Plan, Implementation Projects

Please Log In

> Receive E-mail Notices

> View NC IRWMP Projects

> Become a Signatory to the MOMU

LOG-IN

PASSWORD

LOG IN SIGN UP

LOGIN HELP?

North Coast IRWMP Implementation Projects

North Coast Integrated Regional Water Management Plan, Implementation Projects

The Proposition 50 North Coast Integrated Regional Water Management Implementation Grant is currently funding 22 projects throughout the 7 county North Coast Region. These projects represent a diverse range of projects and partnerships. Sub-grantees include city governments, Resource Conservation Districts, Community Service Districts, state agencies and non-profits. The total grant award is nearly \$25 million with over \$63 million dollars in matching funds. The County of Humboldt was asked by the North Coast IRWMP Policy Review Panel to act as the Regional Manager for this award.

North Coast Integrated Regional Water Management Plan Implementation Projects

Done

Natural Resources Planning Division Website

The screenshot shows a Mozilla Firefox browser window displaying the website for the Humboldt County Community Development Services Natural Resources Division. The browser's address bar shows the URL: <http://county-internet/cds/hatres/?pi=def>. The website has a navigation menu at the top with links to General Information, Doing Business, Health & Environment, Community Development, and Law & Public Safety. The main content area is divided into several sections:

- Natural Resources**: A section with a large image of a forest and a small image of a tree trunk. It includes a **Purpose** section stating the division's role in providing staff support to the Board of Supervisors on natural resource issues, and a **History** section.
- Navigation**: A list of links including About The Division, Division Projects, Document Library, Division Policy, and Statistics.
- News & Updates**: A section with a heading "Proposition 50 Implementation" and a **Grants Manual** link. It also includes links for **Master Agreement negotiations**, **Bridge/Gap Funding**, and **Labor Compliance Program**.

The footer of the website displays the Humboldt County seal and the text "Humboldt County Community Development Services". The browser window also shows a "Done" button at the bottom right.

Project Status

North Coast IRWM Project Delivery Documents Needed by Regional Manager (RM)

Document Not Received By RM												Document Pending to RM or State												Document Approved by RM or State												"You are Approved to Start Construction."																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										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Invoice Template

SUB-GRANTEE PROGRAM INVOICE for Navarro Watershed Sediment Reduction

(Reference instructions on following page - Failure to follow instructions may result in non-payment of invoice)

THIS OFFICIAL INVOICE FORMAT MAY NOT BE MODIFIED

From: Mendocino Resource Conservation District
206 Mason Street, Suite F
Ukiah, CA 95482
(707) 462-3664

To: SWRCB Grant Agreement No. 07-541-550-0
SWRCB Project Component No. 2.12
County of Humboldt
301.5 H Street
Eureka, CA 95501

Grant Invoice No.: 1
Billing Period: 02/01/07-11/30/07
Date: 10-Dec

GRANT FUNDS ONLY						
4	5	6	7	8	9	10
Line Items	Grant Allotment (per line item or N/A)	Previous Expenditures to Date (From previous invoice - Column #8)	Current Expenditures Grant Funds Only	Total Expenditures to Date (6) + (7) = (8)	% of Line Item Budget Spent to Date (8) ÷ (5) = (9)	If Applicable: Match For This Reporting Period Only (see Ex B in Master Agmt & At C of Sub Agmt)
Direct Project Administration Costs	\$ 44,484.00	\$ -	\$ 7,364.31	\$ 7,364.31	16.56%	
Land Purchase/Easement	NA	\$ -	\$ -	\$ -	NA	
Planning/Design/Engineering/ Environmental Documentation	\$ 32,000.00	\$ -	\$ 4,927.75	\$ 4,927.75	15.40%	
Construction/Implementation : Labor	\$ 24,760.00	\$ -	\$ -	\$ -	0.00%	
Construction/Implementation : Materials	\$ 444,450.00	\$ -	\$ -	\$ -	0.00%	
Environmental Compliance/ Mitigation/Enhancement : Labor	NA	\$ -	\$ -	\$ -	NA	
Environmental Compliance/ Mitigation/Enhancement : Materials	NA	\$ -	\$ -	\$ -	NA	
Construction Administration	\$ 33,175.00	\$ -	\$ -	\$ -	0.00%	
Other Costs: Labor	\$ 17,900.00	\$ -	\$ 8,901.00	\$ 8,901.00	49.73%	
Other Costs: Materials	\$ 24,234.00	\$ -	\$ -	\$ -	0.00%	
Construction/Implementation Contingency	\$ 52,660.00	\$ -	\$ -	\$ -	0.00%	
TOTALS	\$ 673,633.00	\$ -	\$ 21,193.06	\$ 21,193.06	3.15%	\$0.00

FOR REGIONAL MANAGER USE ONLY	
Date Received From SUB	
Date to State	
Total Amount Due This Invoice	\$19,073.75
10% Withheld (Retention)	10% of total grant award will be held until final report is submitted, approved, and project is 100% complete.

13 Sub-Grantee Project Director or Designated Representative Date 14 Regional Manager Date

Navarro Watershed Sediment Reduction

SWRCB Grant Agreement No: 07-541-550-0,
Component Project #2.12

Project Name: NAVARRO WATERSHED SEDIMENT REDUCTION

Contractor Name: MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT

I certify under penalty of law that this document and any attachment was prepared by me or under my direction in accordance with the terms and conditions of each Grant Agreement Exhibit. Based on my inquiry of the persons or persons who manage the project or those directly responsible for gathering the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. All information submitted in this document and all attachments conform to and are in accordance with the state and federal laws and so here I certify with my signature. I am aware that there are significant penalties for submitting false or misleading information.

Project Director: JANET OLAVE Signature
Printed Name

Summary of Work Completed To Date [\(See sample table below\)](#)

Work Items for Review: The table should number and list all items for review included in the grant agreement. The information provided should be cumulative from the start of the project. The table should provide an at-a-glance status of the project work items.

Due Date: *The due dates in this column should be identical to the grant agreement due dates. If a date change is made through formal modification or amendment, then the revised date can be inserted once the change has been approved.*

% Of Work Complete: Cumulative percentage of work complete to date

Date Submitted: _____

For items for review that are submitted more than once (i.e., progress reports), please leave previous submittal dates on the table so that there is a list of dates within the box. If a draft item for review is submitted, write "draft" after the date.

Work Item	Items for Review	Due Date (mm/dd/yy)	% Of Work Complete (%)	Date Submitted (mm/dd/yy)
1.	SCOPE OF WORK PLANS AND COMPLIANCE REQUIREMENTS			
1.1	GPS Information	Day 90	100%	
1.2	Project Assessment and Evaluation Plan (PAEP)	Prior to first disbursement	25%	
	Non Point Source Pollution Reduction Project Follow-up Survey Form and Assessment of PAEP Status	Annually by 12/15	100%	12/10/07

Sub-Grantee Assistance Documents

**NORTH COAST INTEGRATED REGIONAL
WATER MANAGEMENT PROGRAM**

**SUB-GRANTEE
GRANTS COMPLIANCE MANUAL**

Version 1.3

November 2007

Regional Manager's Guide
County of Humboldt, Community Development Services Department

Looking Ahead...

- 100% Project Management capabilities via website
- Prop 84 project solicitation, application, prioritization & selection process
- Other funding opportunities
 - Prop 50 Round 2, Coastal Plans
 - LGWA Program
 - Small CSDs Infrastructure Funding
 - Prop 84, IE

Looking Ahead...

- Labor Compliance Monitoring
- Continued Staffing of NR Planning Division
- Involvement in Klamath/Trinity